**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

Rocky Point School District has historically used enrollment and instructional staffing figures at each school to determine the allocation of funds. Other major factors that are considered are the varied needs within the school population at each building for the year. These needs include, but are not limited to: Special Education services; number of new language learners; academic intervention service statistics; gifted and AP programs. Master scheduling and the number of non instructional staff per building are a consideration as well. The process for budgeting materials, supplies, equipment, software, textbooks, and contractual services is primarily based on the same parameters as listed previously. Budget data is requested from staff in the fall of the prior year. The requests are made at the departmental level. All expenditures must be justified with appropriate specific information and supporting documentation if necessary. Requests from individuals are submitted to District Office as a proposed building budget. The data is reviewed and adjusted as it is collected from all buildings.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

The per pupil spending at all four buildings is approximately the same. The Middle School has a slightly higher per pupil cost. This may relate to sight differences in the years/tenure of the staff at that particular building.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**