**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The budget development process is led by the Business Administrator in consultation with the district leadership team and board of education. Student needs are discussed with leadership and staffing is allocated based on student needs. The budget process begins in October and continues until the budget is adopted by the voters.

Principals, district leaders, supervisors, and department/grade-level leaders were all involved in the budget planning process. Various components of the budget and updates on its progress were presented to the board of education at all board of education meetings from January through the budget vote day. The principals represented the needs of their buildings.

The district does not use a formula to allocate funds to schools, with the exception of the usual textbook funding, etc. These are based on student projected enrollments at the time the budget was created.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

There is a significant need to provide Barry with support due to the impacts COVID had on the younger students (K-2). We have increased staffing slightly and provided as second administrator.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

N/A

  