**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

Our district is very small. We have One main building/campus and share staff/supplies throughout the building. The budget development is lead by the Business administrator who meets with the remaining administrative team (Superintendent, Principals and Director of Curriculum and Instruction). The Business Administrator compares all past fiscal year ends with budgeted and comes up with a preliminary plan to present to the administrative team. We discuss what is working and what is not. If new positions are needed we discuss how to fund them, what to cut etc. The administrative team comes up a plan. This plan is then discussed in depth with the Board subcommittee on Finance. If the plan is ok to proceed, it is then made public and the entire board of education approves it if all is good. The method is zero based and it works very well.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

The Board of education stresses that Special Needs students usually stay in the community and therefore we are a VERY INCLUSIVE school district. We are also very rural and are over 200 square miles. We have much shoreline on lake ontario with $Million summer homes and we have homes with dirt floors and outhouses in the rural areas. We have a very mixed population

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**