**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The Board of Education with collaboration with Superintendent develop the budget process. Student needs are the number 1 priority when developing the budget. The process is a year-round one. The public meetings start in January and last thru May. Also, during the number of Budget workshops all stakeholders (Community, Teachers, employees, and students) participate in making sure all priorities are reviewed and implemented during the budget process.

The District has only one building but use State Aid formulas to budget for Textbooks, Library, and technology aids. It also considers the extra cost associated with budgeting for high school.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

All staff are part of the budget process working with their supervisors. The role of the Board of Education to insure collaboration with all community stakeholders, school personnel, and the students which ensures that the needs of the students become the highest priority.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

The district has only one building with 60 students. During the budget process all student educational needs are considered.