**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

All of the funds are allocated to one school. There is only one K-8 building.

Budget development is lead by the school business administrator. The needs are translated into the budget through the evaluation of programs and staffing. Budget development begins in November and ends in April.

Teachers, administrators and staff provide input or direction on budget development. The school board discusses programs and policy as well as overall goals for budget development

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

This is not applicable, there is only one school

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

There are none.