**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. If schools are allocated funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation. In addition, explain any non-formulaic elements impacting each school’s allocation. (Please note that this question asks about the district’s budget process, not about how the district completed the New York State School Funding Transparency Form.)**

The school district rolls over the prior year budget data into the new fiscal year and makes adjustments to the figures based on:

1. Actual expenditures from the prior three school years

2. Student enrollment trends and projection fluctuations

3. Administrative requests for new or updated instructional programming and staffing levels

The District does not use an allocation method to fund each school within the District. During the

budget development process, each school submits their requested staffing levels, as well as supplies

and other instructional needs pursuant to existing programs within each building. Each building

stands as a separate budget entity in establishing the necessary funds for the subsequent school year.

The budget is then compiled and presented to the Board of Education for review during the budget

development process.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

N/A

**If applicable, describe any items which the district feels are anomalous in nature and require additional description beyond the Excel entry.**

N/A