**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

District has one school building, so funding is geared towards the building.

Who leads the budget development process? Superintendent, Treasurer, Accountant

How are the needs of students translated into a budget? Student programs that best meet the needs of individual students.

When does the budget development process begin and how long does it last?January 1 throughout the summer.

Which district employees are involved in the budget development process? All staff members help with the budget process.

What is the role of the school board (where applicable)? Supports the budget development process.

Who represents the needs of individual buildings and/or school sites? School administration.

Does the district use a formula to allocate funds to individual schools? No specific formula. Purely based on the needs of individual students.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Only one preK-12 school building in the district.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

Only one preK-12 school building in the district.