**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

A.) The Assistant Superintendent for Business leads the budget development process which begins in October and lasts until the budget is adopted by the voters in May. The business official meets with the cabinet which includes all administrators and principals to discuss district goals and the strategic plan which incorporates the needs of the students. Funds are allocated to schools based on these goals and needs.

B.) Central administrators, building administrators and department heads/chairs are all involved in the budget development process. The Board will review the budget prior to public presentation and assist in the decision-making process to resolve any issues and ensure the budget is under the tax cap.

C.) No, the district does not use a formula to allocate funds to individual schools.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

N/A

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

N/A

  