**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The District Administration and Board f Education drive the budget development process. Budget requests forms are to all instructional and support staff in early December. The forms are returned to direct Supervisors and Administrator's and then reviewed on an individual basis. The requests are then reviewed against the District vision and goals. Once all requests re reviewed, that information is then reviewed with the Board of Education.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Special Education needs may drive costs up in certain areas more than others.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

N/A