**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

A. The Superintendent leads the budget development process. The needs of students are translated into a budget through input from the Principals, Teaching Staff, and the Students with Disabilities department. The budget development process period is November through April. B. The following district employees are involved in the budget development process: 1) Superintendent; 2) Principals; 3)Teaching Staff; 4)Facilities; 5)Transportation; and Food Service. The school boards role is to discuss and monitor the budget to allow for the instructional and non-instructional needs of the students. The needs of the building/school site is represented by the Superintendent. C. Formulaic Methodology: The district does not use a formula to allocate funds to individual schools as there is only one school.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Not applicable.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

Not applicable.