**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The Assistant Superintendent for Business meets with all district budget administrators to review budget requests. Various district meetings include all central administration, principals, and staff. Upon request conduct meeting with resident and staff to review and discuss budget. Various meeting with Assistant to the Superintendent for PPS and principals to review the weighing of specific student needs in the budget. Send draft Budget materials sent to Board of Education and Budget Advisory Committee members. Conducts various Public Budget meetings in regard all budget allocations to each building and throughout the district. Some of the meetings are also during the afternoon to provide an opportunity to residents who are unable to attend the evening meetings and to help answer any additional questions the budget and needs of the students. Go line by line of the budget to review all expenditures and revenue of the district.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**