**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

Canastota CSD is comprised of 4 buildings: Peterboro Street – grades Pre K –1; South Side - grades 2-3; Roberts Street – grades 4-6, and a Junior/Senior High School - grades 7-12. Staffing needs are analyzed and based upon enrollment. In Canastota CSD we do not use a formula to determine budgetary allocations to each building. Supplies, material and contractual expenses are reviewed and managed by the building administrators, with approval of the districtwide team. The District’s current budgeting and funding practices encourage shared decision making by all stakeholders including Board of Education members, administrators, faculty and the community. Each of our buildings begin developing their building level budgets in the late Fall. Academic and programming initiatives are determined based upon current performance indicators. We enact zero based budgeting practices and balance our priorities with our revenues. Once our state aid allocation is finalized, the budget is presented to the Board of Education for adoption and voted on by the public.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

N/A

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

N/A