**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

THE SUPERINTENDENT AND SCHOOL BUSINESS OFFICIAL BEGIN BUDGET DISCUSSIONS WITH THE BOARD OF EDUCATION IN AUGUST EACH YEAR, SOLICITING DIRECTION AND PRIORITIES, AND LEAD THE BUDGET PROCESS IN COLLABORATION WITH BUILDING PRINCIPALS AND DIRECTORS BEGINNING IN DECEMBER, PROVIDING BUDGET PARAMETERS BASED ON BOARD DIRECTION . BUILDING PRINCIPALS AND DIRECTORS PROVIDE BUDGET REQUESTS THAT MEET BUILDING LEVEL PRIORITIES TO BUSINESS OFFICIAL IN JANUARY. THE SUPERINTENDENT EVALUATES REQUESTS TO ENSURE ALIGNMENT WITH BOARD DIRECTION AND PUBLIC BOARD MEETINGS BEGIN WITH MONTHLY BUDGET PRESENTATIONS AND DELIBERATIONS THAT END IN MARCH OR APRIL WITH BUDGET PASSAGE.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

NO,

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

NO.

  