**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The budget development process was lead by the Superintendent and Business Official. The needs of students are translated into a budget by assessing with stakeholders - primarily teachers and pupil support searches, along with parents and BOCES personnel - and then implementing the solution to the needs in the most fiscally responsible manner. The budget development process generally begins in December and lasts through April. This process involves departmental leads along with administrative staff. Through the finance committee and, ultimately, the school board, guidance is offered as to where spending (along with cuts) should be focused. Given that our district is a single school buildings (and there are no other sites), the representation is from the Building Principal and managerial staff. No, the school does not use a formula to allocate funds to individual schools because there is only one school across the entire district - PK-12.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Not applicable, we only have one school in the entire district - PK-12.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

For the purpose of what the Transparency Reporting is meant to (or we believe is meant to) achieve, nothing is anomalous in nature.

  