**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

Franklin Central School District has a single building that houses all students in Grades Pre-K through 12. The annual budget development process is led by the Superintendent and Business Manager. The budget process typically begins in October and concludes the following April. Programming and students needs are reviewed with the Principal (building leader) and incorporated into the budget development process. Budget input is also sought from the major department heads (Maintenance, Transportation, Cafeteria, Information Technology and Guidance), and the Board of Education. When developing an annual budget, the Franklin Administration and Board of Education consistently focus on quality programs for students, while planning for the long-term sustainability of the District. Annual budgets are prepared in conjunction with a detailed review of the District’s revenue sources and expenditures items. The annual review is also completed with the District’s mission, vision and financial policies in mind.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

2. N/a – the District has a single school for all grades

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

N/A

  