**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The budget development process is a cooperative effort between the Business Manager, Superintendent, Principal & Department Heads and Board of Education. Budget request forms are completed and reviewed and incorporated into the preliminary budget which is then reviewed and modified and finally approved by the Board of Education prior to the public vote. Various public meetings are held with the Community to discuss the budget and receive their input. Student needs are the forefront of the considerations for the budget. Determining student needs is the basis for all budgetary decisions, from how many teachers are needed to the special services that are needed through BOCES, to materials and supplies required, to technology needs, to building needs, etc. The budgetary process begins in January and generally ends in May with the public vote. There is only one school within the Ripley Central School District therefore allocations among schools are not necessary.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

The District has only one school building.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

The District has one school building that houses Pre-K through 6 students. Students grades 7 - 12 are tuitioned to the Chautauqua Lake Central School District.