**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The budget process begins in October and is led by the Superintendent and business administrator. Teachers are asked by administrators for their needs, which are then communicated back to the Superintendent and business official. Individual building needs are communicated by building principals. There is no formula used to allocate resources. The school board plays a very active role by providing feedback at presentations and approving the budget.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

One elementary only has about 100 students, the other has 400, which makes allocations skewed.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

  