**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

A. The Superintendent, with the assistance of the Treasurer, leads the budget development process. Meetings take place throughout the budgeting process with department heads, union leaders, teachers and staff to best evaluate students and district needs. Budgeting is an ongoing developing process which truly never "ends" but continues through the school year, but gets more intense beginning in January each year. B. The Superintendent meets with leaders in the transportation and buildings & grounds departments as well as teachers at all grade levels and the Principal. The Superintendent keeps the Board of Education abreast of budget developments throughout the entire budgeting process and also listens to any concerns/issues/suggestions they may have as it pertains the budgeting. Wynantskill is a one building district so time is spent with all interested and affected parties. C. Wynantskill is a one building K-8 school district.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

N/A

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

N/A