**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

THE SCHOOL BUSINESS MANAGER LEADS BUDGET DEVELOPMENT. THIS PROCESS STARTS IN LATE NOVEMBER AND IS A COLLABORATIVE EFFORT WITH KEY STAKEHOLDERS INCLUDING BOE MEMBERS, SUPT, PRINCIPALS, DEPARTMENT HEADS AND OTHERS. BUDGET DEVELOPMENT IS BASED AROUND STUDENT NEEDS. STUDENT NEEDS ARE PLACED FIRST AND THE BUDGET IS DEVELOPED WITH THAT IN MIND, PRINCIPALS AND DEPARTMENT HEADS PLAY A GREAT ROLE IN DECIDING WHAT NEEDS TO BE PLACED IN THE BUDGET IN THE IMMEDIATE BUT ALSO FUTURE BUDGETS TO ENSURE WE OFFER UNIQUE, INTERESTING AND COLLABORATIVE LEARNING.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

SECONDARY SCHOOL HAS AN 8:1:1 CLASS WHICH CAN DRIVE COST FOR THAT BUILDING. SECONDARY BUILDING ALSO RECEIVES OTHER SUPPORT AND SERVICES AS STUDENTS GET READY TO GRADUATE AND PURSUE COLLEGES OR THE WORKFORCE.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**