**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The Superintendent leads the budget development process. All employees are involved in the budget development process to some extent but thru their department head. The school does not use a formula to allocate funds to individual schools. The mission, vision and core values drive the budget process. The school board receives regualr updates during the budget process so they can ask questions and receive information. The budget development process starts in December and last last five months. The Principals represent the individual buildings.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

One school is an Elementary School and the other school is a Middle/High School.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

None