**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. If schools are allocated funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation. In addition, explain any non-formulaic elements impacting each school’s allocation. (Please note that this question asks about the district’s budget process, not about how the district completed the New York State School Funding Transparency Form.)**

Plattsburgh City School does not use a specific method to allocate funds for the 5 schools within the District. The building administrators are asked to provide essential items to the Budget committee on an annual basis. After the fixed costs are determined the budget committee then prioritizes those building administrator items and makes a decision as to what we can and can not add to our budget. All aspects of each building are discussed relative to staffing needs and non-personnel needs. Once the Budget committee determines what is necessary they share it with the entire Board of Education.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Momot Elementary is a high needs school residing in a low income area and is also the only Title I school within our district. The total Title I allocation is spent only at Momot Elementary and has the greatest number of related service providers due to student need.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description beyond the Excel entry.**

Nothing to add in this section.