**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The budget development process is lead by Assistant Superintendent for Business, Joseph Lenz. The needs of the students are translated into the budget via the input of the building principals. The budget development process begins in January and is completed in April.

The collaboration of the budget development is with the District Administrators, building administrators, Principals and Directors. The school board gives oversight, guidance and approval of the annual budget. The Principals of each building represent the needs of the school sites.

The formulaic methodology used to allocate funds to individual schools is as follows for materials and supplies only; k-5 $170/pupil; 6-8 $153/pupil; 9-12 $213/pupil. The formula does not use specific weightings for student needs. Grant sources are used for students in need. "Special Needs" students needs are based on the IEP and NYSED mandates.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**