**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The Business Executive leads the budget development process and collaborates with stakeholders of each building for input on student needs. The budget development process typically begins around November and is typically finalized in March. The district's building principals, Director of Pupil Services, Director of Facilities, Transportation Supervisor, Superintendent of Schools and the Board of Educations are involved int he Budget Development process. Information is shared with the Board of Education throughout the process and the board approves the final budget in March or April. Each Building principal along with the Director of Pupil Services provides input on the needs of each building. The district does not use a specific formula to allocate funds by buildings.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

  