**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

Lake Placid is a small district that has one elementary and middle/high building. Our allocation process is based on offering three sections of classes for every elementary level. At the middle/high the district staffs in order to keep class sizes to under 15 students per class.

Each year in January the Assistant Superintendent for Business, who lead the budget process meets with the building administrators to determine their needs for the following year. In turn the administrators meet with their respective department leaders to develop spending requests. The goal is to have tentative budget to the school board for their approval by March of every year. To to our small size our formulaic methodology is one based on needs and needs alone.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

None

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

None

  