**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. If schools are allocated funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation. In addition, explain any non-formulaic elements impacting each school’s allocation. (Please note that this question asks about the district’s budget process, not about how the district completed the New York State School Funding Transparency Form.)**

Funds are allocated to each of the buildings based upon a per pupil allocation, which will vary from year to year, based upon fluctuations in enrollment. The building principals have the flexibility to allocate distributed funds to various budget codes (i.e.: classroom supplies, textbooks, general supplies, etc.).

Building principals then meet with Central Administrators and Directors to discuss individual needs of each building. This information is provided to the Board of Education throughout multiple stages of budget preparation. In addition, the District maintains a community based Budget Advisory Committee that reviews the budget of each building. The principals have an opportunity to present their building level budgets to the committee, as well as address any funding concerns they may have. Ultimately, the Budget Advisory Committee makes recommendations regarding funding concerns to the Board of Education.

Staffing is based upon the individual needs of each building, with salaries and associated benefits determined

 by collectively bargained agreements.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

**If applicable, describe any items which the district feels are anomalous in nature and require additional description beyond the Excel entry.**