**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

We have one building with one classroom per grade level.

Budget Development is lead by the Superintendent/Business Official.

Each year the teachers are given questions to answer the needs of their students.

The budget process begins end of November and goes through April.

Principal, teachers, department heads are all involved in budget development.

The school board is involved in the whole process of budget development.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

We have one building with one classroom per grade level.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

This past year is the first time in over 8 years that the school district has special needs students attending full time BOCES programs. The cost for the students to attend BOCES had a major impact on the budget