**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The Superintendent and Assistant Superintendent of Business and Technology lead the budget development process.

Students needs are translated with our monthly and sometimes bi weekly meetings with building administrators.

Budget Development is ongoing all year long, however the more focused areas are started in November and continue through budget vote day.

Building administrations will meet with their teacher leaders and then bring the information to our administrative meetings during budget time. Our school board gets a briefing every meeting on where the budget stands starting in November as well as reports on any major changes.

There is no "formula" used to allocate funds. Funds are allocated on student needs.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Highest costs in a school district are salaries and benefits. Benefits are always rising astronomically, while salaries are negotiated.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

none