**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The Superintendent leads the budget development process with strong input from the Business Manager. It is more of a team approach.

Meetings are conducted with building principals, CSE, athletics, building and grounds and transportation, and teachers to determine what the needs are for the students, Some examples might be new curriculum, out of district placements, Occ Ed, in-house additional services or instruction, staffing levels for both regular instruction and special education, etc.

The budget process starts around the end of November to beginning of December and will last until mid April when the Board typically would adopt next year's budget.

The budget is usually presented to the BOE in February and is open for discussion and questions from the BOE. Sometimes a budget workshop may be held with the Board if needed. The BG&T Supervisor will be the one to determine what the needs are of the buildings.

The District does not us a formula to allocate funds to individual schools.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

For a small school I think we do have quite a few out of district placements. By out of district I mean with Full Time BOCES programs.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**