**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

A. During the budget development process funds are allocated based on enrollment in each of the buildings and the required scheduling of teachers to meet the student’s need. Because we only have one elementary, one middle and one high school the approach for each building is different.

B. The relevant stakeholders that are involved include the building principals, guidance office, Directors, Superintendent, and Assistant Superintendent for Educational Services. The building leaders make recommendations based on student need. The Superintendent & Assistant Superintendent’s make allocation adjustments throughout the District based on the overall needs of the District. The Board of Education is also involved if/when changes will be made to programming.

C. The only formula used in allocating funds is for instructional supplies allocated to teachers. Each building is allocated a per teacher amount.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Per pupil spending may be higher due to the length of service of staff that results in a higher salary or the type of building & it’s scheduling which determines the number of staff.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

N/A