

Employee Relations, Office of

Mission

The Governor's Office of Employee Relations (GOER) mission is to advance the performance of State government through collaborative labor relations, workforce training, education, and benefits. Operating under the Public Employees' Fair Employment Act (the Taylor Law), GOER assists the Governor in relations between the State and its employees, including representing the Executive Branch in collective bargaining negotiations with ten public employee unions.

Organization and Staffing

GOER is headed by a Director who is appointed by the Governor. The agency is organized into four areas: (1) contract negotiations and administration; (2) legal; (3) administration of the Labor-Management Committees; and (4) Statewide employee training and organizational development. They are under the direction of the Executive Office; Contract Negotiation and Administration Division; and the Division for Administration.

Budget Highlights

The FY 2019 Executive Budget recommends \$4.8 million (\$2.9 million General Fund; \$1.9 million Other Funds) and a workforce of 37 FTEs, unchanged from FY 2018.

Program Highlights

Executive Office

Comprised of the Director, who determines the goals and strategies for collective negotiations with the employee unions, as directed by the Executive Chamber and in consultation with the Division of the Budget. The Director also provides overall policy direction for the agency, in consultation with Executive Staff, comprised of the head of each division.

Contract Negotiations & Administration

The principal responsibilities of the Contract Negotiations and Administration Division includes:

- Serving as key liaisons between the Governor and agency management on labor relations issues;
- Negotiating and administering collective bargaining agreements and providing advocacy and administration of management/confidential issues and programs;
- Acting as liaisons to the Joint Labor-Management Committees (LMCs);
- Providing grievance resolution;
- Collecting, maintaining, and analyzing data on New York State's workforce, compensation and benefit programs, and programs and policies of other employers, including both public and private employers; and
- Developing strategies for health benefit negotiations.

Counsel's Office

Provides legal counsel to the Director of GOER in support of the Director's responsibilities under Article 24 of the Executive Law and related statutes. Additional responsibilities include:

- Representing State agencies in contract arbitrations arising from collectively negotiated agreements;
- Representing the State in proceedings before the Public Employment Relations Board (PERB);
- Representing GOER in "triage" settlement discussions concerning grievances filed by certain unions;
- Developing GOER's legislative proposals and pay bills, reviewing and commenting on other State agency proposals, and reviewing and commenting on bills the Governor submits to the Legislature;
- Participating in collective bargaining by advising negotiating teams, negotiating discipline and contract grievance provisions, and developing contract language;
- Presenting the State's case in interest arbitration for certain bargaining units;
- Providing assistance to, and liaison with, the Attorney General concerning civil litigation involving labor and employment issues; and

NYS DOB | FY2019 Executive Budget | Agency Appropriations

- Updating State agencies on recent labor developments, new laws and mandates, court and arbitration decisions, and PERB determinations.

Division for Administration

Responsible for providing personnel, administrative, and fiscal support services, which serve GOER, the LMCs, and the New York State Deferred Compensation Plan (DCP). More specifically, the Division has responsibility for the following:

- Establishing and managing GOER, DCP, and LMC financial accounts;
- Human Resources Management which covers a wide range of areas such as payroll preparation, position classification, reclassification and reallocation, new employee orientation, affirmative action, and recruitment;
- Preparing all GOER/LMC contracts; and
- Managing the Internal Controls Program; supporting daily operations including purchasing, space planning, mail and supply, document preparation, records management, inventory and equipment maintenance.

Training and Organizational Development

Conducts and administers educational efforts to improve the skills and level of knowledge of the State's workforce for improved productivity and services. This unit offers training services to State agencies interested in areas such as strategic planning, performance measurement, work process redesign, and adapting to change. This unit also oversees the development and implementation of all Statewide Mandatory training.

**ALL FUNDS
APPROPRIATIONS
(dollars)**

| Category | Available FY 2018 | Appropriations Recommended FY 2019 | Change From FY 2018 | Reappropriations Recommended FY 2019 |
|------------------|----------------------|--|------------------------|--|
| State Operations | 4,860,000 | 4,860,000 | 0 | 0 |
| Total | 4,860,000 | 4,860,000 | 0 | 0 |

**ALL FUND TYPES
PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM
FILLED ANNUAL SALARIED POSITIONS**

| Program | FY 2018 Estimated FTEs 03/31/18 | FY 2019 Estimated FTEs 03/31/19 | FTE Change |
|---|---------------------------------------|---------------------------------------|------------|
| Contract Negotiation and Administration | | | |
| General Fund | 26 | 26 | 0 |
| Internal Service Funds | 11 | 11 | 0 |
| Total | 37 | 37 | 0 |

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

| Fund Type | Available FY 2018 | Recommended FY 2019 | Change |
|------------------------|----------------------|------------------------|----------|
| General Fund | 2,913,000 | 2,913,000 | 0 |
| Internal Service Funds | 1,947,000 | 1,947,000 | 0 |
| Total | 4,860,000 | 4,860,000 | 0 |

NYS DOB | FY2019 Executive Budget | Agency Appropriations
STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)

| Program | Available FY 2018 | Recommended FY 2019 | Change |
|---|----------------------|------------------------|----------|
| Contract Negotiation and Administration | | | |
| General Fund | 2,913,000 | 2,913,000 | 0 |
| Internal Service Funds | 1,947,000 | 1,947,000 | 0 |
| Total | 4,860,000 | 4,860,000 | 0 |

STATE OPERATIONS - GENERAL FUND
SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES
FY 2019 RECOMMENDED
(dollars)

| Program | Total | | Personal Service Regular (Annual Salaried) | |
|---|------------------|----------|---|----------|
| | Amount | Change | Amount | Change |
| Contract Negotiation and Administration | 2,734,000 | 0 | 2,723,000 | 0 |
| Total | 2,734,000 | 0 | 2,723,000 | 0 |

| Program | Temporary Service (Nonannual Salaried) | | Holiday/Overtime Pay | |
|---|---|----------|----------------------|----------|
| | Amount | Change | Amount | Change |
| Contract Negotiation and Administration | 10,000 | 0 | 1,000 | 0 |
| Total | 10,000 | 0 | 1,000 | 0 |

STATE OPERATIONS - GENERAL FUND
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
FY 2019 RECOMMENDED
(dollars)

| Program | Total | | Supplies and Materials | |
|---|----------------|----------|------------------------|----------|
| | Amount | Change | Amount | Change |
| Contract Negotiation and Administration | 179,000 | 0 | 71,000 | 0 |
| Total | 179,000 | 0 | 71,000 | 0 |

| Program | Travel | | Contractual Services | |
|---|---------------|----------|----------------------|----------|
| | Amount | Change | Amount | Change |
| Contract Negotiation and Administration | 11,000 | 0 | 97,000 | 0 |
| Total | 11,000 | 0 | 97,000 | 0 |

NYS DOB | FY2019 Executive Budget | Agency Appropriations
STATE OPERATIONS - OTHER THAN GENERAL FUND
SUMMARY OF APPROPRIATIONS AND CHANGES
FY 2019 RECOMMENDED
 (dollars)

| Program | Total | | Personal Service | |
|---|------------------|----------|------------------|----------|
| | Amount | Change | Amount | Change |
| Contract Negotiation and Administration | 1,947,000 | 0 | 1,000,000 | 0 |
| Total | 1,947,000 | 0 | 1,000,000 | 0 |

| Program | Nonpersonal Service | |
|---|---------------------|----------|
| | Amount | Change |
| Contract Negotiation and Administration | 947,000 | 0 |
| Total | 947,000 | 0 |

Note: Most recent estimates as of 01/16/2018