**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The Budget Development process is lead by the Business Administrator it begins in the fall and goes into the spring. There is participation of all Administrators through several budget meetings. The Board, community and staff are invited to budget workshops and meetings throughout the budget season and given the opportunity to be involved as well and informed of budgetary needs. Garrison is a single building District that houses K-8. The District sends high school students neighboring high schools. Students have a choice of either Haldane or James O'Neil.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Garrison School District is a small K-8 district located in the lower Hudson Valley. Class sizes are small, average being about 15 students per class but may be as large as 22. Costs are high due to the numbers of students, number of special education students, and the area in which the school is located. Most grade levels have one class but if the number of students in a particular grade level exceeds a certain level the grade may need to be split into two classes. Where bigger school districts may be able to move students around to even out class size a small school like Garrison needs to hire a new teacher. The Lower Hudson Valley are of New York is one of the most expensive areas to live in the state and expenses for educating students are high in the area as well.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

Garrison School District is a small K-8 district located in the lower Hudson Valley.