**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The School Business Official leads the business process in conjunction with the Superintendent. The Superintendents Council, which is made up of key district administrators and leaders discuss the needs of the District and where funds may be used most effectively to meet the needs of the students. We begin this process in late Fall and continue through Budget adoption in early spring.

The budget process is very inclusive of many stakeholders, including teachers, support staff, administration, parents, special education, ELL and our Board of Education. Since our District is small principals, and special area leaders such as special education and ELL worki collectively to advocate for the needs in each building. The District has several budget presentations and discussion in open budget forum to garner additonal feedback from the public. The BOE Finance committee is an active member in budget discussions with presentations to the full BOE during BOE meetings.

The District based on our budget meetings allocate funds to programs or areas that show the greatest need, a standard allocation based on student enrollment is done for other general areas.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Our District based on size has a signficant population of ELL and Special Education students, therefore all buildings require sizable funding to address the needs of the students.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

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