

**Education Law §3614 School Funding Allocation Report
Part F - Narrative Description**

- 1. Describe the local methodology/approach used to allocate funds to each school in the district. If schools are allocated funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

Funds are allocated to each school by contractual obligations (salary/benefits) and all other expenditures.

The Hudson Falls school district encompasses 5 school buildings (UPK/K-Center, Primary School (1-3), Intermediate School (4-5), Middle School (6-8), High School (9-12)), an Administrative building and one Maintenance/Transportation building. The district budgets and allocates funds based on staffing, number of students, student needs (regular education and special education) and age level of the student.

The budget process involves district level administration, building level administration and faculty. The budgeting process begins with each building level administrator who meets with their faculty/staff to determine their needs for the upcoming school year. The building level administrator presents his/her needs to district level administration in order to review the budget. Upon receipt of the building level proposals the district level administration and Board of Education prioritize the resources available.

- 2. If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

The Middle School has a higher federal SPED due to three self-contained classrooms being housed there.

- 3. If applicable, describe any items which the district feels are anomalous in nature and require additional description beyond the Excel entry.**

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