**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The Assistant Superintendent for Business, Finance and Support Services leads the budget process. Student enrollment determines the budgetary needs of the district. The budget process begins in early December every year.

All staff are initial part of the budgetary process by expressing their needs and desire through a Future Planning Process that starts in November every year. Once a preliminary budget is developed it then goes to the board and public for review. During the whole process, the building administrators represent the needs of each building.

The district does not use a specific formula because we only have one elementary and combined middle/high building. Student enrollment at each level and their needs are used to determine allocation of the resources.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Our district consist of one elementary school and a combined middle/high school. Combined with out enrollment numbers and the desire to provide the best possible education, this determines our budget and cost per pupil.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

Our district has a healthy tax base and support from the community to allow the district to provide what is necessary for the best possible education for all our students.