**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

a. Superintendent and School Board and Treasurer/Business Office

Role of the school board participates in the budget development. It is a line-by-line (code) process.

When budget development begins: it is ongoing during the school year and most intensively during budget development workshops starting late winter.

District employees involved: mostly Superintendent, business office, and the public.

Who represents: the needs of individual buildings and sites? there is only one school.

1A. Local Methodology used to allocate funds between schools? Answer: there is only one school so there is no allocation of funds between schools.

1B Describe the roles of stakeholders in such budgetary processes. There are no budgetary processes to allocate funds between schools because there is only one school.

1C. if a formula allocates funds...... There is only one school so funds are not allocated between schools by a formula.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

There is one school in the district.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

none