**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

A. Budget Development Process:

1. The Superintendent of Schools leads the budget development process along with the Business Administrator.

2. Every step of the budget process in student oriented to meet the District mission statement of "the mission of the Clarence Central School District is to produce independent, lifelong learners who are responsible, contributing members of a diverse society".

3. the budget development process is on going 365 days per year. However, it begins in earnest each December and culminates when the Board of Education approves the budget in April.

B. Collaboration with Stakeholders:

1. We strive to involve literally every employee in the budget development process through internal meetings, public meetings and online input. Naturally, the Superintendent of Schools and Business Administrator along with all Administrators and Supervisors take a leading role.

2. The School Board set goals and directives and are integral members of the planning and development process of the budget.

3. The principal leads their instructional and non-instructional teams to determine building needs, and meets with District teams to facilitate each request.

C. Formulaic Methodology:

1. The District uses a basic formula based on enrollment. In recent years it has been less specific and more frozen. Yet, still based on basic enrollment.

2. Our formulas do not have specific weighting for student needs, however each Special Education Class, ENL Class andother unique needs are given their own allocation.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Sheridan Hill Elementary houses all of our ENL students. Ledgeview Elementary has the lowest FRPL population.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

n/a