**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. If schools are allocated funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation. In addition, explain any non-formulaic elements impacting each school’s allocation. (Please note that this question asks about the district’s budget process, not about how the district completed the New York State School Funding Transparency Form.)**

For the 2018-2019 school year the Burnt Hills-Ballston Lake Central School District allocated staffing across our district buildings based on student need with an effort to ensure consistency of staff resources among students of the same grade level. With regard to the allocation of funding for student materials and supplies, decisions were made based on enrollment and needs.

For the 2019-2020 budget process, the 2018-2019 per pupil budgeted allocations were reviewed to ascertain any significant funding disparities. If a significant funding disparity was identified, staff resources were reallocated as necessary and appropriate

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

While Burnt Hills-Ballston Lake Central School District reviews staffing levels at each building to make sure there is an equitable distribution of resources, we do not review the salaries of individual teachers when doing so. Discrepancies between the district's three elementary schools appear to be mostly due to the mix of salaries associated with each building.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description beyond the Excel entry.**