**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The budget development process is lead by the Board of Education and the Superintendent. All district employees are involved in the budget development process as the needs of each department are communicated from staff to department heads to the administrative team. The district does not use a formula to allocate funds to individual schools.

Programs are evaluated and designed to address student needs, the cost of implementing these programs becomes a part of the budget development process. The school board reviews these recommendations as they develop the overall district budget proposal.

The formal budget development process begins in January of each fiscal year and typically continues into April. The district has only one building located on one sight.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Not applicable.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

Not applicable.