**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

Budget Development Process

Edinburg Common School District’s business administrator, Sandy Moore, leads the budget development process.

Edinburg Common School District takes the needs of our students as top priority when creating the budget. Instructional programming and educational needs and materials are valued for educational success.

The budget development and committee starts meeting in the beginning of January. The budget committee meets bi-weekly until it is completed.

Collaboration with Stakeholders

Edinburg Common School District has a budget committee that represents all

stakeholders which include administration, business administration, community

members, board member, non-instructional union member, teacher’s union, and parent

teacher organization member.

 The role of the board member on the budget committee is to oversee where funding is

proportioned and report back the other members of the board.

Edinburg Common School District has one main building. We are a small school PK-6

 Formulaic Methodology

Edinburg Common School District does not allocate funds; we are one building.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Edinburg Common School District is a small elementary district that sends their students to a neighboring high school for 6-12th grade. Some per pupil amounts may be higher because we have a low student population but still have a sizable staffing need.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

None that we can think of