

***PUBLIC PROTECTION
AND GENERAL
GOVERNMENT***

DIVISION OF ALCOHOLIC BEVERAGE CONTROL

MISSION

The Division of Alcoholic Beverage Control regulates and controls the manufacture, sale and distribution of alcoholic beverages within the State. The Division issues and renews licenses and permits to manufacturers, distributors, wholesalers and retailers; works with local law enforcement agencies to ensure compliance with the Alcoholic Beverage Control Law; and regulates trade and credit practices for the sale and distribution of alcoholic beverages by such actions as registering brand labels and controlling wholesale and retail prices.

ORGANIZATION AND STAFFING

The Division maintains offices in New York City, Albany, Syracuse and Buffalo. The Division will have a workforce of 156 positions for 2003-04.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Executive Budget recommendations for fiscal year 2003-04 reflect savings through the transfer of administrative support functions to the Office of General Services and replacement of the three-member State Liquor Authority with a single agency head. Approximately \$13.1 million in special revenue funding derived from license and permit fees will support the Division.

PROGRAM HIGHLIGHTS

Staff assigned to the Licensing Program are responsible for the timely processing of permits and licenses. The Division will continue to upgrade its computer and imaging systems and re-engineer and automate the licensing process. These improvements continue to reduce processing time, contain operating costs and accelerate revenue collections.

In cooperation with local law enforcement agencies, staff of the Compliance Program ensure that regulated parties comply with the law. The Division investigates and holds administrative hearings on complaints against permit and license holders. Penalties, ranging from warnings to license suspension and revocation, are imposed for violations.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	13,744,000	13,057,500	(686,500)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	13,744,000	13,057,500	(686,500)	0

ALCOHOLIC BEVERAGE CONTROL

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03	2003-04	FTE Change
	Estimated FTEs 03/31/03	Estimated FTEs 03/31/04	
Administration			
Special Revenue Funds - Other	22	14	(8)
Compliance			
Special Revenue Funds - Other	73	69	(4)
Licensing and Wholesaler Services			
Special Revenue Funds - Other	77	73	(4)
Total	<u>172</u>	<u>156</u>	<u>(16)</u>

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available	Recommended	Change
	2002-03	2003-04	
Special Revenue Funds - Other	13,744,000	13,057,500	(686,500)
Total	<u>13,744,000</u>	<u>13,057,500</u>	<u>(686,500)</u>

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available	Recommended	Change
	2002-03	2003-04	
Administration			
Special Revenue Funds - Other	3,300,000	3,550,000	250,000
Compliance			
Special Revenue Funds - Other	5,681,000	5,258,500	(422,500)
Licensing and Wholesaler Services			
Special Revenue Funds - Other	4,763,000	4,249,000	(514,000)
Total	<u>13,744,000</u>	<u>13,057,500</u>	<u>(686,500)</u>

STATE OPERATIONS - OTHER THAN GENERAL FUND SUMMARY OF APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Administration	3,550,000	250,000	871,000	(408,000)
Compliance	5,258,500	(422,500)	3,330,000	(353,000)
Licensing and Wholesaler Services	4,249,000	(514,000)	2,693,000	(409,000)
Total	<u>13,057,500</u>	<u>(686,500)</u>	<u>6,894,000</u>	<u>(1,170,000)</u>

Program	Nonpersonal Service	
	Amount	Change
Administration	2,679,000	658,000
Compliance	1,928,500	(69,500)
Licensing and Wholesaler Services	1,556,000	(105,000)
Total	<u>6,163,500</u>	<u>483,500</u>

DEPARTMENT OF AUDIT AND CONTROL

MISSION

The Department of Audit and Control was created in 1926 and is headed by the State Comptroller, who is elected by the people. The Department is responsible for paying the State's bills and payrolls; verifying all financial transactions of the State; reviewing the financial and management practices of State agencies; supervising the fiscal affairs of local governments; investing State funds and issuing bonds and notes; and administering the retirement program for State and most local government employees.

ORGANIZATION AND STAFFING

The operations of the Department of Audit and Control are organized into 10 programs, with its main office in Albany and regional offices in New York City, Buffalo, Rochester, Syracuse, Binghamton, Glens Falls, Newburgh and Hauppauge. These regional offices function primarily as decentralized audit centers, providing financial review of the accounting of revenues collected and expenses incurred by counties, cities, towns and villages, school and fire districts and quasi-governmental entities. The Department will have a workforce of 2,271 positions for 2003-04.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The operating expenses of the Department are funded primarily with State tax dollars from the General Fund and with revenues from the Employee Retirement Systems. The Executive Budget recommends \$202.1 million for the Department's State Operations budget, including \$120 million, or 59 percent, in General Fund support.

Another 37 percent of the Department's State Operations budget will be supported in 2003-04 with the recommended \$74 million in funding from the Retirement Systems. The remaining 4 percent of this budget will be funded with:

- \$4.5 million in payments made by the City of New York and certain businesses, which support the Department's costs associated with overseeing City finances and with administering an account related to oil spill cleanups;
- \$1.4 million in charges to the Retirement Systems for the Department's staff and other costs related to administering an internal auditing program; and
- \$1.8 million from investment earnings, which will finance checking and direct deposit costs of State government.

The General Municipal Law provides special accidental death benefits for the survivors of police and paid firefighters who have died from accidents sustained in the performance of duty, including those first responders lost in the World Trade Center attack. The Executive Budget recommendation includes \$29.1 million to fund these benefits.

PROGRAM HIGHLIGHTS

- The Executive Direction, Legal Services, and Administrative and Data Processing Services programs are responsible for the public information, internal audit, fiscal research, data processing, financial administration, legal, office services, management analysis and human resource functions of the Department.
- The Payroll and Revenue Services program conducts pre-audits of the State payroll and manages two statewide revenue programs. Staff assigned to this program administer the Abandoned Property Law, which requires the timely transfer of abandoned property to the State from holders of the property, notification of the legal

AUDIT AND CONTROL

- owners of the property and payment of all valid claims. Program staff also process revenues generated by the local courts and by the sale of licenses for bingo and games of chance. These revenues are deposited in the Justice Court Fund and are subsequently distributed to the State and localities to which the funds are owed.
- The Management Audit and State Financial Services program audits all State agency, State public authority and New York City government programs to evaluate their effectiveness and efficiency. Staff assigned to this program also conduct a pre-audit of all non-payroll State expenditures. In this capacity, the Department acts as the State's bookkeeper, recording all collected revenues in the appropriate accounts, and posting all payments. The Higher Education Services Corporation and the departments of Labor and Civil Service fund on-site auditors who monitor selected activities of those agencies.
 - The Municipal Affairs program examines and standardizes fiscal reports and accounts of all governmental and quasi-governmental entities within the State, and monitors and makes recommendations on the fiscal condition of municipalities. Staff also audit school districts and boards of cooperative education, with a portion of these costs funded by the State Education Department.
 - The Office of the State Deputy Comptroller for the City of New York assists the New York State Financial Control Board in carrying out and exercising the responsibilities assigned, and powers granted, to the Board by the Financial Emergency Act for the City of New York.
 - The State Retirement program administers the State Retirement Systems, consisting of the Employees' Retirement System, the Police and Fire Retirement System, and the Public Employees' Group Life Insurance Plan. Currently, there are about 2,922 participating government employers, 637,896 active and vested members and approximately 306,604 pensioners and their beneficiaries.
 - The Investments and Cash Management program, in addition to overseeing the assets of the Retirement Systems, issues general obligation debt, invests short-term moneys for the State and local governments and selects financial institutions to provide banking services to the State.
 - Under Chapter 845 of the Laws of 1977, the Comptroller administers the New York State Environmental Protection and Oil Spill Compensation Fund. Costs associated with cleaning up oil spills are paid from the fund upon certification of the Commissioner of Environmental Conservation. Moneys in this fund consist of receipts from a fee levied on each barrel of petroleum shipped into the State.

**ALL FUNDS
APPROPRIATIONS
(dollars)**

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	204,567,000	202,147,000	(2,420,000)	0
Aid To Localities	20,902,000	29,099,000	8,197,000	0
Capital Projects	0	0	0	0
Total	<u>225,469,000</u>	<u>231,246,000</u>	<u>5,777,000</u>	<u>0</u>

AUDIT AND CONTROL

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Program	Full-Time Equivalent Positions (FTE)		
	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Administrative and Data Processing			
Services Program			
General Fund	294	290	(4)
Environmental Protection and Spill			
Compensation			
Special Revenue Funds - Other	6	6	0
Executive Direction			
General Fund	35	35	0
Internal Service Funds	13	13	0
Investments and Cash Management			
General Fund	11	11	0
Fiduciary Funds	45	45	0
Legal Services			
General Fund	34	34	0
Management Audit and State Financial			
Services			
General Fund	493	489	(4)
Special Revenue Funds - Federal	9	8	(1)
Internal Service Funds	11	11	0
Municipal Affairs			
General Fund	198	192	(6)
Payroll and Revenue Services			
General Fund	333	329	(4)
Office of the Special Deputy Comptroller for			
New York City			
Special Revenue Funds - Other	29	28	(1)
State Retirement			
Fiduciary Funds	760	780	20
Total	2,271	2,271	0

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available	Recommended	Change
	2002-03	2003-04	
General Fund	128,291,000	119,952,000	(8,339,000)
Special Revenue Funds - Other	4,306,000	4,465,000	159,000
Internal Service Funds	3,167,000	3,222,000	55,000
Fiduciary Funds	68,803,000	74,508,000	5,705,000
Total	204,567,000	202,147,000	(2,420,000)

AUDIT AND CONTROL

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

<u>Program</u>	<u>Available 2002-03</u>	<u>Recommended 2003-04</u>	<u>Change</u>
Administrative and Data Processing			
Services Program			
General Fund	34,380,000	29,327,000	(5,053,000)
Environmental Protection and Spill			
Compensation			
Special Revenue Funds - Other	685,000	692,000	7,000
Executive Direction			
General Fund	4,448,000	4,420,000	(28,000)
Internal Service Funds	1,327,000	1,382,000	55,000
Investments and Cash Management			
General Fund	1,392,000	1,369,000	(23,000)
Internal Service Funds	1,840,000	1,840,000	0
Fiduciary Funds	6,228,000	6,447,000	219,000
Legal Services			
General Fund	2,845,000	2,845,000	0
Management Audit and State Financial			
Services			
General Fund	34,054,000	33,747,000	(307,000)
Municipal Affairs			
General Fund	12,983,000	12,936,000	(47,000)
Fiduciary Funds	545,000	545,000	0
Payroll and Revenue Services			
General Fund	38,189,000	35,308,000	(2,881,000)
Office of the Special Deputy Comptroller for			
New York City			
Special Revenue Funds - Other	3,621,000	3,773,000	152,000
State Retirement			
Fiduciary Funds	62,030,000	67,516,000	5,486,000
Total	<u>204,567,000</u>	<u>202,147,000</u>	<u>(2,420,000)</u>

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

<u>Program</u>	<u>Total</u>		<u>Personal Service Regular (Annual Salaried)</u>	
	<u>Amount</u>	<u>Change</u>	<u>Amount</u>	<u>Change</u>
Administrative and Data Processing				
Services Program	15,673,000	(216,000)	15,621,200	(216,000)
Executive Direction	3,754,000	0	3,737,700	0
Investments and Cash Management	880,000	0	880,000	0
Legal Services	2,827,000	0	2,814,600	0
Management Audit and State Financial				
Services	26,850,000	(216,000)	26,698,000	(216,000)
Municipal Affairs	11,600,000	(324,000)	11,581,000	(324,000)
Payroll and Revenue Services	15,513,000	(216,000)	14,586,200	(216,000)
Total	<u>77,097,000</u>	<u>(972,000)</u>	<u>75,918,700</u>	<u>(972,000)</u>

<u>Program</u>	<u>Temporary Service (Nonannual Salaried)</u>		<u>Holiday/Overtime Pay (Annual Salaried)</u>	
	<u>Amount</u>	<u>Change</u>	<u>Amount</u>	<u>Change</u>
Administrative and Data Processing				
Services Program	11,600	0	40,200	0
Executive Direction	16,300	0	0	0
Investments and Cash Management	0	0	0	0
Legal Services	0	0	12,400	0
Management Audit and State Financial				
Services	92,300	0	59,700	0
Municipal Affairs	0	0	19,000	0
Payroll and Revenue Services	424,400	0	502,400	0
Total	<u>544,600</u>	<u>0</u>	<u>633,700</u>	<u>0</u>

AUDIT AND CONTROL

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Administrative and Data Processing				
Services Program	13,654,000	(4,837,000)	663,100	0
Executive Direction	666,000	(28,000)	15,600	0
Investments and Cash Management	489,000	(23,000)	6,300	0
Legal Services	18,000	0	5,000	0
Management Audit and State Financial				
Services	6,897,000	(91,000)	21,000	0
Municipal Affairs	1,336,000	277,000	33,500	0
Payroll and Revenue Services	19,795,000	(2,665,000)	68,600	0
Total	<u>42,855,000</u>	<u>(7,367,000)</u>	<u>813,100</u>	<u>0</u>

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Administrative and Data Processing				
Services Program	20,600	0	12,911,600	(4,837,000)
Executive Direction	21,900	0	571,700	(28,000)
Investments and Cash Management	6,400	0	475,500	(23,000)
Legal Services	2,200	0	5,800	0
Management Audit and State Financial				
Services	240,300	0	6,623,950	(91,000)
Municipal Affairs	404,800	0	893,500	277,000
Payroll and Revenue Services	89,400	0	19,621,250	(2,665,000)
Total	<u>785,600</u>	<u>0</u>	<u>41,103,300</u>	<u>(7,367,000)</u>

Program	Equipment		Maintenance Undistributed	
	Amount	Change	Amount	Change
Administrative and Data Processing				
Services Program	58,700	0	0	0
Executive Direction	2,800	0	54,000	0
Investments and Cash Management	800	0	0	0
Legal Services	5,000	0	0	0
Management Audit and State Financial				
Services	11,750	0	0	0
Municipal Affairs	4,200	0	0	0
Payroll and Revenue Services	15,750	0	0	0
Total	<u>99,000</u>	<u>0</u>	<u>54,000</u>	<u>0</u>

AUDIT AND CONTROL

STATE OPERATIONS - OTHER THAN GENERAL FUND SUMMARY OF APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Environmental Protection and Spill				
Compensation	692,000	7,000	330,000	0
Executive Direction	1,382,000	55,000	914,000	0
Investments and Cash Management	8,287,000	219,000	3,603,000	0
Municipal Affairs	545,000	0	0	0
Office of the Special Deputy Comptroller for New York City	3,773,000	152,000	2,505,000	0
State Retirement	67,516,000	5,486,000	33,329,000	1,725,000
Total	<u>82,195,000</u>	<u>5,919,000</u>	<u>40,681,000</u>	<u>1,725,000</u>

Program	Nonpersonal Service		Maintenance Undistributed	
	Amount	Change	Amount	Change
Environmental Protection and Spill				
Compensation	362,000	7,000	0	0
Executive Direction	468,000	55,000	0	0
Investments and Cash Management	4,684,000	219,000	0	0
Municipal Affairs	0	0	545,000	0
Office of the Special Deputy Comptroller for New York City	1,268,000	152,000	0	0
State Retirement	33,491,000	3,761,000	696,000	0
Total	<u>40,273,000</u>	<u>4,194,000</u>	<u>1,241,000</u>	<u>0</u>

AID TO LOCALITIES ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	20,902,000	29,099,000	8,197,000
Total	<u>20,902,000</u>	<u>29,099,000</u>	<u>8,197,000</u>

AID TO LOCALITIES ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Management Audit and State Financial Services			
General Fund	20,902,000	29,099,000	8,197,000
Total	<u>20,902,000</u>	<u>29,099,000</u>	<u>8,197,000</u>

BANKING DEPARTMENT

MISSION

The Banking Department is charged with protecting the public interest and promoting a desirable business climate by regulating and supervising approximately 3,100 State-chartered banking institutions and licensees with total assets of approximately \$1.8 trillion. In carrying out this responsibility, the Department approves acquisitions, branch expansions, mergers and other forms of consolidation. It also levies fines, orders cessation of unsound financial practices and replaces management as needed. In addition, the Department is authorized to take possession of failing institutions and to operate or liquidate them for the benefit of depositors and creditors. In exercising this oversight, the Banking Department maintains the highest standards to assure the continued safety and soundness of, and the full public confidence in, the institutions supervised. By dealing decisively with institutions that are not in compliance with banking laws and regulations, or cases of malfeasance, the Department promotes a desirable business climate for all financial institutions operating in New York State.

ORGANIZATION AND STAFFING

The Superintendent of Banks, appointed by the Governor, directs the Department. The Superintendent is also the Chair of the 17-member Banking Board, a quasi-legislative body which regulates the conduct of banking in the State. Members of the Board are appointed by the Governor with the consent of the Senate. They receive travel reimbursement but are not otherwise compensated. The Department maintains offices in Albany, New York City, Syracuse, London, and Tokyo. The Banking Department will have a workforce of 569 positions for 2003-04.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Banking Department is entirely supported by fees charged to regulated financial institutions and organizations. The Executive Budget recommends \$73 million to support the Department in 2003-04.

PROGRAM HIGHLIGHTS

To ensure the safety and soundness of banking institutions, the Department monitors these institutions to identify problems and works with management to promptly solve them. This responsibility is carried out through annual on-site examinations of most State-chartered institutions, the regular review of institutional financial reports and periodic site visits.

To ensure that State-chartered banking institutions are complying with State laws and regulations and that no individuals are unfairly denied credit, Department employees conduct consumer compliance examinations and resolve consumer complaints. Other staff monitor whether institutions are helping to meet the credit needs of, and providing banking services to, local communities as required by the State Community Reinvestment Act.

Additionally, the Department's fair but firm approach to criminal banking activities protects the public and provides support to institutions that do abide by applicable laws and regulations. Lastly, the Department continues to review its internal programs, policies, and procedures in order to eliminate inefficiencies, respond to the changing environment for financial services and promote a strong and healthy financial services industry.

The Holocaust Claims Processing Office, established in 1997, assists Holocaust survivors and their heirs in their search for assets that have been withheld by banks and insurance companies.

BANKING

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	75,048,000	73,288,000	(1,760,000)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	75,048,000	73,288,000	(1,760,000)	0

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Administration			
Special Revenue Funds - Other	63	63	0
Analysis and Compliance			
Special Revenue Funds - Other	35	35	0
Regulation			
Special Revenue Funds - Other	483	471	(12)
Total	581	569	(12)

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
Special Revenue Funds - Federal	500,000	500,000	0
Special Revenue Funds - Other	71,848,000	70,088,000	(1,760,000)
Fiduciary Funds	2,700,000	2,700,000	0
Total	75,048,000	73,288,000	(1,760,000)

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Administration			
Special Revenue Funds - Other	6,351,000	6,511,000	160,000
Fiduciary Funds	2,700,000	2,700,000	0
Analysis and Compliance			
Special Revenue Funds - Federal	200,000	200,000	0
Special Revenue Funds - Other	3,776,000	3,620,000	(156,000)
Regulation			
Special Revenue Funds - Federal	300,000	300,000	0
Special Revenue Funds - Other	61,721,000	59,957,000	(1,764,000)
Total	75,048,000	73,288,000	(1,760,000)

**STATE OPERATIONS - OTHER THAN GENERAL FUND
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Administration	9,211,000	160,000	4,247,000	49,000
Analysis and Compliance	3,820,000	(156,000)	2,442,000	(150,000)
Regulation	60,257,000	(1,764,000)	33,379,000	(1,604,000)
Total	<u>73,288,000</u>	<u>(1,760,000)</u>	<u>40,068,000</u>	<u>(1,705,000)</u>

Program	Nonpersonal Service		Maintenance Undistributed	
	Amount	Change	Amount	Change
Administration	4,964,000	111,000	0	0
Analysis and Compliance	1,378,000	(6,000)	0	0
Regulation	25,713,000	(187,000)	1,165,000	27,000
Total	<u>32,055,000</u>	<u>(82,000)</u>	<u>1,165,000</u>	<u>27,000</u>

DIVISION OF THE BUDGET

MISSION

The Governor is responsible under the State Constitution for the preparation and execution of the State's expenditure and revenue plans. The Division of the Budget prepares a proposed budget under the Governor's direction and executes the budget as adopted by the Legislature. The Division also serves as the Governor's primary advisor on such fiscal matters as local government and public authority finances.

ORGANIZATION AND STAFFING

Headed by the Director of the Budget, the Division is located in Albany. The Division's workforce is supported through both the General Fund and Special Revenues.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The recommended General Fund appropriation for 2003-04 of \$37.1 million will fund the Budget Division's basic operations.

PROGRAM HIGHLIGHTS

The Division's activities include:

- Establishing budget policy and agency direction;
- Providing fiscal policy advice in revenue and expenditure forecasting, budget process management and intergovernmental relations; and
- Coordinating the development and execution of State agency programs and budgets.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	65,144,000	57,765,000	(7,379,000)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	65,144,000	57,765,000	(7,379,000)	0

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Budget Division			
General Fund	342	314	(28)
Special Revenue Funds - Other	3	21	18
Total	345	335	(10)

BUDGET

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	46,467,000	37,115,000	(9,352,000)
Special Revenue Funds - Other	17,227,000	19,200,000	1,973,000
Internal Service Funds	1,300,000	1,300,000	0
Fiduciary Funds	150,000	150,000	0
Total	<u>65,144,000</u>	<u>57,765,000</u>	<u>(7,379,000)</u>

Adjustments:

Transfer(s) From	
Cash Management Improvement Act	
General Fund	(15,000,000)
Special Revenue Funds - Other	<u>(9,000,000)</u>
Appropriated 2002-03	<u>41,144,000</u>

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Budget Division			
General Fund	31,467,000	28,615,000	(2,852,000)
Special Revenue Funds - Other	8,227,000	13,200,000	4,973,000
Internal Service Funds	1,300,000	1,300,000	0
Fiduciary Funds	150,000	150,000	0
Cash Management Improvement Act			
General Fund	15,000,000	8,500,000	(6,500,000)
Special Revenue Funds - Other	<u>9,000,000</u>	<u>6,000,000</u>	<u>(3,000,000)</u>
Total	<u>65,144,000</u>	<u>57,765,000</u>	<u>(7,379,000)</u>

CAPITAL DEFENDER OFFICE

MISSION

The Capital Defender Office, which has been in operation since 1995 is authorized to defend any indigent person charged with a capital crime. With the restoration of the death penalty, persons convicted of first-degree murder may be sentenced to death by lethal injection, life imprisonment without parole, or 20 to 25 years in prison. To be sentenced to death, a person must be found guilty of first-degree murder, which includes the killing of a police officer, killing for hire, or certain other heinous murders.

The Capital Defender Office ensures that offenders who face the death penalty receive the full legal protection to which they are entitled under law. The Office is required to provide legal, investigative and expert services to indigent defendants charged with crimes eligible for the death penalty. Since not all defendants in capital cases will be represented by the Office, the law also requires the Office to set minimum standards for lawyers appointed to defend such cases, provide training and assistance to these attorneys and provide judges with lists of qualified lawyers.

ORGANIZATION AND STAFFING

A three-member Board oversees the work of the Office. The Board members are appointed, one each by the Temporary President of the Senate, the Speaker of the Assembly and the Chief Judge of the Court of Appeals. The Office has a staff of 61 located in a central office in New York City and regional offices in Albany and Rochester.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Executive Budget recommendation provides a total of nearly \$13.1 million in State tax dollars to fund the actual cost of providing death penalty defense in 2003-04. These funds will support the Agency's staff attorneys, investigators and experts as well as legal aid societies and private attorneys appointed to represent indigent defendants in capital cases.

PROGRAM HIGHLIGHTS

Since 1995, there have been a total of 730 capital-eligible cases and 44 notices of intent to seek the death penalty filed by the State's district attorneys. Due in part to progress made in reducing violent crime, the number of capital-eligible cases has declined from 138 in 1996 to 70 in 2002. Similarly, the number of intent to seek death penalty notices filed has declined from 13 in 1996 to only one in 2002.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	13,897,000	13,095,000	(802,000)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	13,897,000	13,095,000	(802,000)	0

CAPITAL DEFENDER

**ALL FUND TYPES
PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM
FILLED ANNUAL SALARIED POSITIONS**

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Capital Defense			
General Fund	65	61	(4)
Total	<u>65</u>	<u>61</u>	<u>(4)</u>

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	13,897,000	13,095,000	(802,000)
Total	<u>13,897,000</u>	<u>13,095,000</u>	<u>(802,000)</u>

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Capital Defense			
General Fund	13,897,000	13,095,000	(802,000)
Total	<u>13,897,000</u>	<u>13,095,000</u>	<u>(802,000)</u>

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Capital Defense	4,879,000	(116,000)	4,698,000	(147,000)
Total	<u>4,879,000</u>	<u>(116,000)</u>	<u>4,698,000</u>	<u>(147,000)</u>

Program	Temporary Service (Nonannual Salaried)	
	Amount	Change
Capital Defense	181,000	31,000
Total	<u>181,000</u>	<u>31,000</u>

CAPITAL DEFENDER

STATE OPERATIONS - GENERAL FUND
 SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
 APPROPRIATIONS AND CHANGES
 2003-04 RECOMMENDED
 (dollars)

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Capital Defense	8,216,000	(686,000)	182,000	0
Total	8,216,000	(686,000)	182,000	0
Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Capital Defense	306,000	0	2,044,000	(86,000)
Total	306,000	0	2,044,000	(86,000)
Program	Equipment		Maintenance Undistributed	
	Amount	Change	Amount	Change
Capital Defense	155,000	0	5,529,000	(600,000)
Total	155,000	0	5,529,000	(600,000)

DEPARTMENT OF CIVIL SERVICE

MISSION

In accordance with the Civil Service Law, the Department of Civil Service is charged with providing human resource management services to State and local governments.

ORGANIZATION AND STAFFING

Under the direction of a Commissioner appointed by the Governor, the Department is based in Albany. The Civil Service Commission, consisting of the Commissioner, who serves as its President, and two Commissioners appointed by the Governor, is an appellate body responsible for reviewing determinations of the Department and the Director of Classification and Compensation. The Department will have a workforce of 579 positions for 2003-04.

The responsibilities of the Department are carried out through eight divisions:

- The Division of Information Resource Management provides the Department's basic data, information and systems and has primary responsibility for implementation of the Department's technology projects;
- The Staffing Services Division provides State agencies with personnel recruitment and placement services. The Division coordinates the Department's response to agency personnel operations and develops and administers a variety of tests for State positions, including oral, training and experience and performance assessment tests;
- The Testing Services Division develops, administers and validates State and local written tests;
- The Division of Classification and Compensation determines appropriate job titles for agency functions and salary levels for existing and new positions;
- The Division of Personnel Services encompasses the Employee Benefits Division and the Employee Health Service. The Employee Benefits Division administers health, dental, life, vision, disability and accident benefit programs for State employees and participating local governments. Responsibilities include contracting with insurance companies and other vendors to deliver services, financial management of these programs, communicating plan provisions to subscribers, assisting enrollees in resolving disputed claims, maintaining enrollment information for over 1.1 million covered individuals and financial accounting for approximately \$3 billion in annual premiums through the New York Benefits Eligibility and Accounting System;
- The Municipal Service Division assists 103 local civil service agencies in classifying positions, interpreting laws and rules and, together with the Testing Division, providing selection devices and examinations;
- The Diversity Planning and Management Division approves and monitors affirmative action plans for State agencies, provides technical assistance and training in the achievement of cultural diversity in the work force and is also responsible for administering the Workers With Disabilities Program; and
- The Planning and Training Division oversees the Employee Suggestion Program which saved State agencies more than \$8.6 million in the past five years through implemented suggestions.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Department is funded, in part, with tax dollars from the General Fund that will support 37 percent of the Agency's operations. The remaining 63 percent of its operations are funded with payments from other agencies and governmental entities, most of which are made by employers participating in the New York State Health Insurance Program that pay premiums to offset the Department's cost of administering the program. Similarly, the Department is

CIVIL SERVICE

reimbursed for testing and other services provided to such State agencies as the Banking Department, whose operations are funded by special industry assessments.

The Executive Budget recommends funding of \$58.8 million for the Department, which includes \$22 million in General Fund support and \$36.8 million in payments from other State agencies and public entities. Agency savings will be achieved primarily through workforce reductions generated by attrition and early retirements. The Department of Civil Service continues to expand its use of technology to provide improved services to State and local agencies and other customers. In 2003-04, the Department will complete the scheduled upgrading of the software used by its major electronic data processing systems.

PROGRAM HIGHLIGHTS

The Department of Civil Service continues to use technology to strengthen services and increase efficiency. During 2001-02, the Department initiated computer-based testing through use of its own Computer-Based Testing and Training Center and through facilities provided by the Departments of Taxation and Finance and Labor. The Department also developed a stand-alone automated examination for Information Technology titles for use by local governments. In 2002-03, the Department began a multi-year effort to develop an Integrated Testing System (ITS) to enhance the quality and timeliness of test scoring, list certifications and employee placements. The Department also began providing employees the capacity to apply for promotional examinations on-line, including the submission of qualifying training and experience.

The Department's Employee Benefits Division achieved a reduction of \$122 million for Empire Plan subscribers through negotiated benefit changes and adjustments to the insurance companies' requested premium.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	65,783,000	58,816,000	(6,967,000)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	65,783,000	58,816,000	(6,967,000)	0

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Program	Full-Time Equivalent Positions (FTE)		
	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Administration and Information Management			
General Fund	107	95	(12)
Internal Service Funds	29	22	(7)
Local Civil Service			
General Fund	16	14	(2)
Labor Management Programs			
General Fund	17	17	0
Personnel Benefit Services			
General Fund	37	33	(4)
Internal Service Funds	163	158	(5)
Personnel Management Services			
General Fund	215	190	(25)
Internal Service Funds	50	50	0
Total	634	579	(55)

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	28,463,000	22,048,000	(6,415,000)
Special Revenue Funds - Other	1,500,000	1,500,000	0
Internal Service Funds	35,520,000	34,968,000	(552,000)
Fiduciary Funds	300,000	300,000	0
Total	65,783,000	58,816,000	(6,967,000)

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Administration and Information Management			
General Fund	10,381,000	6,607,000	(3,774,000)
Internal Service Funds	4,740,000	4,817,000	77,000
Local Civil Service			
General Fund	1,026,000	892,000	(134,000)
Personnel Benefit Services			
General Fund	2,171,000	1,885,000	(286,000)
Special Revenue Funds - Other	500,000	500,000	0
Internal Service Funds	23,490,000	22,806,000	(684,000)
Fiduciary Funds	300,000	300,000	0
Personnel Management Services			
General Fund	14,885,000	12,664,000	(2,221,000)
Special Revenue Funds - Other	1,000,000	1,000,000	0
Internal Service Funds	7,290,000	7,345,000	55,000
Total	65,783,000	58,816,000	(6,967,000)

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Administration and Information Management	5,149,000	(753,000)	5,146,000	(753,000)
Local Civil Service	864,000	(126,000)	863,000	(126,000)
Personnel Benefit Services	1,815,000	(265,000)	1,785,000	(265,000)
Personnel Management Services	10,851,000	(1,675,000)	9,948,000	(1,675,000)
Total	18,679,000	(2,819,000)	17,742,000	(2,819,000)

Program	Temporary Service (Nonannual Salaried)		Holiday/Overtime Pay (Annual Salaried)	
	Amount	Change	Amount	Change
Administration and Information Management	0	0	3,000	0
Local Civil Service	0	0	1,000	0
Personnel Benefit Services	28,000	0	2,000	0
Personnel Management Services	887,000	0	16,000	0
Total	915,000	0	22,000	0

CIVIL SERVICE

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Administration and Information				
Management	1,458,000	(3,021,000)	45,000	0
Local Civil Service	28,000	(8,000)	6,000	0
Personnel Benefit Services	70,000	(21,000)	17,000	(21,000)
Personnel Management Services	1,813,000	(546,000)	108,000	0
Total	<u>3,369,000</u>	<u>(3,596,000)</u>	<u>176,000</u>	<u>(21,000)</u>

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Administration and Information				
Management	32,000	0	525,000	(2,244,000)
Local Civil Service	11,000	0	11,000	(8,000)
Personnel Benefit Services	10,000	0	28,000	0
Personnel Management Services	116,000	0	1,573,000	(546,000)
Total	<u>169,000</u>	<u>0</u>	<u>2,137,000</u>	<u>(2,798,000)</u>

Program	Equipment		Maintenance Undistributed	
	Amount	Change	Amount	Change
Administration and Information				
Management	80,000	0	776,000	(777,000)
Local Civil Service	0	0	0	0
Personnel Benefit Services	15,000	0	0	0
Personnel Management Services	16,000	0	0	0
Total	<u>111,000</u>	<u>0</u>	<u>776,000</u>	<u>(777,000)</u>

**STATE OPERATIONS - OTHER THAN GENERAL FUND
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Administration and Information				
Management	4,817,000	77,000	1,313,000	(47,000)
Personnel Benefit Services	23,606,000	(684,000)	7,995,000	(712,000)
Personnel Management Services	8,345,000	55,000	0	0
Total	<u>36,768,000</u>	<u>(552,000)</u>	<u>9,308,000</u>	<u>(759,000)</u>

Program	Nonpersonal Service		Maintenance Undistributed	
	Amount	Change	Amount	Change
Administration and Information				
Management	1,104,000	24,000	2,400,000	100,000
Personnel Benefit Services	6,168,000	(261,000)	9,443,000	289,000
Personnel Management Services	0	0	8,345,000	55,000
Total	<u>7,272,000</u>	<u>(237,000)</u>	<u>20,188,000</u>	<u>444,000</u>

CONSUMER PROTECTION BOARD

MISSION

The Consumer Protection Board (CPB) was created to protect the State's consumers. The Agency advises the Governor on consumer issues including those related to utilities; helps draft legislation that protects consumers; handles consumer complaints and mediates consumer disputes; promotes consumer education and fraud prevention; and maintains New York's Telemarketing "Do Not Call" registry.

ORGANIZATION AND STAFFING

The Consumer Protection Board consists of three units: Office of Consumer Assistance, Office of Strategic Programs, and Telemarketing "Do Not Call" Investigation and Enforcement. The Agency is located in Albany, with satellite offices in Rochester, Long Island and New York City. For 2003-04 the Consumer Protection Board will have a workforce of 30.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Consumer Protection Board is financed primarily from non-taxpayer sources, including utilities and telemarketers operating within the State. The Executive Budget recommendation provides approximately \$5.0 million for the Consumer Protection Board for 2003-04 including \$403,000 in General Fund support and \$2.3 million for maintenance of the State's "Do Not Call" registry.

PROGRAM HIGHLIGHTS

The Office of Strategic Programs analyzes legislation affecting consumers, investigates and researches consumer-related issues, and conducts education programs. The Office of Consumer Assistance mediates disputes between consumers and businesses.

The Telemarketing "Do Not Call" unit maintains New York's list of over 2.1 million consumers who have indicated a preference not to receive unsolicited phone calls from telemarketing companies.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	5,154,000	4,998,000	(156,000)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	5,154,000	4,998,000	(156,000)	0

CONSUMER PROTECTION

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03	2003-04	FTE Change
	Estimated FTEs 03/31/03	Estimated FTEs 03/31/04	
Consumer Protection			
General Fund	5	5	0
Special Revenue Funds - Other	26	25	(1)
Total	31	30	(1)

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available	Recommended	Change
	2002-03	2003-04	
General Fund	400,000	403,000	3,000
Special Revenue Funds - Other	4,754,000	4,595,000	(159,000)
Total	5,154,000	4,998,000	(156,000)

Adjustments:

Transfer(s) From	
Consumer Protection Board, State	
General Fund	(93,000)
Transfer(s) To	
Consumer Protection Board, State	
Special Revenue Funds - Other	93,000
Appropriated 2002-03	5,154,000

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available	Recommended	Change
	2002-03	2003-04	
Consumer Protection			
General Fund	400,000	403,000	3,000
Special Revenue Funds - Other	4,754,000	4,595,000	(159,000)
Total	5,154,000	4,998,000	(156,000)

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Consumer Protection	256,000	3,000	256,000	3,000
Total	256,000	3,000	256,000	3,000

CONSUMER PROTECTION

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Consumer Protection	147,000	0	13,000	0
Total	<u>147,000</u>	<u>0</u>	<u>13,000</u>	<u>0</u>

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Consumer Protection	24,000	0	102,000	0
Total	<u>24,000</u>	<u>0</u>	<u>102,000</u>	<u>0</u>

Program	Equipment	
	Amount	Change
Consumer Protection	8,000	0
Total	<u>8,000</u>	<u>0</u>

**STATE OPERATIONS - OTHER THAN GENERAL FUND
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Consumer Protection	4,595,000	(159,000)	1,656,000	(107,000)
Total	<u>4,595,000</u>	<u>(159,000)</u>	<u>1,656,000</u>	<u>(107,000)</u>

Program	Nonpersonal Service		Maintenance Undistributed	
	Amount	Change	Amount	Change
Consumer Protection	2,928,000	(53,000)	11,000	1,000
Total	<u>2,928,000</u>	<u>(53,000)</u>	<u>11,000</u>	<u>1,000</u>

STATE COMMISSION OF CORRECTION

MISSION

The State Commission of Correction regulates and oversees the operation and management of State and local correctional facilities. The Agency's role is to promote a safe, secure and stable correctional system and to provide for the accountability of corrections officials. As a result of legislation enacted in 1996, the Commission's role includes the oversight of secure youth facilities operated by the Office of Children and Family Services.

ORGANIZATION AND STAFFING

The Commission is made up of three members appointed by the Governor, one of whom is designated Chair. The other Commissioners respectively chair the Citizens Policy and Complaint Review Council, which reviews grievances and complaints against correctional facilities, and the Medical Review Board, which investigates inmate deaths and oversees health care services.

Regional teams of review specialists are responsible for visiting and inspecting local and State correctional facilities. They investigate unusual events at facilities, provide technical assistance to improve facility management and monitor facilities for compliance with standards and regulations. The agency will operate in 2003-04 with a staff of 35.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Commission of Correction will be supported by approximately \$2.5 million in State tax dollars in 2003-04.

PROGRAM HIGHLIGHTS

The Commission monitors 70 State correctional facilities, 60 county jails, 16 New York City correctional facilities, 267 locally operated police department detention facilities throughout the State and 4 juvenile detention facilities operated by the Office of Children and Family Services. The agency also participates in the multi-agency Criminal Justice Systems Analysis Team (CJSAT) — operated in conjunction with the Division of Criminal Justice Services and the Division of Probation and Correctional Alternatives — to assist localities in analyzing operational issues in local correctional facilities.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available	Appropriations	Change	Reappropriations
	2002-03	Recommended 2003-04		Recommended 2003-04
State Operations	2,586,000	2,529,000	(57,000)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	2,586,000	2,529,000	(57,000)	0

CORRECTION

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03	2003-04	FTE Change
	Estimated FTEs 03/31/03	Estimated FTEs 03/31/04	
Improvement of Correctional Facilities			
General Fund	33	32	(1)
Special Revenue Funds - Federal	3	3	0
Total	<u>36</u>	<u>35</u>	<u>(1)</u>

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Improvement of Correctional Facilities			
General Fund	2,586,000	2,529,000	(57,000)
Total	<u>2,586,000</u>	<u>2,529,000</u>	<u>(57,000)</u>

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Improvement of Correctional Facilities	2,099,000	(22,000)	2,079,000	(21,900)
Total	<u>2,099,000</u>	<u>(22,000)</u>	<u>2,079,000</u>	<u>(21,900)</u>

Program	Holiday/Overtime Pay (Annual Salaried)	
	Amount	Change
Improvement of Correctional Facilities	20,000	(100)
Total	<u>20,000</u>	<u>(100)</u>

STATE OPERATIONS - GENERAL FUND SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Improvement of Correctional Facilities	430,000	(35,000)	16,000	(100)
Total	<u>430,000</u>	<u>(35,000)</u>	<u>16,000</u>	<u>(100)</u>

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Improvement of Correctional Facilities	153,000	(100)	253,000	(600)
Total	<u>153,000</u>	<u>(100)</u>	<u>253,000</u>	<u>(600)</u>

Program	Equipment	
	Amount	Change
Improvement of Correctional Facilities	8,000	(34,200)
Total	<u>8,000</u>	<u>(34,200)</u>

DEPARTMENT OF CORRECTIONAL SERVICES

MISSION

The Department of Correctional Services (DOCS) is responsible for the secure confinement of convicted felons and the preparation of these individuals for successful reintegration into the community upon release.

ORGANIZATION AND STAFFING

The Department, headed by a Commissioner, will have approximately 30,500 employees to operate 70 facilities. Each correctional facility is headed by a Superintendent and executive staff to oversee the daily operation of the nation's fourth largest state prison system.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The budget recommendations for the Department of Correctional Services continue to reflect a reduced demand for prison space after two decades of capacity expansion. The reversal of this historical trend is the result of several factors, including tougher criminal justice reforms that have been made since 1995 and have led to a decline in the statewide number of felony arrests and the success of initiatives (such as Shock Incarceration, the Willard Drug Treatment Campus and the Merit Time Program) designed to reduce the number of nonviolent offenders in prison. Continued decline in the inmate population will be facilitated by proposed legislation which will permit inmates with excellent program participation and no history of violence to be eligible for early release. This legislation includes expansion of the Merit Time Program and enhancement of the Earned Eligibility Program. As a result, the Department will continue to phase out additional beds currently in use in the prison system.

It is important to note that the reduction in demand for prison space is for medium-security and minimum-security housing. Over the past eight years, penalties for violent crime have increased significantly in New York State. Jenna's Law, enacted in August 1998, together with the Truth-in-Sentencing legislation enacted in 1995, ensure that violent offenders will serve at least 85 percent of their sentence in prison.

The Department will continue "right-sizing" the prison system to reflect the changing inmate population. Funding of \$2.2 billion is provided to support operational needs.

- State tax dollars finance 89 percent of the Department's State Operations Budget and 100 percent of the Department's Aid to Localities Budget to reimburse counties for the cost of housing inmates awaiting transfer to State prison;
- Federal funds support 3 percent of the Department's State Operations Budget, offsetting the cost of housing illegal alien felons, inmate education and substance abuse treatment;
- Correctional Facilities Capital Improvement Fund appropriations of \$205 million ensure that all housing, medical buildings and support space remain functional, safe and secure; and
- The DOCS Internal Service Fund appropriation of \$77.6 million is for operation of the Correctional Industries program (Corcraft). This inmate vocational program engages in the production of commodities, as well as prison maintenance and rehabilitation projects, giving prisoners an opportunity to learn employment skills to improve their chances of successful reintegration into the community.

CORRECTIONAL SERVICES

PROGRAM HIGHLIGHTS

The Department operates correctional facilities that have a range of security levels. Inmates are provided with appropriate programming to afford offenders an opportunity for rehabilitation aimed at reducing recidivism.

Additionally, the Department, in cooperation with the Division of Parole, operates the Willard Drug Treatment Campus in Seneca County. Through this program, courts have the option to remand low level, nonviolent offenders to treatment — an option that is intended to stop the cycle of drug-related criminal activity at far less cost to the taxpayers than traditional incarceration.

ADMINISTRATION

Administrative staff formulate and oversee Agency policy and provide operational support to correctional facilities. The responsibilities of this program include the direction of inmate classification and movement, labor relations, personnel and financial transactions and the Department's legal affairs.

SUPPORT SERVICES

The Support Services Program provides all resources necessary for the operation of correctional facilities housing individuals remanded to State custody. This includes the employment of all facility managers and centrally assigned staff essential to operate and maintain the Agency's physical plant. Through this program, the Agency also provides inmate food and transportation services and enters into cooperative agreements with local governments for sewer/water systems. The Agency has been increasingly successful in implementing initiatives to improve operational efficiencies.

SUPERVISION OF INMATES

The Department employs approximately 20,700 correction officers to ensure a secure environment for employees and inmates within the correctional setting and to protect the safety of surrounding communities.

PROGRAM SERVICES

The Department operates a wide range of programs designed to prepare inmates for successful reintegration into the community. The majority of inmates entering State prison have educational deficiencies and histories of substance abuse. To counter this problem, the Agency's rehabilitation efforts focus on basic education and simple vocational skill achievement to ready inmates for employment upon release. The transitional services program will assist every inmate throughout all stages of their incarceration to fully participate in the wide variety of programs available in the Department's facilities.

The Agency's Comprehensive Alcohol and Substance Abuse Treatment program will continue to provide over 4,800 offenders each year with six months of residential treatment and follow-up care. Resources to coordinate the Agency's sex offender treatment programs, aggression management programs and transitional services will enable the Department to better treat and stabilize the prison population.

HEALTH SERVICES

Offenders entering prison present a significant need for health care because of high rates of disease related to AIDS, tuberculosis and other infectious conditions. The Executive

CORRECTIONAL SERVICES

Budget ensures that the Department has the resources to meet the full need for AIDS screening and interventions. Notably, the number of inmates dying annually from HIV-related disease has plummeted by more than 90 percent since 1995.

The Department's approach to health care has kept pace with the national trend toward cost efficient managed care programs. To contain escalating costs of appropriate health care for the inmate population, the Department will continue the operation of regional medical units on the grounds of Mohawk, Coxsackie, Wende, Bedford Hills and Fishkill correctional facilities.

CAPITAL PROJECTS

The Department of Correctional Services operates an institutional network of 70 correctional facilities, a number of which were converted during prison expansion in the 1980's from very old facilities initially built for other uses. With the completion of Five Points Correctional Facility signaling the end of the most recent capacity expansion effort, the Department is now focusing its capital resources on critical physical plant maintenance and rehabilitation projects.

DEPARTMENT OF CORRECTIONAL SERVICES MALE FACILITIES

Maximum Security

Attica Correctional Facility	(Wyoming County)
Auburn Correctional Facility	(Cayuga County)
Clinton Correctional Facility	(Clinton County)
Coxsackie Correctional Facility	(Greene County)
Downstate Correctional Facility	(Dutchess County)
Eastern Correctional Facility	(Ulster County)
Elmira Correctional Facility	(Chemung County)
Five Points Correctional Facility	(Seneca County)
Great Meadow Correctional Facility	(Washington County)
Green Haven Correctional Facility	(Dutchess County)
Shawangunk Correctional Facility	(Ulster County)
Sing Sing Correctional Facility	(Westchester County)
Southport Correctional Facility	(Chemung County)
Sullivan Correctional Facility	(Sullivan County)
Upstate Correctional Facility	(Franklin County)
Wende Correctional Facility	(Erie County)

Medium Security

Adirondack Correctional Facility	(Essex County)
Altona Correctional Facility	(Clinton County)
Arthurkill Correctional Facility and CASAT**	(Staten Island)
Bare Hill Correctional Facility	(Franklin County)
Butler CASAT	(Wayne County)
Cape Vincent Correctional Facility and CASAT	(Jefferson County)
Cayuga Correctional Facility	(Cayuga County)
Chateaugay CASAT	(Franklin County)
Collins Correctional Facility	(Erie County)
Fishkill Correctional Facility	(Dutchess County)
Franklin Correctional Facility	(Franklin County)
Gouverneur Correctional Facility	(St. Lawrence County)
Gowanda Correctional Facility	(Erie County)
Greene Correctional Facility	(Greene County)
Groveland Correctional Facility	(Livingston County)
Hale Creek CASAT	(Fulton County)
Hudson Correctional Facility	(Columbia County)
Livingston Correctional Facility	(Livingston County)
Marcy Correctional Facility and CASAT Annex	(Oneida County)
Mid-Orange Correctional Facility	(Orange County)
Mid-State Correctional Facility	(Oneida County)
Mohawk Correctional Facility	(Oneida County)
Mt. McGregor Correctional Facility	(Saratoga County)
Ogdensburg Correctional Facility	(St. Lawrence County)
Oneida Correctional Facility	(Oneida County)
Orleans Correctional Facility	(Orleans County)
Otisville Correctional Facility	(Orange County)

CORRECTIONAL SERVICES

Riverview Correctional Facility	(St. Lawrence County)
Ulster Correctional Facility	(Ulster County)
Wallkill Correctional Facility	(Ulster County)
Washington Correctional Facility	(Washington County)
Watertown Correctional Facility	(Jefferson County)
Woodbourne Correctional Facility	(Sullivan County)
Wyoming Correctional Facility	(Wyoming County)

Minimum Security

Butler Correctional Facility	(Wayne County)
Lyon Mountain Correctional Facility	(Clinton County)

Minimum Work Release

Buffalo Correctional Facility	(Erie County)
Edgecombe Correctional Facility	(Manhattan)
Fishkill Correctional Facility*	(Dutchess County)
Fulton Correctional Facility	(Bronx)
Hudson Correctional Facility*	(Columbia County)
Lincoln Correctional Facility	(Manhattan)
Queensboro Correctional Facility	(Queens)
Rochester Correctional Facility	(Monroe County)

Camps

Camp Gabriels	(Franklin County)
Camp Georgetown	(Madison County)
Camp Mt. McGregor*	(Saratoga County)
Camp Pharsalia	(Chenango County)
Camp Fallsburg*	(Sullivan County)

Shock Incarceration

Lakeview Shock Incarceration Facility	(Chautauqua County)
Monterey Shock Incarceration Facility	(Schuyler County)
Moriah Shock Incarceration Facility	(Essex County)
Summit Shock Incarceration Facility	(Schoharie County)

Drug Treatment Campus

Willard Drug Treatment Campus	(Seneca County)
-------------------------------	-----------------

DEPARTMENT OF CORRECTIONAL SERVICES FEMALE FACILITIES

Maximum Security

Bedford Hills Correctional Facility	(Westchester County)
-------------------------------------	----------------------

Medium Security

Albion Correctional Facility	(Orleans County)
Bayview Correctional Facility	(Manhattan)
Taconic Correctional Facility and CASAT	(Westchester County)

Minimum Security

Beacon Correctional Facility	(Dutchess County)
------------------------------	-------------------

Minimum Work Release

Albion Correctional Facility*	(Orleans County)
Bayview Correctional Facility*	(Manhattan)

Shock Incarceration

Lakeview Shock Incarceration Facility	(Chautauqua County)
---------------------------------------	---------------------

Drug Treatment Campus

Willard Drug Treatment Campus	(Seneca County)
-------------------------------	-----------------

* Indicates programs are operating as part of a larger correctional facility listed under the same name.

** CASAT is an acronym for Comprehensive Alcohol and Substance Abuse Treatment.

CORRECTIONAL SERVICES

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	2,028,408,000	1,995,595,000	(32,813,000)	17,277,000
Aid To Localities	11,813,000	11,400,000	(413,000)	11,400,000
Capital Projects	225,000,000	205,000,000	(20,000,000)	762,661,000
Total	<u>2,265,221,000</u>	<u>2,211,995,000</u>	<u>(53,226,000)</u>	<u>791,338,000</u>

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Administration			
General Fund	271	235	(36)
Special Revenue Funds - Federal	995	995	0
Correctional Industries			
Internal Service Funds	517	517	0
Facilities Planning and Development			
Capital Projects Funds - Other	32	32	0
Health Services			
General Fund	1,837	1,807	(30)
Enterprise Funds	26	26	0
Program Services			
General Fund	3,223	3,151	(72)
Enterprise Funds	46	46	0
Supervision of Inmates			
General Fund	20,575	20,231	(344)
Support Services			
General Fund	3,508	3,498	(10)
Total	<u>31,030</u>	<u>30,538</u>	<u>(492)</u>

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	1,808,035,000	1,788,032,000	(20,003,000)
Special Revenue Funds - Federal	61,239,000	63,904,000	2,665,000
Special Revenue Funds - Other	250,000	250,000	0
Enterprise Funds	66,404,000	65,758,000	(646,000)
Internal Service Funds	92,462,000	77,633,000	(14,829,000)
Fiduciary Funds	18,000	18,000	0
Total	<u>2,028,408,000</u>	<u>1,995,595,000</u>	<u>(32,813,000)</u>

Adjustments:	
Prior Year Deficiency	
Correctional Services, Department of	
General Fund	19,700,000
Appropriated 2002-03	<u>2,048,108,000</u>

CORRECTIONAL SERVICES

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Administration			
General Fund	24,852,000	23,044,000	(1,808,000)
Special Revenue Funds - Federal	61,239,000	63,904,000	2,665,000
Special Revenue Funds - Other	250,000	250,000	0
Enterprise Funds	1,818,000	1,818,000	0
Correctional Industries			
Internal Service Funds	92,462,000	77,633,000	(14,829,000)
Health Services			
General Fund	203,812,000	208,482,000	4,670,000
Enterprise Funds	18,001,000	17,591,000	(410,000)
Program Services			
General Fund	189,799,000	185,346,000	(4,453,000)
Enterprise Funds	45,985,000	45,749,000	(236,000)
Fiduciary Funds	18,000	18,000	0
Supervision of Inmates			
General Fund	1,053,501,000	1,038,809,000	(14,692,000)
Support Services			
General Fund	336,071,000	332,351,000	(3,720,000)
Enterprise Funds	600,000	600,000	0
Total	<u>2,028,408,000</u>	<u>1,995,595,000</u>	<u>(32,813,000)</u>

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	14,970,000	(1,638,000)	14,901,000	(1,530,000)
Health Services	101,506,000	(1,377,000)	93,608,000	(1,952,000)
Program Services	148,909,000	(5,606,000)	140,160,000	(4,106,000)
Supervision of Inmates	1,022,891,000	(14,774,000)	984,245,000	(15,249,000)
Support Services	147,689,000	1,195,000	141,287,000	(1,304,000)
Total	<u>1,435,965,000</u>	<u>(22,200,000)</u>	<u>1,374,201,000</u>	<u>(24,141,000)</u>

Program	Temporary Service (Nonannual Salaried)		Holiday/Overtime Pay (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	9,000	(1,000)	60,000	(107,000)
Health Services	3,854,000	(310,000)	4,044,000	885,000
Program Services	7,739,000	0	1,010,000	(1,500,000)
Supervision of Inmates	3,273,000	(136,000)	35,373,000	611,000
Support Services	330,000	159,000	6,072,000	2,340,000
Total	<u>15,205,000</u>	<u>(288,000)</u>	<u>46,559,000</u>	<u>2,229,000</u>

CORRECTIONAL SERVICES

STATE OPERATIONS - GENERAL FUND SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Administration	8,074,000	(170,000)	402,000	(41,000)
Health Services	106,976,000	6,047,000	43,510,000	4,115,000
Program Services	36,437,000	1,153,000	8,885,500	(328,500)
Supervision of Inmates	15,918,000	82,000	8,083,000	(156,000)
Support Services	184,662,000	(4,915,000)	93,538,000	(11,426,000)
Total	352,067,000	2,197,000	154,418,500	(7,836,500)

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Administration	318,000	(32,000)	6,511,000	(11,000)
Health Services	130,000	0	62,976,000	1,932,000
Program Services	275,500	(262,500)	27,209,500	2,006,500
Supervision of Inmates	2,134,000	(189,000)	5,277,000	427,000
Support Services	403,000	(1,690,000)	83,752,000	8,843,000
Total	3,260,500	(2,173,500)	185,725,500	13,197,500

Program	Equipment		Maintenance Undistributed	
	Amount	Change	Amount	Change
Administration	843,000	(86,000)	0	0
Health Services	360,000	0	0	0
Program Services	66,500	(262,500)	0	0
Supervision of Inmates	424,000	0	0	0
Support Services	6,969,000	0	0	(642,000)
Total	8,662,500	(348,500)	0	(642,000)

STATE OPERATIONS - OTHER THAN GENERAL FUND SUMMARY OF APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Administration	65,972,000	2,665,000	58,967,000	2,665,000
Correctional Industries	77,633,000	(14,829,000)	23,850,000	(1,588,000)
Health Services	17,591,000	(410,000)	1,851,000	(410,000)
Program Services	45,767,000	(236,000)	3,872,000	(236,000)
Support Services	600,000	0	0	0
Total	207,563,000	(12,810,000)	88,540,000	431,000

Program	Nonpersonal Service		Maintenance Undistributed	
	Amount	Change	Amount	Change
Administration	1,505,000	0	5,500,000	0
Correctional Industries	53,783,000	(13,241,000)	0	0
Health Services	15,740,000	0	0	0
Program Services	41,895,000	0	0	0
Support Services	600,000	0	0	0
Total	113,523,000	(13,241,000)	5,500,000	0

AID TO LOCALITIES ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	11,813,000	11,400,000	(413,000)
Total	11,813,000	11,400,000	(413,000)

CORRECTIONAL SERVICES

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Support Services			
General Fund	11,813,000	11,400,000	(413,000)
Total	<u>11,813,000</u>	<u>11,400,000</u>	<u>(413,000)</u>

**CAPITAL PROJECTS
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Comprehensive Construction Program	Available 2002-03	Recommended 2003-04	Change	Reappropriations 2003-04
Maintenance and Improvement of Existing Facilities				
Capital Projects Fund	0	0	0	932,000
Federal Capital Projects Fund	20,000,000	0	(20,000,000)	10,158,000
Correctional Facilities Capital Improvement Fund	205,000,000	205,000,000	0	507,407,000
UDC Financed and Other New Facility Capacity Expansion				
Correctional Facilities Capital Improvement Fund	0	0	0	244,164,000
Total	<u>225,000,000</u>	<u>205,000,000</u>	<u>(20,000,000)</u>	<u>762,661,000</u>

CRIME VICTIMS BOARD

MISSION

Since its establishment in 1966, the Crime Victims Board (CVB) has been the lead State agency in assisting persons who have been the victims of crime, particularly crimes of a violent nature.

The agency's principal mission is to provide financial assistance to victims for losses they suffer as a result of crime. The Board provides grants to local agencies, which assist witnesses and victims, and serves as the State's advocate for crime victims' rights, needs and interests.

ORGANIZATION AND STAFFING

The Board consists of five members, appointed by the Governor to seven-year terms, who work full-time to administer the agency and to make final decisions on victim compensation awards. The Governor designates one member of the Board to be the Chair. The agency has primary offices in Albany and New York City and has a satellite office in Buffalo. Each office processes victim claims and provides grant program aid and advocacy services on a regional basis in support of the Board's mission. Including the five Board members, the agency will have 103 staff in 2003-04.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

During 2003-04, \$6.1 million will be spent to operate the agency. Approximately \$63.1 million in Federal aid and revenue from offenders will support compensation payments to victims and local grants to programs assisting victims with treatment and other services.

The recommendations continue the agency's cooperation with the Division of Criminal Justice Services' (DCJS) technology group giving CVB enhanced access to the expertise needed to speed automation of victims' claims processing services. Additionally, the budget recommends the consolidation of routine administrative functions with DCJS, similar to the previous successful initiative with the Division of Probation and Correctional Alternatives and the State Commission of Correction.

PROGRAM HIGHLIGHTS

The Crime Victims Board operates with three programs. The Payment to Victims Program compensates individual crime victims for crime-related losses. The Victim and Witness Assistance Program administers grants to local agencies. The Administration Program provides executive direction and administrative support to the agency, as well as advocacy services for crime victims.

The September 11th attacks on the World Trade Center in New York City were a catastrophic crime, which affected an unprecedented number of people in terms of injuries and loss of economic support. Although most claims have been processed, the agency will continue to assist all victims of the World Trade Center attacks to meet medical, housing, employment, and counseling expenses.

PAYMENTS TO VICTIMS

The agency annually reviews more than 23,000 cases of persons who may have suffered financial loss as the result of violent crime or, in the case of the elderly and disabled, any crime. Assistance is given with losses for which no other source of compensation is available. Categories in which payments are made include medical expenses, lost wages due to work missed because of an injury, stolen or damaged essential personal property and

CRIME VICTIMS

the costs of counseling to relieve the traumatic effects of victimization. Surviving family members of a victim also may be eligible for these services, as well as reimbursement for funeral expenses for a crime victim.

Over the past several years, the agency has made a significant effort to increase public awareness about the services available to assist victims of crime. As a result, the number of people seeking help has risen.

VICTIM AND WITNESS ASSISTANCE

The Crime Victims Board currently administers approximately 185 contracts with other State agencies, local governments, and not-for-profit agencies to provide direct services to crime victims and witnesses. In a cooperative program with the New York State Police, CVB funds are used for victim advocates who link crime victims, law enforcement officials and assistance programs for an overall enhancement to criminal justice. Similarly, the agency cooperates with the Department of Correctional Services to fund advocate positions and the automated victim notification system to keep victims informed about the legal status of the offenders responsible for the crimes committed against them. Services provided by local not-for-profit agencies include crisis intervention, counseling and assistance in filing victim compensation.

ADVOCACY

The agency is responsible by law to “coordinate State programs and activities relating to crime victims” and “to advise and assist the Governor in developing policies designed to recognize the legitimate rights, needs and interests of crime victims.” To that end, the agency provides legal and technical assistance to other State agencies and to local organizations involved with crime victims. In addition, the Crime Victims Board sponsors an annual statewide conference on crime victim issues.

The State’s “Son of Sam Law” prevents convicted persons from profiting from their crimes, including the sale of publishing or film rights to their stories. Any such profits can, by law, be payable to the persons who were victims of the crimes. The agency is charged with notifying victims of a convicted person that a “Son of Sam” situation exists, and may also act on the victims’ behalf to prevent the profits from being spent or otherwise put beyond the reach of the victims while a recovery suit is pending.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	5,980,000	6,139,000	159,000	0
Aid To Localities	61,397,000	63,114,000	1,717,000	29,956,000
Capital Projects	0	0	0	0
Total	<u>67,377,000</u>	<u>69,253,000</u>	<u>1,876,000</u>	<u>29,956,000</u>

**ALL FUND TYPES
PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM
FILLED ANNUAL SALARIED POSITIONS**

Full-Time Equivalent Positions (FTE)

Program	2002-03	2003-04	FTE Change
	Estimated FTEs 03/31/03	Estimated FTEs 03/31/04	
Administration			
General Fund	70	64	(6)
Special Revenue Funds - Federal	28	28	0
Special Revenue Funds - Other	5	5	0
Payment to Victims			
Special Revenue Funds - Other	6	6	0
Total	<u>109</u>	<u>103</u>	<u>(6)</u>

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Administration			
General Fund	3,590,000	3,425,000	(165,000)
Special Revenue Funds - Federal	1,623,000	1,857,000	234,000
Special Revenue Funds - Other	767,000	857,000	90,000
Total	<u>5,980,000</u>	<u>6,139,000</u>	<u>159,000</u>

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	3,201,000	(118,000)	3,201,000	(118,000)
Total	<u>3,201,000</u>	<u>(118,000)</u>	<u>3,201,000</u>	<u>(118,000)</u>

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Administration	224,000	(47,000)	20,000	(10,000)
Total	<u>224,000</u>	<u>(47,000)</u>	<u>20,000</u>	<u>(10,000)</u>

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Administration	23,000	(10,000)	176,000	(27,000)
Total	<u>23,000</u>	<u>(10,000)</u>	<u>176,000</u>	<u>(27,000)</u>

Program	Equipment	
	Amount	Change
Administration	5,000	0
Total	<u>5,000</u>	<u>0</u>

CRIME VICTIMS

**STATE OPERATIONS - OTHER THAN GENERAL FUND
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Administration	2,714,000	324,000	1,232,000	44,300
Total	<u>2,714,000</u>	<u>324,000</u>	<u>1,232,000</u>	<u>44,300</u>

Program	Nonpersonal Service		Maintenance	Undistributed
	Amount	Change	Amount	Change
Administration	1,481,000	280,100	1,000	(400)
Total	<u>1,481,000</u>	<u>280,100</u>	<u>1,000</u>	<u>(400)</u>

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available 2002-03	Recommended 2003-04	Change
Special Revenue Funds - Federal	32,458,000	36,523,000	4,065,000
Special Revenue Funds - Other	28,899,000	26,551,000	(2,348,000)
Fiduciary Funds	40,000	40,000	0
Total	<u>61,397,000</u>	<u>63,114,000</u>	<u>1,717,000</u>

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Payment to Victims			
Special Revenue Funds - Federal	7,458,000	11,523,000	4,065,000
Special Revenue Funds - Other	21,848,000	19,500,000	(2,348,000)
Victim and Witness Assistance			
Special Revenue Funds - Federal	25,000,000	25,000,000	0
Special Revenue Funds - Other	7,051,000	7,051,000	0
Fiduciary Funds	40,000	40,000	0
Total	<u>61,397,000</u>	<u>63,114,000</u>	<u>1,717,000</u>

DIVISION OF CRIMINAL JUSTICE SERVICES

MISSION

The Division of Criminal Justice Services (DCJS) maintains criminal history and statistical data for Federal, State and local law enforcement agencies, identifies criminals through fingerprints, provides training and management services to local police departments, conducts criminal justice research and analysis, and administers and distributes State and Federal funding to various entities within the criminal justice system.

ORGANIZATION AND STAFFING

The Division, located in Albany, is headed by a Commissioner who is appointed by the Governor. The Commissioner also serves as the Governor's Director of Criminal Justice, overseeing policy development and operations for all State criminal justice agencies and programs.

A workforce of 730 positions is recommended for 2003-04. Approximately 80 percent of these positions will be supported by State tax dollars, with the remaining financed by Federal grants.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

In 2003-04, approximately \$40 million in State tax dollars, and \$85.9 million in Federal funds will support the Division's State Operations budget. The Division's Aid to Localities program will distribute \$47 million in State tax dollars, and \$47.2 million in Federal funds to support various local criminal justice initiatives.

To assist the Division in processing fingerprints, funding is continued for the Statewide Automated Fingerprint System, which expedites digital access to information for local police departments, and ensures that State data is in compliance with Federal Bureau of Investigation standards, thereby linking New York to national databases and those of other states across the country.

Legislation to raise the fee for noncriminal fingerprint processing is proposed to fund necessary upgrades in the State's criminal justice technology. These upgrades will result in better communication among police agencies, ensure that individuals with criminal histories are not employed in certain sensitive jobs and provide for faster and more accurate identification of dangerous criminals upon their arrest.

This recommendation also continues funding to support New York's DNA Databank. With its expansion to include already convicted offenders serving time in State prison, or on parole or probation, the Databank immediately began to help solve more crimes and exonerate innocent people. As crime scene data is analyzed and compared to the DNA of known criminals, science will assist law enforcement, prosecutors and the judicial system in identifying, prosecuting and convicting our most dangerous criminal offenders.

The budget also recommends DCJS as a host agency for routine administrative functions of the Crime Victims Board and the Office for the Prevention of Domestic Violence, similar to the previous successful initiative with the Division of Probation and Correctional Alternatives and the State Commission of Correction. Most significantly, this arrangement will provide the Board and the Office with enhanced access to digital technology and expertise to better meet increasing demands for service.

A reduction in the overall funding level for local criminal justice programs reflects the State's significant investment in prison capacity and criminal justice technology improvements over the past eight years.

CRIMINAL JUSTICE SERVICES

PROGRAM HIGHLIGHTS

Recent events have created an obvious urgency to raise preparedness levels for potential terrorist incidents. Through 2002-03, \$26 million in Federal funding has supported efforts to prepare the State's emergency response plan and to conduct a statewide "needs and risk" assessment of logistical capabilities and vulnerabilities. These Federal funds are also being used to provide needed equipment and training for local government response personnel. Additional Federal funding is anticipated and will be used to further implement the State's plan.

IDENTIFICATION SERVICES

The Division identifies individuals through fingerprint comparison and provides criminal history records to authorized representatives of Federal, State and local criminal justice agencies and processes approximately 99 percent of New York City criminal fingerprints in under two hours. Modern technology provides speed and accuracy in fingerprint identification and allows police to solve crimes more quickly. The processing of criminal cases is tracked by computer beginning with the arrest and ending with the decision by a judge and/or jury. The Division also processes noncriminal fingerprint and name searches for certain employment, license and permit applications.

CRIMINAL JUSTICE SUPPORT

The Division provides technical support, training and funding to localities to support criminal justice functions such as law enforcement, prosecution, defense and crime laboratories. The Agency also provides financial aid to district attorneys prosecuting death penalty cases, maintains a DNA Identification Index and conducts extensive criminal justice statistical research and policy analysis, including the production of New York's Uniform Crime Reports.

In addition, the Agency acts as the State Planning Agency for the receipt and processing of Federal Juvenile Justice and Delinquency Prevention funding. These funds support programs addressing youth who are at risk of criminal and/or delinquent behavior. The Division also administers other Federal programs including Anti-Drug Abuse funds which support a statewide anti-drug strategy of prosecution and preventive enforcement efforts, Violence Against Women funds which focus on prosecution, law enforcement and victim services related to domestic violence and Law Enforcement funds which provide assistance to local police departments.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	97,910,000	135,081,000	37,171,000	125,087,400
Aid To Localities	122,480,845	99,257,000	(23,223,845)	201,076,900
Capital Projects	0	0	0	0
Total	220,390,845	234,338,000	13,947,155	326,164,300

CRIMINAL JUSTICE SERVICES

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Program	Full-Time Equivalent Positions (FTE)		
	2002-03	2003-04	FTE Change
	Estimated FTEs 03/31/03	Estimated FTEs 03/31/04	
Administration			
General Fund	68	64	(4)
Funding and Program Assistance			
Special Revenue Funds - Federal	132	132	0
Special Revenue Funds - Other	2	4	2
Justice Systems			
General Fund	43	42	(1)
Operation and Systems			
General Fund	429	425	(4)
Public Safety			
General Fund	60	60	0
Fiduciary Funds	3	3	0
Total	<u>737</u>	<u>730</u>	<u>(7)</u>

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	42,642,000	40,037,000	(2,605,000)
Special Revenue Funds - Federal	53,818,000	85,894,000	32,076,000
Special Revenue Funds - Other	300,000	8,000,000	7,700,000
Fiduciary Funds	1,150,000	1,150,000	0
Total	<u>97,910,000</u>	<u>135,081,000</u>	<u>37,171,000</u>

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Administration			
General Fund	13,884,000	12,487,000	(1,397,000)
Funding and Program Assistance			
Special Revenue Funds - Federal	48,718,000	78,394,000	29,676,000
Special Revenue Funds - Other	300,000	300,000	0
Fiduciary Funds	200,000	200,000	0
Justice Systems			
General Fund	2,461,000	2,279,000	(182,000)
Operation and Systems			
General Fund	22,996,000	22,049,000	(947,000)
Special Revenue Funds - Federal	5,100,000	7,500,000	2,400,000
Special Revenue Funds - Other	0	7,700,000	7,700,000
Public Safety			
General Fund	3,301,000	3,222,000	(79,000)
Fiduciary Funds	950,000	950,000	0
Total	<u>97,910,000</u>	<u>135,081,000</u>	<u>37,171,000</u>

CRIMINAL JUSTICE SERVICES

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	3,760,000	(543,000)	3,721,000	(543,000)
Justice Systems	2,130,000	(153,000)	2,121,000	(153,000)
Operation and Systems	15,958,000	(1,073,000)	15,876,000	(1,073,000)
Public Safety	2,844,000	(73,000)	2,800,000	(73,000)
Total	<u>24,692,000</u>	<u>(1,842,000)</u>	<u>24,518,000</u>	<u>(1,842,000)</u>

Program	Temporary Service (Nonannual Salaried)		Holiday/Overtime Pay (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	5,000	0	34,000	0
Justice Systems	0	0	9,000	0
Operation and Systems	0	0	82,000	0
Public Safety	0	0	44,000	0
Total	<u>5,000</u>	<u>0</u>	<u>169,000</u>	<u>0</u>

STATE OPERATIONS - GENERAL FUND SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Administration	8,727,000	(854,000)	349,000	(45,000)
Justice Systems	149,000	(29,000)	20,000	(6,000)
Operation and Systems	6,091,000	126,000	66,000	(49,000)
Public Safety	378,000	(6,000)	87,000	(15,000)
Total	<u>15,345,000</u>	<u>(763,000)</u>	<u>522,000</u>	<u>(115,000)</u>

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Administration	271,000	0	4,777,000	(809,000)
Justice Systems	23,000	0	97,000	(23,000)
Operation and Systems	25,000	0	5,950,000	175,000
Public Safety	215,000	0	12,000	9,000
Total	<u>534,000</u>	<u>0</u>	<u>10,836,000</u>	<u>(648,000)</u>

Program	Equipment		Maintenance Undistributed	
	Amount	Change	Amount	Change
Administration	1,159,000	0	2,171,000	0
Justice Systems	9,000	0	0	0
Operation and Systems	50,000	0	0	0
Public Safety	64,000	0	0	0
Total	<u>1,282,000</u>	<u>0</u>	<u>2,171,000</u>	<u>0</u>

CRIMINAL JUSTICE SERVICES

STATE OPERATIONS - OTHER THAN GENERAL FUND SUMMARY OF APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Nonpersonal Service	
	Amount	Change	Amount	Change
Funding and Program Assistance	78,894,000	29,676,000	500,000	0
Operation and Systems	15,200,000	10,100,000	0	0
Public Safety	950,000	0	0	0
Total	<u>95,044,000</u>	<u>39,776,000</u>	<u>500,000</u>	<u>0</u>

Program	Maintenance Undistributed	
	Amount	Change
Funding and Program Assistance	78,394,000	29,676,000
Operation and Systems	15,200,000	10,100,000
Public Safety	950,000	0
Total	<u>94,544,000</u>	<u>39,776,000</u>

AID TO LOCALITIES ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	66,985,845	47,006,000	(19,979,845)
Special Revenue Funds - Federal	48,395,000	47,151,000	(1,244,000)
Special Revenue Funds - Other	7,100,000	5,100,000	(2,000,000)
Total	<u>122,480,845</u>	<u>99,257,000</u>	<u>(23,223,845)</u>

AID TO LOCALITIES ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Funding and Program Assistance			
General Fund	58,602,000	47,006,000	(11,596,000)
Special Revenue Funds - Federal	48,395,000	47,151,000	(1,244,000)
Special Revenue Funds - Other	7,100,000	5,100,000	(2,000,000)
Community Projects			
General Fund	8,383,845	0	(8,383,845)
Total	<u>122,480,845</u>	<u>99,257,000</u>	<u>(23,223,845)</u>

STATE BOARD OF ELECTIONS

MISSION

The New York State Board of Elections executes and enforces all laws relating to the elective franchise and oversees the disclosure of campaign financing and practices.

ORGANIZATION AND STAFFING

The State Board of Elections, comprised of four commissioners, two chosen by each major political party, administers provisions of the Election Law regarding campaign financial disclosure, including civil judgments levied for failure to file disclosure documents; oversees the petitioning process and certification of ballots; investigates allegations of criminal violations of the Election Law and recommends prosecution where warranted; and certifies electronic voting machines purchased by local Boards of Elections and tests each machine upon delivery. With a staff of 36, the Board also assists County Boards of Elections by completing administrative reviews, assisting in resolving complaints, and producing reports and recommendations.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Executive Budget recommends \$6.4 million in General Fund support for the Board of Elections. This funding will permit the Board to continue to carry out its various responsibilities related to the electoral process, including the Board's voter outreach activities and its interaction with local Boards of Elections. In addition, State funding is recommended for development of a federally mandated statewide voter registration database, the cost of which will largely be federally reimbursable. In 2003-04, the Office of General Services will provide administrative support (human resources, payroll and procurement services) to the State Board of Elections.

PROGRAM HIGHLIGHTS

Over the past 28 years, the scope of the Board's services has grown to include providing legal counsel to 62 County Boards of Election, administering registration efforts, providing technical assistance to administrators of elections, investigating violations of the Election Law and coordinating the State's responses to new Federal election requirements.

The Federal Help America Vote Act of 2002 will provide Federal funding for State and local election related initiatives including modernizing voting machines, developing a statewide voter registration database, training poll workers, providing voter education and assuring accessibility for the disabled. The Executive Budget recommends a total of \$68 million in Federal support to fund these initiatives.

A priority for the Board is expanding the use of modern technology in both its own operations and those of local Boards. In July 1999, the agency implemented a system for the electronic filing of campaign financial disclosure statements, which are now readily accessible at the Board's internet web site. The web site has received approximately 5 million inquiries since January 2002.

ELECTIONS

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	3,601,000	9,455,000	5,854,000	0
Aid To Localities	0	65,000,000	65,000,000	0
Capital Projects	0	0	0	0
Total	3,601,000	74,455,000	70,854,000	0

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Regulation of Elections			
General Fund	45	40	(5)
Total	45	40	(5)

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	3,581,000	6,435,000	2,854,000
Special Revenue Funds - Federal	0	3,000,000	3,000,000
Special Revenue Funds - Other	20,000	20,000	0
Total	3,601,000	9,455,000	5,854,000

Adjustments:

Prior Year Deficiency	
Elections, State Board of	
General Fund	300,000
Appropriated 2002-03	3,901,000

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Regulation of Elections			
General Fund	3,581,000	6,435,000	2,854,000
Special Revenue Funds - Federal	0	3,000,000	3,000,000
Special Revenue Funds - Other	20,000	20,000	0
Total	3,601,000	9,455,000	5,854,000

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Regulation of Elections	2,350,000	(116,000)	2,350,000	(116,000)
Total	2,350,000	(116,000)	2,350,000	(116,000)

ELECTIONS

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Contractual Services	
	Amount	Change	Amount	Change
Regulation of Elections	4,085,000	2,970,000	1,085,000	(30,000)
Total	<u>4,085,000</u>	<u>2,970,000</u>	<u>1,085,000</u>	<u>(30,000)</u>

Program	Maintenance Undistributed	
	Amount	Change
Regulation of Elections	3,000,000	3,000,000
Total	<u>3,000,000</u>	<u>3,000,000</u>

**STATE OPERATIONS - OTHER THAN GENERAL FUND
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Maintenance Undistributed	
	Amount	Change	Amount	Change
Regulation of Elections	3,020,000	3,000,000	3,020,000	3,000,000
Total	<u>3,020,000</u>	<u>3,000,000</u>	<u>3,020,000</u>	<u>3,000,000</u>

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available	Recommended	Change
	2002-03	2003-04	
Special Revenue Funds - Federal	0	65,000,000	65,000,000
Total	<u>0</u>	<u>65,000,000</u>	<u>65,000,000</u>

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available	Recommended	Change
	2002-03	2003-04	
Regulation of Elections			
Special Revenue Funds - Federal	0	65,000,000	65,000,000
Total	<u>0</u>	<u>65,000,000</u>	<u>65,000,000</u>

OFFICE OF EMPLOYEE RELATIONS

MISSION

In accordance with the Public Employees' Fair Employment Act (the Taylor Law), the Office of Employee Relations (OER) represents the Governor in collective bargaining with the public employee unions and directs the State's employee relations policies so that agencies and employees provide high quality, uninterrupted State government services.

ORGANIZATION AND STAFFING

Under the administration of a Director appointed by the Governor, the Agency is located in Albany. OER will have a workforce of 62 positions for 2003-04, financed by the General Fund and responsible for negotiating and implementing collective bargaining agreements.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

A total of \$5.6 million is recommended for the Office of Employee Relations, including \$3.3 million in General Fund moneys. This funding will provide continued support for the Office's primary mission of negotiating and administering collective bargaining agreements.

Funding from the Office's other sources includes:

- \$1.9 million in charges to the Collective Bargaining Agreements to support statewide employee training and developmental programs and the cost of administering these agreements; and
- Revenues of \$479,000 received from non-General Fund agencies to reimburse the Office for providing training programs and collective bargaining services. These revenues also include payments from the National Association of State Directors of Employee Relations to support the operations of that organization.

PROGRAM HIGHLIGHTS

The Office of Employee Relations represents the Governor in Executive Branch collective bargaining negotiations with nine public employee unions, assists State agencies to interpret and administer the negotiated agreements and represents the State in hearings and arbitrations before the Public Employment Relations Board.

The Office of Employee Relations also is the Executive Branch's in-house consulting agency for advancing sound labor management practices and improving productivity and innovation in State government's workforce. Currently, the Agency is working with more than 25 agencies on various organizational development and improvement initiatives. The Office is further charged with designing and administering statewide training programs, policy development and oversight for several employee benefit programs.

In its capacity as the Governor's labor-relations agent, the Office continues to be instrumental in providing direction for workforce management and, through labor management partnerships, working with the unions to mitigate the impact of structural changes aimed at improving the efficiency of State government. As a primary member of the Governor's Task Force on State Workforce Management and Employee Deployment (created by Executive Order No. 25), the Office remains heavily involved in identifying and coordinating transfer and redeployment opportunities for employees who might be impacted by workforce reduction efforts, agency reorganizations or consolidations.

The Office also promotes labor-relations excellence by offering a comprehensive training program through the Employee Relations Institute and by increasing the use of technology for better communication of common issues and concerns. A major focus during 2003-04 will be negotiations for successor collective bargaining agreements and their subsequent

EMPLOYEE RELATIONS

administration. As the workforce continues to age, OER will continue to provide guidance to agencies in the area of succession planning so that government services continue without interruption.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	7,020,000	5,628,000	(1,392,000)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	7,020,000	5,628,000	(1,392,000)	0

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Contract Negotiation and Administration			
General Fund	37	34	(3)
Internal Service Funds	35	27	(8)
Management Confidential Affairs			
General Fund	6	1	(5)
Total	78	62	(16)

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	4,077,000	3,290,000	(787,000)
Special Revenue Funds - Other	479,000	479,000	0
Internal Service Funds	2,464,000	1,859,000	(605,000)
Total	7,020,000	5,628,000	(1,392,000)

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Contract Negotiation and Administration			
General Fund	3,212,000	2,868,000	(344,000)
Special Revenue Funds - Other	479,000	479,000	0
Internal Service Funds	2,464,000	1,859,000	(605,000)
Management Confidential Affairs			
General Fund	865,000	422,000	(443,000)
Total	7,020,000	5,628,000	(1,392,000)

EMPLOYEE RELATIONS

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Contract Negotiation and Administration	2,616,000	(344,000)	2,606,000	(344,000)
Management Confidential Affairs	263,000	(97,000)	262,000	(97,000)
Total	<u>2,879,000</u>	<u>(441,000)</u>	<u>2,868,000</u>	<u>(441,000)</u>

Program	Temporary Service (Nonannual Salaried)		Holiday/Overtime Pay (Annual Salaried)	
	Amount	Change	Amount	Change
Contract Negotiation and Administration	8,000	0	2,000	0
Management Confidential Affairs	0	0	1,000	0
Total	<u>8,000</u>	<u>0</u>	<u>3,000</u>	<u>0</u>

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Contract Negotiation and Administration	252,000	0	34,000	0
Management Confidential Affairs	159,000	(346,000)	3,000	(15,000)
Total	<u>411,000</u>	<u>(346,000)</u>	<u>37,000</u>	<u>(15,000)</u>

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Contract Negotiation and Administration	30,000	0	188,000	0
Management Confidential Affairs	4,000	(10,000)	17,000	(11,000)
Total	<u>34,000</u>	<u>(10,000)</u>	<u>205,000</u>	<u>(11,000)</u>

Program	Maintenance Undistributed	
	Amount	Change
Contract Negotiation and Administration	0	0
Management Confidential Affairs	135,000	(310,000)
Total	<u>135,000</u>	<u>(310,000)</u>

**STATE OPERATIONS - OTHER THAN GENERAL FUND
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Contract Negotiation and Administration	2,338,000	(605,000)	1,531,000	(605,000)
Total	<u>2,338,000</u>	<u>(605,000)</u>	<u>1,531,000</u>	<u>(605,000)</u>

Program	Nonpersonal Service		Maintenance Undistributed	
	Amount	Change	Amount	Change
Contract Negotiation and Administration	328,000	0	479,000	0
Total	<u>328,000</u>	<u>0</u>	<u>479,000</u>	<u>0</u>

EXECUTIVE CHAMBER

MISSION

The Executive Chamber is the Office of the Governor and includes the immediate staff that assists in managing State government.

ORGANIZATION AND STAFFING

The Office of the Governor is located in the State Capitol in Albany. This budget represents programs directly related to the Governor's Office and is supported by General Fund revenues.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The 2003-04 Executive Budget recommends a General Fund appropriation of \$14.1 million, a decrease of \$4.1 million, or 22.5 percent, from 2002-03. The recommended appropriation reflects improved efficiency and effectiveness of Chamber operations, including the reduction of 4 positions by the end of the year. A fiduciary fund appropriation of \$100,000 is also requested to permit the use of private grants within the Office of Community Affairs.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	18,255,000	14,171,000	(4,084,000)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	18,255,000	14,171,000	(4,084,000)	0

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Executive Chamber			
General Fund	172	168	(4)
Total	172	168	(4)

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	18,155,000	14,071,000	(4,084,000)
Fiduciary Funds	100,000	100,000	0
Total	18,255,000	14,171,000	(4,084,000)

EXECUTIVE CHAMBER

OFFICE OF THE LIEUTENANT GOVERNOR

**ALL FUNDS
APPROPRIATIONS
(dollars)**

Category	Available	Appropriations Recommended	Change	Reappropriations Recommended
	2002-03	2003-04		2003-04
State Operations	523,000	490,000	(33,000)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	523,000	490,000	(33,000)	0

**ALL FUND TYPES
PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM
FILLED ANNUAL SALARIED POSITIONS**

Full-Time Equivalent Positions (FTE)

Program	2002-03	2003-04	FTE Change
	Estimated FTEs 03/31/03	Estimated FTEs 03/31/04	
Administration			
General Fund	7	6	(1)
Total	7	6	(1)

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available	Recommended	Change
	2002-03	2003-04	
General Fund	523,000	490,000	(33,000)
Total	523,000	490,000	(33,000)

OFFICE OF GENERAL SERVICES

MISSION

The Office of General Services (OGS) was established to consolidate into a single agency the cost-efficient support services required to operate a changing and increasingly complex State government. These include building design and construction, leasing, facility maintenance, purchasing of goods and services, and other basic support services, including mail, parking, printing and surplus property.

In recent years, these activities have continued and evolved to meet State government's changing needs. Many additional responsibilities have been added to make the Office the centralized service provider agency for the State. Among these more recent responsibilities are the purchasing of new technologies, participating in the statewide financing of various types of equipment, and overseeing the distribution of surplus Federal food to public and private organizations.

The Office supports the operations of State agencies by providing centralized information processing; space planning and leasing; real property management and maintenance; centralized contracting for commodities, services and printing; employee and visitor parking management; and interagency mail and courier assistance. The Office also helps local governments reduce their operating costs by distributing federally donated foods and surplus equipment to them, and by offering them the use of its centralized commodity and service contracts.

ORGANIZATION AND STAFFING

The Office is headed by a Commissioner, who is appointed by the Governor, with a central executive staff and is structured around customer-focused business enterprises: Real Property Management and Development; Procurement Services; Design and Construction; and Support Services. The Office will have a workforce of 1,631 positions for 2003-04.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Executive Budget recommends \$416.3 million for the Office, which includes support of \$117 million in State tax dollars from the General Fund. This recommendation also includes \$150 million in user fees charged to State agencies and other governmental entities that utilize OGS central and other support services, and \$7.6 million in Federal funding. Most of this funding supports the operation of State office buildings, rehabilitation and other projects aimed at preserving or extending the useful life of office buildings, and the provision of centralized services to State agencies. The 2003-04 Executive Budget proposes that OGS now provide administrative support (human resources, payroll and procurement services) to the Consumer Protection Board, the Division of Alcoholic Beverage Control, the Division of Veterans' Affairs, the Office of Public Security, the State Board of Elections and the State Emergency Management Office.

Agency savings will be achieved through workforce reductions generated by attrition and early retirements, energy conservation measures, restrictive travel practices and decreased equipment purchases.

Recommended funding of \$125.5 million for the Capital Projects Budget includes the funding required for construction of the new Elk Street garage in Albany, while allowing the Office to also maintain its ongoing upkeep and preservation efforts at the other office buildings throughout the State.

GENERAL SERVICES

PROGRAM HIGHLIGHTS

EXECUTIVE DIRECTION

This program provides the day-to-day management of the agency, helps State agencies to acquire vehicle insurance, administers financing for the State equipment purchasing program and coordinates the centralized purchase of electricity from the Power Authority of the State of New York.

REAL PROPERTY MANAGEMENT AND DEVELOPMENT

This program is responsible for providing for the safe and efficient operation of approximately 46 major and 84 ancillary State-owned and operated buildings. Services provided by this program include building management, operation, maintenance, cleaning and security for facilities encompassing 17.8 million interior gross square feet with a replacement value estimated at \$4.6 billion. Employees assigned to this program also manage building renovation projects, administer service contracts for the maintenance and operation of certain heating, ventilation and air conditioning systems, and negotiate agreements as needed for leased space.

The Office is also making a major capital investment in office facilities in downtown Albany. This program, known as the “Albany Plan”, includes the recently completed new office buildings for the Department of Environmental Conservation and the Office of the State Comptroller, new parking garages in downtown Albany and the modernization of the Alfred E. Smith State Office Building. These projects, combined with other reconfigurations of office space will facilitate the redevelopment of the Harriman State Office Campus.

PROCUREMENT SERVICES

The procurement Services Group manages the state-wide procurement of commodities and services, which have an annual value of \$2 billion. This group establishes standards for each purchase item by developing detailed specifications, evaluating bids, and monitoring vendor performance and quality control. Eligible local governments, schools and not-for-profit organizations may use these centralized contracts, which generally offer the best prices because of the State’s purchasing power, to reduce their own operating costs. Also included in this program is the Agency’s internal Information Resource Management, providing day-to-day computer data support & data management to all programs within the Agency.

DESIGN AND CONSTRUCTION

This group provides architectural, engineering, planning, and design and construction management services to State agencies operating State-owned facilities, and has projects valued at approximately \$576 million in design and \$570 million under construction.

SUPPORT SERVICES

Employees in this group provide and manage the delivery of interagency mail, employee and visitor parking and the transfer of Federal and State surplus property. These employees also warehouse federally donated food and distribute it to school districts and food pantries.

GENERAL SERVICES

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	388,788,000	290,847,600	(97,940,400)	6,400,000
Aid To Localities	0	0	0	0
Capital Projects	194,500,000	125,500,000	(69,000,000)	229,302,000
Total	<u>583,288,000</u>	<u>416,347,600</u>	<u>(166,940,400)</u>	<u>235,702,000</u>

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Design and Construction			
Internal Service Funds	385	385	0
Executive Direction			
General Fund	118	98	(20)
Internal Service Funds	18	18	0
Procurement Services			
General Fund	184	128	(56)
Special Revenue Funds - Other	13	13	0
Internal Service Funds	78	78	0
Real Property Management and Development			
General Fund	844	774	(70)
Special Revenue Funds - Other	55	55	0
Enterprise Funds	13	13	0
Internal Service Funds	69	69	0
Total	<u>1,777</u>	<u>1,631</u>	<u>(146)</u>

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	124,952,000	117,031,000	(7,921,000)
Special Revenue Funds - Federal	7,600,000	7,600,000	0
Special Revenue Funds - Other	14,073,000	13,923,000	(150,000)
Enterprise Funds	1,475,000	1,091,000	(384,000)
Internal Service Funds	239,569,000	150,083,600	(89,485,400)
Fiduciary Funds	1,119,000	1,119,000	0
Total	<u>388,788,000</u>	<u>290,847,600</u>	<u>(97,940,400)</u>

GENERAL SERVICES

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Design and Construction			
Internal Service Funds	51,382,000	48,760,000	(2,622,000)
Executive Direction			
General Fund	12,262,000	11,862,000	(400,000)
Special Revenue Funds - Other	350,000	200,000	(150,000)
Enterprise Funds	60,000	33,000	(27,000)
Internal Service Funds	55,708,000	61,907,500	6,199,500
Fiduciary Funds	869,000	869,000	0
Procurement Services			
General Fund	11,093,000	8,404,000	(2,689,000)
Special Revenue Funds - Federal	7,600,000	7,600,000	0
Special Revenue Funds - Other	4,452,000	4,452,000	0
Internal Service Funds	113,622,000	20,320,100	(93,301,900)
Real Property Management and Development			
General Fund	101,597,000	96,765,000	(4,832,000)
Special Revenue Funds - Other	9,271,000	9,271,000	0
Enterprise Funds	1,415,000	1,058,000	(357,000)
Internal Service Funds	18,857,000	19,096,000	239,000
Fiduciary Funds	250,000	250,000	0
Total	<u>388,788,000</u>	<u>290,847,600</u>	<u>(97,940,400)</u>

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Executive Direction	5,207,000	(532,000)	4,997,000	(534,000)
Procurement Services	7,089,000	(2,689,000)	6,991,000	(2,734,000)
Real Property Management and Development				
Total	<u>32,618,000</u>	<u>(3,211,000)</u>	<u>31,527,000</u>	<u>(3,429,000)</u>
Total	<u>44,914,000</u>	<u>(6,432,000)</u>	<u>43,515,000</u>	<u>(6,697,000)</u>
Program	Temporary Service (Nonannual Salaried)		Holiday/Overtime Pay (Annual Salaried)	
	Amount	Change	Amount	Change
Executive Direction	156,000	0	54,000	2,000
Procurement Services	0	0	98,000	45,000
Real Property Management and Development				
Total	<u>0</u>	<u>0</u>	<u>1,091,000</u>	<u>218,000</u>
Total	<u>156,000</u>	<u>0</u>	<u>1,243,000</u>	<u>265,000</u>

GENERAL SERVICES

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Executive Direction	6,655,000	132,000	250,000	52,000
Procurement Services	1,315,000	0	97,000	0
Real Property Management and Development	64,147,000	(1,621,000)	4,062,000	62,000
Total	<u>72,117,000</u>	<u>(1,489,000)</u>	<u>4,409,000</u>	<u>114,000</u>

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Executive Direction	91,000	0	2,139,000	80,000
Procurement Services	57,000	0	1,140,000	0
Real Property Management and Development	201,000	(74,000)	58,384,000	(1,409,000)
Total	<u>349,000</u>	<u>(74,000)</u>	<u>61,663,000</u>	<u>(1,329,000)</u>

Program	Equipment		Maintenance Undistributed	
	Amount	Change	Amount	Change
Executive Direction	0	0	4,175,000	0
Procurement Services	21,000	0	0	0
Real Property Management and Development	1,500,000	0	0	(200,000)
Total	<u>1,521,000</u>	<u>0</u>	<u>4,175,000</u>	<u>(200,000)</u>

**STATE OPERATIONS - OTHER THAN GENERAL FUND
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Design and Construction	48,760,000	(2,622,000)	24,039,000	(2,295,000)
Executive Direction	63,009,500	6,022,500	1,215,000	(6,000)
Procurement Services	32,372,100	(93,301,900)	4,989,000	(5,306,000)
Real Property Management and Development	29,675,000	(118,000)	5,986,000	(890,000)
Total	<u>173,816,600</u>	<u>(90,019,400)</u>	<u>36,229,000</u>	<u>(8,497,000)</u>

Program	Nonpersonal Service		Maintenance Undistributed	
	Amount	Change	Amount	Change
Design and Construction	24,721,000	(327,000)	0	0
Executive Direction	61,594,500	6,178,500	200,000	(150,000)
Procurement Services	27,383,100	(87,995,900)	0	0
Real Property Management and Development	23,439,000	772,000	250,000	0
Total	<u>137,137,600</u>	<u>(81,372,400)</u>	<u>450,000</u>	<u>(150,000)</u>

GENERAL SERVICES

**CAPITAL PROJECTS
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Comprehensive Construction Program	Available 2002-03	Recommended 2003-04	Change	Reappropriations 2003-04
Design and Construction Supervision				
Capital Projects Fund	8,000,000	13,000,000	5,000,000	20,322,000
Petroleum Storage Tank				
Capital Projects Fund	0	0	0	500,000
Flood Disaster Restoration Program				
Capital Projects Fund	0	0	0	3,000,000
Maintenance and Improvement of Real Property Facilities				
Capital Projects Fund	96,300,000	93,000,000	(3,300,000)	109,801,000
Capital Projects Fund - Advances	0	0	0	5,479,000
Capital Projects Fund - Authority Bonds	90,200,000	19,500,000	(70,700,000)	90,200,000
Total	<u>194,500,000</u>	<u>125,500,000</u>	<u>(69,000,000)</u>	<u>229,302,000</u>

OFFICE OF THE STATE INSPECTOR GENERAL

MISSION

The Office of the State Inspector General is responsible for detecting, investigating, eliminating and deterring fraud, corruption, criminal activity, conflicts of interest and abuse in State government. Its mission is designed to ensure that State government maintains the highest standards of integrity and accountability.

ORGANIZATION AND STAFFING

The Office of the State Inspector General was fundamentally restructured pursuant to Executive Order 39 issued by the Governor in June 1996. The Executive Order provided for the consolidation of most of the State's inspector general activities in a single office that replaced what were formerly separate, semi-independent deputy inspectors general based in the agencies they served. Led by the Inspector General who is appointed by the Governor, the Office is headquartered in Albany and has offices in New York City and Buffalo. The Office will have a workforce of 71 in 2003-04.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The 2003-04 Executive Budget recommendations provide \$4.3 million in State tax dollar support and \$1.6 million in funding coming primarily from public authorities.

PROGRAM HIGHLIGHTS

Since June 1996, the Office of the State Inspector General has acted on more than 6,000 complaints of fraud, criminal activity, waste and abuse involving State employees and resources. The Office has focused its investigative efforts on major cases involving theft, bribery, contract fraud, abuse of authority, and other serious allegations of corruption. Currently, the Agency's investigators are working jointly with local, State, and Federal law enforcement personnel and prosecutors on significant matters of public concern.

The Office's investigations have resulted in the arrest of more than 300 individuals, and referrals for discipline in numerous other cases. In addition, many cases have resulted in recommendations for administrative or policy changes. The State Inspector General's cases have uncovered instances of theft, bid rigging, bribery, creation of fraudulent documents, misuse of computers, narcotics trafficking, and sexual assault. Equally important, the Office's investigations have, in many instances, cleared agencies and individuals of allegations that were unfounded or unsubstantiated.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available	Appropriations	Change	Reappropriations
	2002-03	Recommended 2003-04		Recommended 2003-04
State Operations	6,366,000	5,910,000	(456,000)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	6,366,000	5,910,000	(456,000)	0

INSPECTOR GENERAL

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03	2003-04	FTE Change
	Estimated FTEs 03/31/03	Estimated FTEs 03/31/04	
Inspector General			
General Fund	54	53	(1)
Special Revenue Funds - Other	18	18	0
Total	<u>72</u>	<u>71</u>	<u>(1)</u>

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available	Recommended	Change
	2002-03	2003-04	
General Fund	4,967,000	4,300,000	(667,000)
Special Revenue Funds - Other	1,399,000	1,610,000	211,000
Total	<u>6,366,000</u>	<u>5,910,000</u>	<u>(456,000)</u>

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available	Recommended	Change
	2002-03	2003-04	
Inspector General			
General Fund	4,967,000	4,300,000	(667,000)
Special Revenue Funds - Other	1,399,000	1,610,000	211,000
Total	<u>6,366,000</u>	<u>5,910,000</u>	<u>(456,000)</u>

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Inspector General	3,830,000	(557,000)	3,830,000	(557,000)
Total	<u>3,830,000</u>	<u>(557,000)</u>	<u>3,830,000</u>	<u>(557,000)</u>

STATE OPERATIONS - GENERAL FUND SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Contractual Services	
	Amount	Change	Amount	Change
Inspector General	470,000	(110,000)	470,000	(110,000)
Total	<u>470,000</u>	<u>(110,000)</u>	<u>470,000</u>	<u>(110,000)</u>

INSPECTOR GENERAL

STATE OPERATIONS - OTHER THAN GENERAL FUND
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Inspector General	1,610,000	211,000	961,000	(53,000)
Total	<u>1,610,000</u>	<u>211,000</u>	<u>961,000</u>	<u>(53,000)</u>
Program	Nonpersonal Service			
	Amount	Change		
Inspector General	649,000	264,000		
Total	<u>649,000</u>	<u>264,000</u>		

INTEREST ON LAWYER ACCOUNT

MISSION

The Interest on Lawyer Account (IOLA) was established in 1983 to finance civil legal services for the indigent. Revenues are derived from the interest earned on small trust accounts which attorneys hold for their clients. Banks transfer the interest earned on these accounts to IOLA to fund grants to not-for-profit, tax-exempt entities providing civil legal services to the indigent, elderly and disabled. Legislation enacted in 1988 made participation in IOLA mandatory for attorneys in private practice who hold nominal short-term escrow accounts for clients.

ORGANIZATION AND STAFFING

A 15-member board of trustees appointed by the Governor administers IOLA. Board members serve without compensation. Day-to-day operations are handled by a workforce of nine located in New York City.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Executive Budget recommendations enable a grant level of up to \$13 million in each of calendar years 2003 and 2004, the specific amount being dependent upon actual revenue generated. Ongoing revenue maximization efforts are being offset by declining interest rates so that total grant awards for 2003 and 2004 are expected to remain level.

PROGRAM HIGHLIGHTS

At least 75 percent of the grant funds distributed by IOLA must be used to deliver civil legal services to the indigent. The balance must be allocated to purposes related to the improvement of the administration of justice, including the provision of civil legal services to underserved groups such as the elderly and disabled. In 2003, IOLA will award grants to an estimated 90 organizations.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	1,559,000	1,588,000	29,000	0
Aid To Localities	14,950,000	13,000,000	(1,950,000)	0
Capital Projects	0	0	0	0
Total	16,509,000	14,588,000	(1,921,000)	0

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Program	Full-Time Equivalent Positions (FTE)		
	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
New York Interest on Lawyer Account Fiduciary Funds	9	9	0
Total	9	9	0

INTEREST ON LAWYER

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available 2002-03	Recommended 2003-04	Change
Fiduciary Funds	1,559,000	1,588,000	29,000
Total	1,559,000	1,588,000	29,000

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
New York Interest on Lawyer Account			
Fiduciary Funds	1,559,000	1,588,000	29,000
Total	1,559,000	1,588,000	29,000

**STATE OPERATIONS - OTHER THAN GENERAL FUND
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service	
	Amount	Change	Amount	Change
New York Interest on Lawyer Account	1,588,000	29,000	633,000	5,000
Total	1,588,000	29,000	633,000	5,000

Program	Nonpersonal Service	
	Amount	Change
New York Interest on Lawyer Account	955,000	24,000
Total	955,000	24,000

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available 2002-03	Recommended 2003-04	Change
Fiduciary Funds	14,950,000	13,000,000	(1,950,000)
Total	14,950,000	13,000,000	(1,950,000)

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
New York Interest on Lawyer Account			
Fiduciary Funds	14,950,000	13,000,000	(1,950,000)
Total	14,950,000	13,000,000	(1,950,000)

TEMPORARY STATE COMMISSION OF INVESTIGATION

MISSION

The Temporary State Commission of Investigation serves as a bipartisan fact-finding agency investigating and reporting on organized crime and racketeering, the conduct of public officers, and other matters affecting public peace, safety and justice.

ORGANIZATION AND STAFFING

The Commission has six salaried members, two each appointed by the Governor, the Temporary President of the Senate and the Speaker of the Assembly. In addition to the 6 commissioners, there will be 21 staff positions at the Commission, which has its main office in New York City.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Executive Budget recommendation for fiscal year 2003-04 provides nearly \$2.9 million in State tax dollars and \$266,000 in anticipated asset forfeitures to support the expenses of the Commission.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	3,225,000	3,181,000	(44,000)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	3,225,000	3,181,000	(44,000)	0

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Investigation			
General Fund	29	27	(2)
Total	29	27	(2)

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	3,025,000	2,915,000	(110,000)
Special Revenue Funds - Other	200,000	266,000	66,000
Total	3,225,000	3,181,000	(44,000)

INVESTIGATION

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Investigation			
General Fund	3,025,000	2,915,000	(110,000)
Special Revenue Funds - Other	200,000	266,000	66,000
Total	<u>3,225,000</u>	<u>3,181,000</u>	<u>(44,000)</u>

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Investigation	2,215,000	(110,000)	2,200,000	(110,000)
Total	<u>2,215,000</u>	<u>(110,000)</u>	<u>2,200,000</u>	<u>(110,000)</u>

Program	Temporary Service (Nonannual Salaried)	
	Amount	Change
Investigation	15,000	0
Total	<u>15,000</u>	<u>0</u>

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Investigation	700,000	0	16,000	0
Total	<u>700,000</u>	<u>0</u>	<u>16,000</u>	<u>0</u>

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Investigation	60,000	0	592,000	0
Total	<u>60,000</u>	<u>0</u>	<u>592,000</u>	<u>0</u>

Program	Equipment	
	Amount	Change
Investigation	32,000	0
Total	<u>32,000</u>	<u>0</u>

**STATE OPERATIONS - OTHER THAN GENERAL FUND
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Nonpersonal Service	
	Amount	Change	Amount	Change
Investigation	266,000	66,000	266,000	66,000
Total	<u>266,000</u>	<u>66,000</u>	<u>266,000</u>	<u>66,000</u>

JUDICIAL COMMISSIONS

MISSION

New York State's three Judicial Commissions play important roles in maintaining the integrity of the court system. The Commission on Judicial Nomination and the Judicial Screening Committees screen potential nominees for high-level judicial appointments by the Governor. The Commission on Judicial Conduct investigates and acts upon allegations of judicial misconduct.

COMMISSION ON JUDICIAL CONDUCT

The State Constitution established the Commission on Judicial Conduct, which is responsible for investigating complaints of misconduct against State judges and local justices. The Commission has disciplinary powers, which include the authority to remove judges and justices from office for serious misconduct, subject to review by the Court of Appeals.

The Commission on Judicial Conduct has 11 members, 4 of whom are appointed by the Governor, 3 by the Chief Judge of the Court of Appeals and the remaining 4 by the Legislature. Commission members serve without pay and meet periodically to consider complaints, hear testimony and determine the disposition of cases. The Commission will have a staff of 26 in fiscal year 2003-04. Its main office is in New York City, with branches in Albany and Rochester. Its budget of nearly \$2.3 million is supported entirely by State tax dollars from the General Fund.

COMMISSION ON JUDICIAL NOMINATION

The State Constitution established the Commission on Judicial Nomination to evaluate candidates and make recommendations to the Governor for appointment to the Court of Appeals, the State's highest court.

The Commission on Judicial Nomination has 12 members appointed by the Governor, the Chief Judge of the Court of Appeals and the Legislature. These members serve without pay and conduct the search for qualified candidates upon formal notification of a vacancy on the Court of Appeals. They are supported by volunteer legal staff also serving without pay.

GOVERNOR'S JUDICIAL SCREENING COMMITTEES

The Governor's Judicial Screening Committees are established by Executive Order to evaluate the qualifications of candidates and make recommendations to the Governor for appointment to judgeships other than those on the Court of Appeals. The Committees are located throughout the State. In fiscal year 2003-04, a total of \$150,000 in State tax dollars will support the Committees.

ALL FUNDS APPROPRIATIONS (dollars)

<u>Category</u>	<u>Available 2002-03</u>	<u>Appropriations Recommended 2003-04</u>	<u>Change</u>	<u>Reappropriations Recommended 2003-04</u>
State Operations	2,390,000	2,426,000	36,000	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	2,390,000	2,426,000	36,000	0

JUDICIAL COMMISSIONS

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03	2003-04	FTE Change
	Estimated FTEs 03/31/03	Estimated FTEs 03/31/04	
Judicial Conduct			
General Fund	26	26	0
Total	26	26	0

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available	Recommended	Change
	2002-03	2003-04	
General Fund	2,390,000	2,426,000	36,000
Total	2,390,000	2,426,000	36,000

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available	Recommended	Change
	2002-03	2003-04	
Judicial Conduct			
General Fund	2,230,000	2,266,000	36,000
Judicial Nomination, Commission on			
General Fund	10,000	10,000	0
Judicial Screening Committees			
General Fund	150,000	150,000	0
Total	2,390,000	2,426,000	36,000

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Judicial Conduct	1,798,000	(12,000)	1,778,000	(12,000)
Total	1,798,000	(12,000)	1,778,000	(12,000)

Program	Temporary Service (Nonannual Salaried)	
	Amount	Change
Judicial Conduct	20,000	0
Total	20,000	0

JUDICIAL COMMISSIONS

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Judicial Conduct	468,000	48,000	33,000	1,000
Judicial Nomination, Commission on	10,000	0	0	0
Judicial Screening Committees	150,000	0	0	0
Total	<u>628,000</u>	<u>48,000</u>	<u>33,000</u>	<u>1,000</u>

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Judicial Conduct	32,000	1,000	388,000	46,000
Judicial Nomination, Commission on	0	0	0	0
Judicial Screening Committees	0	0	0	0
Total	<u>32,000</u>	<u>1,000</u>	<u>388,000</u>	<u>46,000</u>

Program	Equipment		Maintenance Undistributed	
	Amount	Change	Amount	Change
Judicial Conduct	15,000	0	0	0
Judicial Nomination, Commission on	0	0	10,000	0
Judicial Screening Committees	0	0	150,000	0
Total	<u>15,000</u>	<u>0</u>	<u>160,000</u>	<u>0</u>

DEPARTMENT OF LAW

MISSION

The Department of Law was created in 1926 and is headed by the State Attorney General, who is elected by the people. The Department is responsible for protecting the legal rights of New York State and its citizens by representing the State in litigation and in other legal affairs.

In implementing its constitutional responsibilities, the Department performs a wide range of functions. Major activities of the Department include prosecuting or defending actions and proceedings for or against the State and its departments; prosecuting certain criminal violations of the Labor, Workers' Compensation, and Unemployment Insurance laws; investigating and prosecuting other criminal cases at the request of the Governor or the commissioners of State departments; investigating the activities of organized crime; bringing civil and/or criminal actions against polluters, violators of antitrust laws, and those who defraud consumers or investors; mediating consumer complaints; and investigating and prosecuting cases of Medicaid fraud.

ORGANIZATION AND STAFFING

The legal functions of the Department of Law are divided into major divisions which comprise bureaus dealing with specific legal issues and cases. These are the divisions of Administration, Appeals and Opinions, Criminal Prosecutions, State Counsel, Public Advocacy, and Regional Offices.

The Department's main offices are located in Albany and New York City, with regional offices in Binghamton, Poughkeepsie, Syracuse, Buffalo, Plattsburgh, Rochester, Watertown, Mineola, Hauppauge, Harlem, Utica, Brooklyn, Pearl River and White Plains. The Department will have a workforce of 1,710 positions for 2003-04.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Executive Budget recommends \$188.5 million for the Department. This recommendation includes \$112.8 million in tax dollars from the General Fund, which will finance 60 percent of these expenses for 2003-04. Additional support for 2003-04 will be provided by:

- Federal funding of \$30.6 million to finance Medicaid fraud efforts;
- Revenues of \$29.3 million related to the collection of non-tax debt and litigation settlements; and
- \$15.7 million from assets seized as part of criminal prosecution activities and Medicaid fraud recoveries.

PROGRAM HIGHLIGHTS

Agency divisions perform the following functions:

- The Administration Division provides budget, personnel, operations, and technology services for the Agency;
- The Division of Appeals and Opinions handles appellate litigation in both State and Federal courts. The Division also prepares opinions, both formal and informal, interpreting State laws for State agencies and municipalities;
- The Criminal Division investigates and prosecutes criminal cases, including those involving Medicaid fraud, auto insurance fraud, white collar and organized crime cases involving multi-county, multi-state and even multi-national criminal activities occurring within New York State;

LAW

- The Division of State Counsel provides State agencies, the Governor, other State officials and the Legislature with counsel and representation in legal proceedings. It recoups non-tax revenue on behalf of State taxpayers and provides legal assistance to State agencies in connection with the acquisition and disposition of public land;
- The Division of Public Advocacy defends and protects the public interest in the courts. It enforces laws to prevent trade restraint, protects charitable donors and beneficiaries and enforces laws prohibiting discrimination. It also protects consumers from fraudulent, and/or deceptive business practices, enforces environmental laws and regulates sales of investment securities. It also enforces the State's health care laws and addresses concerns about online criminal or fraudulent activities; and
- The Regional Offices program provides mini-satellite offices across the State to ensure that all New York agencies have cost effective representation in all local and Federal courts, and that citizens have full access to the programs and services of the Department.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	186,935,000	188,427,000	1,492,000	30,020,000
Aid To Localities	60,000	0	(60,000)	0
Capital Projects	0	0	0	0
Total	186,995,000	188,427,000	1,432,000	30,020,000

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Administration			
General Fund	176	165	(11)
Appeals and Opinions			
General Fund	64	60	(4)
Counsel for the State			
General Fund	315	298	(17)
Special Revenue Funds - Other	139	139	0
Internal Service Funds	102	102	0
Criminal Prosecutions			
General Fund	191	179	(12)
Special Revenue Funds - Other	56	56	0
Medicaid Fraud Control			
General Fund	75	0	(75)
Special Revenue Funds - Federal	208	208	0
Special Revenue Funds - Other	0	75	75
Public Advocacy			
General Fund	291	276	(15)
Special Revenue Funds - Other	7	7	0
Regional Offices			
General Fund	151	145	(6)
Total	1,775	1,710	(65)

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	120,618,000	112,778,000	(7,840,000)
Special Revenue Funds - Federal	31,073,000	30,625,000	(448,000)
Special Revenue Funds - Other	26,244,000	35,098,000	8,854,000
Internal Service Funds	9,000,000	9,926,000	926,000
Total	<u>186,935,000</u>	<u>188,427,000</u>	<u>1,492,000</u>

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Administration			
General Fund	26,462,000	27,169,000	707,000
Appeals and Opinions			
General Fund	5,289,000	4,893,000	(396,000)
Counsel for the State			
General Fund	31,671,000	32,456,000	785,000
Special Revenue Funds - Other	17,527,000	19,476,000	1,949,000
Internal Service Funds	9,000,000	9,926,000	926,000
Criminal Prosecutions			
General Fund	18,287,000	15,840,000	(2,447,000)
Special Revenue Funds - Federal	150,000	0	(150,000)
Special Revenue Funds - Other	4,600,000	4,904,000	304,000
Medicaid Fraud Control			
General Fund	4,654,000	0	(4,654,000)
Special Revenue Funds - Federal	30,923,000	30,625,000	(298,000)
Special Revenue Funds - Other	4,117,000	10,718,000	6,601,000
Public Advocacy			
General Fund	21,924,000	20,830,000	(1,094,000)
Regional Offices			
General Fund	12,331,000	11,590,000	(741,000)
Total	<u>186,935,000</u>	<u>188,427,000</u>	<u>1,492,000</u>

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	9,763,000	(901,000)	9,473,000	(901,000)
Appeals and Opinions	4,266,000	(325,000)	4,121,000	(325,000)
Counsel for the State	22,141,000	(738,000)	21,608,000	(738,000)
Criminal Prosecutions	13,187,000	(820,000)	13,132,000	(820,000)
Medicaid Fraud Control	0	(4,654,000)	0	(4,577,000)
Public Advocacy	19,253,000	(915,000)	18,735,000	(915,000)
Regional Offices	9,886,000	(548,000)	9,560,000	(548,000)
Total	<u>78,496,000</u>	<u>(8,901,000)</u>	<u>76,629,000</u>	<u>(8,824,000)</u>

Program	Temporary Service (Nonannual Salaried)	
	Amount	Change
Administration	290,000	0
Appeals and Opinions	145,000	0
Counsel for the State	533,000	0
Criminal Prosecutions	55,000	0
Medicaid Fraud Control	0	(77,000)
Public Advocacy	518,000	0
Regional Offices	326,000	0
Total	<u>1,867,000</u>	<u>(77,000)</u>

LAW

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Administration	17,406,000	1,608,000	83,000	0
Appeals and Opinions	627,000	(71,000)	317,000	(35,000)
Counsel for the State	10,315,000	1,523,000	46,000	0
Criminal Prosecutions	2,653,000	(1,627,000)	68,000	0
Public Advocacy	1,577,000	(179,000)	80,000	0
Regional Offices	1,704,000	(193,000)	19,000	0
Total	34,282,000	1,061,000	613,000	(35,000)

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Administration	60,000	0	16,932,000	1,608,000
Appeals and Opinions	29,000	0	279,000	(36,000)
Counsel for the State	108,000	0	459,000	0
Criminal Prosecutions	293,000	0	1,727,000	(1,627,000)
Public Advocacy	78,000	0	1,280,000	(179,000)
Regional Offices	218,000	0	1,430,000	(193,000)
Total	786,000	0	22,107,000	(427,000)

Program	Equipment		Maintenance Undistributed	
	Amount	Change	Amount	Change
Administration	331,000	0	0	0
Appeals and Opinions	2,000	0	0	0
Counsel for the State	44,000	0	9,658,000	1,523,000
Criminal Prosecutions	565,000	0	0	0
Public Advocacy	139,000	0	0	0
Regional Offices	37,000	0	0	0
Total	1,118,000	0	9,658,000	1,523,000

**STATE OPERATIONS - OTHER THAN GENERAL FUND
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Counsel for the State	29,402,000	2,875,000	8,019,000	(59,000)
Criminal Prosecutions	4,904,000	154,000	0	0
Medicaid Fraud Control	41,343,000	6,303,000	21,801,000	3,788,000
Total	75,649,000	9,332,000	29,820,000	3,729,000

Program	Nonpersonal Service		Maintenance Undistributed	
	Amount	Change	Amount	Change
Counsel for the State	11,457,000	2,008,000	9,926,000	926,000
Criminal Prosecutions	0	0	4,904,000	154,000
Medicaid Fraud Control	15,289,000	2,379,000	4,253,000	136,000
Total	26,746,000	4,387,000	19,083,000	1,216,000

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	60,000	0	(60,000)
Total	60,000	0	(60,000)

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Legislative Initiatives			
General Fund	60,000	0	(60,000)
Total	<u>60,000</u>	<u>0</u>	<u>(60,000)</u>

TEMPORARY STATE COMMISSION ON LOBBYING

MISSION

The Temporary State Commission on Lobbying is responsible for monitoring, maintaining and making public the identities, activities, and expenditures of lobbyists, clients and public corporations attempting to influence the legislative, regulatory and rule and rate-making actions of elected State officials, agency decision makers and local governments. The Commission is also authorized to hold hearings, impose civil penalties, and make public the records of appearances before regulatory State agencies.

ORGANIZATION AND STAFFING

The Lobbying Act sets forth the administrative and enforcement responsibilities of the Commission. Under the guidance of a six-member bipartisan board appointed by the Governor, with advice from the legislative leaders, these responsibilities are carried out by a workforce of 16.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Commission will receive nearly \$1.3 million in 2003-04, with 77 percent of its support from State tax dollars. The remaining 23 percent of its operations will be funded by civil penalty fines assessed on lobbyists for violations of the Lobbying Law.

PROGRAM HIGHLIGHTS

In 2001, the Commission's oversight responsibilities included 2,930 registered lobbyists, 1,640 clients of lobbyists, and 53 public corporations that reported lobbying expenses. The Commission's monitoring responsibilities encompassed both registered and unregistered special interest groups. These groups were active on over 14,987 bills before the Legislature and 1,724 rules, regulations and rate applications involving State agencies.

In 2003-04, the Commission will offer an Electronic Filing Program, which will simplify reporting for the majority of filers and contribute toward more rapid disclosure of lobbying activities to the public while reducing labor-intensive tasks of Commission staff members.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available	Appropriations	Change	Reappropriations
	2002-03	Recommended 2003-04		Recommended 2003-04
State Operations	1,430,000	1,287,000	(143,000)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	1,430,000	1,287,000	(143,000)	0

LOBBYING

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03	2003-04	FTE Change
	Estimated FTEs 03/31/03	Estimated FTEs 03/31/04	
Operations			
General Fund	16	16	0
Total	16	16	0

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available	Recommended	Change
	2002-03	2003-04	
General Fund	1,130,000	987,000	(143,000)
Special Revenue Funds - Other	300,000	300,000	0
Total	1,430,000	1,287,000	(143,000)

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available	Recommended	Change
	2002-03	2003-04	
Operations			
General Fund	1,130,000	987,000	(143,000)
Special Revenue Funds - Other	300,000	300,000	0
Total	1,430,000	1,287,000	(143,000)

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Operations	987,000	0	987,000	0
Total	987,000	0	987,000	0

STATE OPERATIONS - GENERAL FUND SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Contractual Services	
	Amount	Change	Amount	Change
Operations	0	(143,000)	0	(143,000)
Total	0	(143,000)	0	(143,000)

STATE OPERATIONS - OTHER THAN GENERAL FUND SUMMARY OF APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Maintenance Undistributed	
	Amount	Change	Amount	Change
Operations	300,000	0	300,000	0
Total	300,000	0	300,000	0

DIVISION OF MILITARY AND NAVAL AFFAIRS

MISSION

The primary mission of the Division of Military and Naval Affairs (DMNA) is twofold. Through the State's organized militia, it maintains a well-trained military force ready to respond to civil emergencies and natural and man-made disasters, and with respect to federally recognized units, threats to the nation's security. Through the State Emergency Management Office (SEMO), the Division coordinates the State's response to disasters and prepares the State, local governments and residents to deal effectively with any such potential disasters.

In recent years, the Division has also broadened its mission to include joint partnerships with local communities. Such partnerships include aid to law enforcement agencies in their anti-drug activities and non-emergency National Guard assistance to communities.

ORGANIZATION AND STAFFING

Under the direction of the Adjutant General, who is appointed by the Governor, the Division consists of the New York Army National Guard, the New York Air National Guard, the Naval Militia, the New York Guard, and SEMO. Coordinated through the main office in Albany, the Division operates more than 60 armories as well as 28 maintenance shops, six Air Guard bases and three Army Aviation Support facilities. In addition, the Division provides administrative support for nearly 18,000 New York-based National Guard troops who are paid directly by the Federal government.

The State Emergency Management Office serves as the operational component of the Disaster Preparedness Commission (DPC), which is responsible for State disaster preparedness plans and the coordination of State disaster operations.

The Disaster Preparedness Commission, DMNA and SEMO are all overseen by the State's Director of Disaster Preparedness and will have a combined workforce of 530 in 2003-04.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Executive Budget recommendations for fiscal year 2003-04 support the Division's core mission of using its well-trained military force to both respond to civil emergencies and to support local authorities in their efforts to guard against ongoing security threats. In so doing, the Agency will continue a comprehensive infrastructure review to determine which armories are vital to the support of these activities.

Approximately 54 percent of the Division's State Operations programs are supported with Federal funds; 20 percent are funded from special accounts with revenues from the nuclear power industry, armory rentals and seized assets; and State tax dollars from the General Fund support the remaining 26 percent. The Division's Aid to Localities budget includes \$260 million in new State and Federal disaster assistance appropriations to support response efforts associated with future disasters, and \$14.5 million in both Federal grants and assessments paid by nuclear power generating facilities to support emergency preparedness activities. The Executive Budget recommends funding of \$63.6 million for Division of Military and Naval Affairs State Operations: \$46.9 million from Federal funding and special account revenues; and \$16.7 million in General Fund support. The Division will achieve spending reductions in 2003-2004 by consolidating armory activities and temporarily discontinuing the Challenge Program for at-risk youth.

The 2003-04 Capital Plan recommendations of \$40.6 million in new appropriations represent an increase of \$21.3 million above the 2002-03 appropriations level of \$19.3 million. Nearly \$28.7 million will support a recently announced seven-year Federal military

MILITARY AND NAVAL AFFAIRS

construction plan to replace or expand armories and equipment maintenance facilities across the State. The balance supports a continuation of Division efforts to maintain its existing facilities and, where feasible, restore armories in order to assist in the consolidation effort and to preserve their historic and future value.

PROGRAM HIGHLIGHTS

MILITARY READINESS

The Military Readiness programs constitute the heart of the Division's operations. These programs include the New York Army National Guard, the New York Air National Guard, the New York Guard, and the New York Naval Militia. In 2001, the Readiness program mounted a sustained, large-scale activation to assist in World Trade Center disaster response efforts as well as subsequent activities that are still ongoing to safeguard the State's citizenry from new security threats. Other responses to civilian emergencies in recent years have included the abatement and mitigation of the effects of forest fires, blizzards, floods and ice storms. Recent military endeavors include commanding the Northeast air defense, providing air support to the National Science Foundation Antarctica mission and participating in military efforts to provide relief to disaster victims in El Salvador, Honduras and Puerto Rico. Members of the New York National Guard are currently stationed worldwide and all stand ready to serve if and when called upon to do so.

EMERGENCY MANAGEMENT

The State Emergency Management Office coordinates the State's response to natural and man made disasters, as well as other civil emergencies. Recent disasters have included forest fires and an earthquake, both in the Adirondacks, during the Spring of 2002, and life threatening snowstorms in Western New York in January 2002. The Office has played a critical role in both the crisis management activities that immediately followed the World Trade Center collapse and the disaster recovery efforts that continue today.

The Office is also responsible for the development, testing and revision of radiological emergency plans at the State and county levels, to deal with possible radiological accidents at nuclear powered electric generating facilities. This Office also trains personnel to mitigate the risks of future disasters and administers the Disaster Assistance Program, which provides State and federally supported financial relief to localities and individuals affected by disasters.

RECRUITMENT INCENTIVE AND RETENTION PROGRAM

Established in 1996, the Recruitment Incentive and Retention Program provides qualified individuals and active National Guard members with a tuition benefit for undergraduate study. The enormous success of the program has stabilized the Guard's troop strength and significantly improved member morale in recent years.

SPECIAL SERVICES

The cornerstone of DMNA's special services is "guardHELP," an innovative program to link guard resources with current community volunteer, youth activity, and environmental needs. Additionally, the Special Services program includes the activities associated with armory rentals.

MILITARY AND NAVAL AFFAIRS

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	64,699,000	63,594,000	(1,105,000)	18,701,000
Aid To Localities	7,245,000	274,450,000	267,205,000	3,785,400,000
Capital Projects	19,300,000	40,600,000	21,300,000	22,800,000
Total	<u>91,244,000</u>	<u>378,644,000</u>	<u>287,400,000</u>	<u>3,826,901,000</u>

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Administration			
General Fund	62	62	0
Emergency Management			
General Fund	30	21	(9)
Special Revenue Funds - Federal	74	70	(4)
Special Revenue Funds - Other	18	27	9
Military Readiness			
General Fund	148	143	(5)
Special Revenue Funds - Federal	211	204	(7)
Special Service			
General Fund	18	0	(18)
Special Revenue Funds - Federal	27	0	(27)
Special Revenue Funds - Other	3	3	0
Total	<u>591</u>	<u>530</u>	<u>(61)</u>

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	18,450,000	16,682,000	(1,768,000)
Special Revenue Funds - Federal	35,382,000	34,269,000	(1,113,000)
Special Revenue Funds - Other	10,295,000	11,621,000	1,326,000
Fiduciary Funds	572,000	1,022,000	450,000
Total	<u>64,699,000</u>	<u>63,594,000</u>	<u>(1,105,000)</u>

Adjustments:	
Prior Year Deficiency	
Military and Naval Affairs, Division of	
General Fund	<u>2,275,000</u>
Appropriated 2002-03	<u>66,974,000</u>

MILITARY AND NAVAL AFFAIRS

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Administration			
General Fund	3,753,000	3,780,000	27,000
Disaster Assistance			
Special Revenue Funds - Federal	1,775,000	3,295,000	1,520,000
Emergency Management			
General Fund	1,388,000	1,396,000	8,000
Special Revenue Funds - Federal	8,945,000	8,057,000	(888,000)
Special Revenue Funds - Other	1,748,000	2,948,000	1,200,000
Military Readiness			
General Fund	12,283,000	11,254,000	(1,029,000)
Special Revenue Funds - Federal	22,827,000	22,917,000	90,000
Special Service			
General Fund	1,026,000	252,000	(774,000)
Special Revenue Funds - Federal	1,835,000	0	(1,835,000)
Special Revenue Funds - Other	8,547,000	8,673,000	126,000
Fiduciary Funds	572,000	1,022,000	450,000
Total	<u>64,699,000</u>	<u>63,594,000</u>	<u>(1,105,000)</u>

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	3,334,000	24,000	3,317,000	24,000
Emergency Management	1,118,000	8,000	1,106,000	8,000
Military Readiness	6,909,000	(991,000)	6,394,000	(1,026,000)
Special Service	199,000	(593,000)	187,000	(554,899)
Total	<u>11,560,000</u>	<u>(1,552,000)</u>	<u>11,004,000</u>	<u>(1,548,899)</u>
Program	Temporary Service (Nonannual Salaried)		Holiday/Overtime Pay (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	0	0	17,000	0
Emergency Management	0	0	12,000	0
Military Readiness	214,000	20,000	301,000	15,000
Special Service	10,000	(30,000)	2,000	(8,101)
Total	<u>224,000</u>	<u>(10,000)</u>	<u>332,000</u>	<u>6,899</u>

MILITARY AND NAVAL AFFAIRS

STATE OPERATIONS - GENERAL FUND SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Administration	446,000	3,000	79,000	0
Emergency Management	278,000	0	45,300	0
Military Readiness	4,345,000	(38,000)	159,000	0
Special Service	53,000	(181,000)	34,000	(103,000)
Total	5,122,000	(216,000)	317,300	(103,000)

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Administration	32,000	0	194,000	3,000
Emergency Management	26,500	0	156,800	0
Military Readiness	32,000	0	3,407,000	(338,000)
Special Service	2,000	(5,000)	17,000	(57,000)
Total	92,500	(5,000)	3,774,800	(392,000)

Program	Equipment		Maintenance Undistributed	
	Amount	Change	Amount	Change
Administration	141,000	0	0	0
Emergency Management	49,400	0	0	0
Military Readiness	7,000	0	740,000	300,000
Special Service	0	(16,000)	0	0
Total	197,400	(16,000)	740,000	300,000

STATE OPERATIONS - OTHER THAN GENERAL FUND SUMMARY OF APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Disaster Assistance	3,295,000	1,520,000	2,080,000	1,008,000
Emergency Management	11,005,000	312,000	4,808,000	217,000
Military Readiness	22,917,000	90,000	11,329,000	(194,000)
Special Service	9,695,000	(1,259,000)	1,052,000	(1,040,000)
Total	46,912,000	663,000	19,269,000	(9,000)

Program	Nonpersonal Service		Maintenance Undistributed	
	Amount	Change	Amount	Change
Disaster Assistance	1,215,000	512,000	0	0
Emergency Management	6,197,000	95,000	0	0
Military Readiness	11,588,000	284,000	0	0
Special Service	4,665,000	(219,000)	3,978,000	0
Total	23,665,000	672,000	3,978,000	0

AID TO LOCALITIES ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	95,000	60,000,000	59,905,000
Special Revenue Funds - Federal	5,500,000	211,600,000	206,100,000
Special Revenue Funds - Other	1,650,000	2,850,000	1,200,000
Total	7,245,000	274,450,000	267,205,000

MILITARY AND NAVAL AFFAIRS

AID TO LOCALITIES ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Disaster Assistance			
General Fund	0	60,000,000	60,000,000
Special Revenue Funds - Federal	0	200,000,000	200,000,000
Emergency Management			
Special Revenue Funds - Federal	5,500,000	11,600,000	6,100,000
Special Revenue Funds - Other	1,650,000	2,850,000	1,200,000
Community Projects			
General Fund	95,000	0	(95,000)
Total	<u>7,245,000</u>	<u>274,450,000</u>	<u>267,205,000</u>

CAPITAL PROJECTS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Comprehensive Construction Program	Available 2002-03	Recommended 2003-04	Change	Reappropriations 2003-04
Design and Construction Supervision				
Capital Projects Fund	1,900,000	5,500,000	3,600,000	1,900,000
Federal Capital Projects Fund	2,700,000	3,600,000	900,000	2,700,000
Maintenance and Improvement of Existing Facilities				
Capital Projects Fund	6,200,000	11,100,000	4,900,000	8,200,000
Federal Capital Projects Fund	8,500,000	20,400,000	11,900,000	10,000,000
Total	<u>19,300,000</u>	<u>40,600,000</u>	<u>21,300,000</u>	<u>22,800,000</u>

DIVISION OF PAROLE

MISSION

The Division of Parole, which consists of the Board of Parole and Division staff, is primarily responsible for community supervision and reintegration of offenders released from prison by action of the Parole Board or by conditional release.

The Division promotes public safety and protection through the development and implementation of supervision and treatment plans for offenders returning to the community.

ORGANIZATION AND STAFFING

The 19 members of the Board of Parole are appointed by the Governor, and confirmed by the Senate, for six-year terms. One member is designated by the Governor to serve as the Board's Chair and chief executive officer of the Division. The Board members review the cases of inmates eligible for parole and determine if and when the offender should be released to parole supervision. The Board members establish the conditions the parolee must abide by in the community, and revoke parole in cases where parolees fail to maintain the conditions of their release.

The Division's administrative staff are located in its central office in Albany. Parole operations staff are distributed across the state in 70 correctional facilities and approximately 38 community-based supervision offices.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

In 2003-04, approximately \$145 million in State tax dollars and \$1.5 million in Federal funds will enable the Division of Parole to promote public safety by preparing inmates for release, supervising offenders in the community, and arranging for treatment services for parolees.

The Budget recommendations also build on prior year initiatives designed to supervise offenders in the community by providing intensive parole officer supervision caseloads for violent felony offenders, sex offenders and for those parolees who complete the drug treatment program at the Willard Drug Treatment Campus.

Approximately \$37.5 million in State tax dollars is recommended to support the Aid to Localities portion of the budget. This funding finances vocational development and relapse prevention programs, and supports initiatives designed to positively impact the revocation process. In order to reduce the impact on localities and speed the return of non-compliant parolees to State prison, the Division has developed several procedural changes that have made the parole revocation process more efficient. These management efficiencies have reduced the amount of time parole violators spend in local jails.

PROGRAM HIGHLIGHTS

In addition to closely monitoring offenders in the community, the Division helps prevent parolees from reverting to a life of crime by contracting for various rehabilitative services to support their return to society, such as substance abuse counseling, residential treatment, and employment training and programming. The Division has also begun the implementation of an information technology initiative that will enhance the provision of these services, as well as improve supervision of parolees in the community.

PAROLE OPERATIONS

The Parole Operations program, the core of the State parole system, comprises three major areas: preparing inmates for parole, assisting the Board in making parole release determinations, and supervising parolees upon release. An inmate must have housing and

PAROLE

employment prospects before being released from a State prison. Parole officers attempt to obtain housing, employment and other services before an inmate appears before the Board. At the same time, parole staff assigned to prisons assess an inmate's readiness for release by reviewing his or her case history. The staff also summarizes an inmate's rehabilitation progress, family background, and housing and employment prospects for the Board's consideration.

As a result of changes to the Penal Law by the Sentencing Reform Act of 1995 and Jenna's Law, violent felony offenders are subject to determinate sentences and not eligible for early parole release. Those offenders are, however, subject to fixed periods of post-release supervision upon their release from prison. When offenders are released from prison, they are assigned to a Parole Officer for the balance of their sentence. The supervising parole officer monitors the behavior of parolees in the community, investigates alleged violations, revokes parole when warranted and arranges for services to help parolees remain productive and law-abiding members of the community.

Under proposed legislation, merit termination of sentence will be granted to certain nonviolent felons on parole who do not present a risk to the community.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	154,353,000	147,519,000	(6,834,000)	961,000
Aid To Localities	43,934,000	42,727,000	(1,207,000)	6,955,000
Capital Projects	0	0	0	0
Total	198,287,000	190,246,000	(8,041,000)	7,916,000

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Administration			
General Fund	113	107	(6)
Parole Operations			
General Fund	2,122	2,065	(57)
Total	2,235	2,172	(63)

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	152,067,000	145,234,000	(6,833,000)
Special Revenue Funds - Federal	1,461,000	1,460,000	(1,000)
Special Revenue Funds - Other	400,000	400,000	0
Fiduciary Funds	425,000	425,000	0
Total	154,353,000	147,519,000	(6,834,000)

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Administration			
General Fund	8,548,000	7,931,000	(617,000)
Parole Operations			
General Fund	143,519,000	137,303,000	(6,216,000)
Special Revenue Funds - Federal	1,461,000	1,460,000	(1,000)
Special Revenue Funds - Other	400,000	400,000	0
Fiduciary Funds	425,000	425,000	0
Total	<u>154,353,000</u>	<u>147,519,000</u>	<u>(6,834,000)</u>

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	6,458,000	(641,000)	6,326,000	(642,000)
Parole Operations	111,313,000	(5,948,000)	107,542,000	(5,859,000)
Total	<u>117,771,000</u>	<u>(6,589,000)</u>	<u>113,868,000</u>	<u>(6,501,000)</u>

Program	Temporary Service (Nonannual Salaried)		Holiday/Overtime Pay (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	0	0	132,000	1,000
Parole Operations	80,000	0	3,691,000	(89,000)
Total	<u>80,000</u>	<u>0</u>	<u>3,823,000</u>	<u>(88,000)</u>

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Administration	1,473,000	24,000	20,000	(17,000)
Parole Operations	25,990,000	(268,000)	1,037,000	0
Total	<u>27,463,000</u>	<u>(244,000)</u>	<u>1,057,000</u>	<u>(17,000)</u>

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Administration	238,000	0	1,201,000	41,000
Parole Operations	3,105,000	(400,000)	20,566,000	632,000
Total	<u>3,343,000</u>	<u>(400,000)</u>	<u>21,767,000</u>	<u>673,000</u>

Program	Equipment	
	Amount	Change
Administration	14,000	0
Parole Operations	1,282,000	(500,000)
Total	<u>1,296,000</u>	<u>(500,000)</u>

**STATE OPERATIONS - OTHER THAN GENERAL FUND
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Maintenance Undistributed	
	Amount	Change	Amount	Change
Parole Operations	425,000	0	425,000	0
Total	<u>425,000</u>	<u>0</u>	<u>425,000</u>	<u>0</u>

PAROLE

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	35,972,000	37,477,000	1,505,000
Special Revenue Funds - Federal	2,712,000	0	(2,712,000)
Internal Service Funds	5,250,000	5,250,000	0
Total	<u>43,934,000</u>	<u>42,727,000</u>	<u>(1,207,000)</u>

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Parole Operations			
General Fund	35,972,000	37,477,000	1,505,000
Special Revenue Funds - Federal	2,712,000	0	(2,712,000)
Internal Service Funds	5,250,000	5,250,000	0
Total	<u>43,934,000</u>	<u>42,727,000</u>	<u>(1,207,000)</u>

OFFICE FOR THE PREVENTION OF DOMESTIC VIOLENCE

MISSION

The Office for the Prevention of Domestic Violence develops statewide policies to protect victims of domestic violence and conducts domestic violence prevention training for judges, prosecutors, police, attorneys, probation and parole personnel, social services and health care providers.

ORGANIZATION AND STAFFING

The Office, headed by an Executive Director appointed by the Governor, has its central office in the Capital District and one field office in New York City. The Office will have a workforce of 31 persons in 2003-04.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Executive Budget continues support for the Office's policy development and training programs. The All Funds appropriation for the Office will be \$2.4 million in 2003-04 to carry out domestic violence prevention activities.

PROGRAM HIGHLIGHTS

The Office works to improve the response of various State and local public agencies to families affected by domestic violence. In cooperation with other agencies, the Office develops domestic violence policies and provides training and information about domestic violence. These programs clarify professional and legal responsibility to promote the safety of victims of domestic violence and to hold offenders accountable for their actions. Each training program provides an in-depth examination of the nature and dynamics of domestic violence.

The Office also serves as a clearinghouse for information about domestic violence, receiving more than 4,000 calls a year from social service and health care agencies, police departments, domestic violence shelters, local violence prevention programs and domestic violence victims.

Over the past several years, the Office's accomplishments have included development of model county and State domestic violence prevention policies which guide the response to victims and perpetrators of domestic violence in all county and State agencies. Additionally, as a result of the 1997 Welfare Reform legislation, the Office works with the Office of Temporary and Disability Assistance and Office of Children and Family Services to improve procedures for notifying public assistance applicants and recipients about the availability of domestic violence protection and services, and to provide training to social services personnel to recognize the presence of domestic violence.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available	Appropriations	Change	Reappropriations
	2002-03	Recommended 2003-04		Recommended 2003-04
State Operations	2,016,000	1,685,000	(331,000)	0
Aid To Localities	755,000	755,000	0	0
Capital Projects	0	0	0	0
Total	2,771,000	2,440,000	(331,000)	0

PREVENTION OF DOMESTIC VIOLENCE

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Administration			
General Fund	16	15	(1)
Special Revenue Funds - Federal	16	16	0
Total	<u>32</u>	<u>31</u>	<u>(1)</u>

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Administration			
General Fund	1,846,000	1,515,000	(331,000)
Special Revenue Funds - Federal	100,000	100,000	0
Special Revenue Funds - Other	50,000	50,000	0
Fiduciary Funds	20,000	20,000	0
Total	<u>2,016,000</u>	<u>1,685,000</u>	<u>(331,000)</u>

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	1,089,000	(253,000)	1,089,000	(253,000)
Total	<u>1,089,000</u>	<u>(253,000)</u>	<u>1,089,000</u>	<u>(253,000)</u>

STATE OPERATIONS - GENERAL FUND SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Administration	426,000	(78,000)	45,000	(33,000)
Total	<u>426,000</u>	<u>(78,000)</u>	<u>45,000</u>	<u>(33,000)</u>

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Administration	39,000	(17,000)	324,000	(27,000)
Total	<u>39,000</u>	<u>(17,000)</u>	<u>324,000</u>	<u>(27,000)</u>

Program	Equipment	
	Amount	Change
Administration	18,000	(1,000)
Total	<u>18,000</u>	<u>(1,000)</u>

PREVENTION OF DOMESTIC VIOLENCE

**STATE OPERATIONS - OTHER THAN GENERAL FUND
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Maintenance Undistributed	
	Amount	Change	Amount	Change
Administration	170,000	0	170,000	0
Total	170,000	0	170,000	0

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	755,000	755,000	0
Total	755,000	755,000	0

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Administration			
General Fund	755,000	755,000	0
Total	755,000	755,000	0

DIVISION OF PROBATION AND CORRECTIONAL ALTERNATIVES

MISSION

The Division of Probation and Correctional Alternatives oversees county probation departments, provides them with training and technical assistance, and reimburses a portion of their expenses related to supervision and treatment of offenders. The agency also provides localities with grants to fund Alternatives to Incarceration programs that are designed to divert offenders from the State prison system with appropriate community-based sanctions.

ORGANIZATION AND STAFFING

Headed by a State Director appointed by the Governor, the Division is located in Albany. The Division will operate in 2003-04 with a staff of 32.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

In 2003-04, approximately \$2.2 million in State tax dollars will support the Division's State Operations budget. The Division's Aid to Localities program will distribute \$72 million in State support for probation services and alternatives to incarceration. Over the past three years, \$12 million in grants to community-based programs have been distributed through the Federal Temporary Assistance for Needy Families (TANF) program. These programs assist families involved in the criminal justice system with training and employment programs needed to break the cycle of criminal activity and financial dependence on the public welfare system.

PROGRAM HIGHLIGHTS

The recommended local assistance consolidates funding for Probation Aid, the Intensive Supervision Program, the Juvenile Intensive Supervision Program and a number of alternatives to incarceration programs into a block grant to be distributed to localities to address community correction needs. In addition, this change will allow the Division to redirect their staff efforts from grants management to performance measurement and enhanced training for local providers.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	2,340,000	2,153,000	(187,000)	0
Aid To Localities	87,353,000	71,797,000	(15,556,000)	32,983,000
Capital Projects	0	0	0	0
Total	89,693,000	73,950,000	(15,743,000)	32,983,000

PROBATION AND CORRECTIONAL ALTERNATIVES

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Community Corrections			
General Fund	33	32	(1)
Total	<u>33</u>	<u>32</u>	<u>(1)</u>

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Community Corrections			
General Fund	2,340,000	2,153,000	(187,000)
Total	<u>2,340,000</u>	<u>2,153,000</u>	<u>(187,000)</u>

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Community Corrections	1,748,000	(117,000)	1,748,000	(117,000)
Total	<u>1,748,000</u>	<u>(117,000)</u>	<u>1,748,000</u>	<u>(117,000)</u>

STATE OPERATIONS - GENERAL FUND SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Community Corrections	405,000	(70,000)	15,000	(12,000)
Total	<u>405,000</u>	<u>(70,000)</u>	<u>15,000</u>	<u>(12,000)</u>

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Community Corrections	44,000	(16,000)	336,000	(22,000)
Total	<u>44,000</u>	<u>(16,000)</u>	<u>336,000</u>	<u>(22,000)</u>

Program	Equipment	
	Amount	Change
Community Corrections	10,000	(20,000)
Total	<u>10,000</u>	<u>(20,000)</u>

AID TO LOCALITIES ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	87,353,000	71,797,000	(15,556,000)
Total	<u>87,353,000</u>	<u>71,797,000</u>	<u>(15,556,000)</u>

PROBATION AND CORRECTIONAL ALTERNATIVES

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Community Corrections			
General Fund	84,467,000	71,797,000	(12,670,000)
Community Projects			
General Fund	2,886,000	0	(2,886,000)
Total	<u>87,353,000</u>	<u>71,797,000</u>	<u>(15,556,000)</u>

PUBLIC AND PRIVATE EMPLOYMENT RELATIONS BOARD

MISSION

The Public and Private Employment Relations Board is the entity that will be created by the merger of the State Employment Relations Board (SERB) with the Public Employment Relations Board (PERB). This merger will achieve General Fund savings while continuing all of the services previously provided by the predecessor agencies. The new Board will resolve labor disputes between employers and employees in both the public and the private sectors. The Board will provide mediation, fact-finding and arbitration in contract disputes for approximately 4,300 public sector negotiating units in New York and will provide mediation and arbitration services in the private sector pursuant to Article 20 of the Labor Law. In addition, the Board will settle questions of union representation, conduct hearings on charges of improper or unfair labor practices, designate Management/Confidential positions, and act as a clearinghouse for information on wages, benefits and employment practices.

ORGANIZATION AND STAFFING

The Board will consist of a full-time Chair and two part-time members nominated by the Governor for six-year terms. The Board's public sector jurisdiction includes State, county and local governments, certain special service districts, school districts and public authorities and its private sector jurisdiction is delineated in Article 20 of the Labor Law. Central offices are in Albany, with additional staff in Manhattan, Buffalo and Brooklyn. The Board will have a workforce of 46 positions for 2003-04.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Board will receive 95 percent of its funding from the General Fund, which will support its mediation, fact-finding, and arbitration services and administrative costs.

The Executive Budget recommends \$4.6 million in General Fund support for the Board, and the Board's remaining expenses of \$257,000 are financed by fees paid by employers and unions for filings and publications.

PROGRAM HIGHLIGHTS

The Board will provide three principal services: conciliation, settlement of petitions involving representation and rulings on charges of improper or unfair labor practices.

CONCILIATION

PERB provided assistance in approximately 340 of the 2,250 State and local contracts negotiated in 2001-02. PERB followed many of these cases through the full range of impasse resolution steps including: mediation, followed by either fact-finding or arbitration and conciliation. SERB provided assistance in 83 mediations in that fiscal year.

REPRESENTATION

Through its Office of Public Employment Practices and Representation, the Board will review all petitions from public employee unions and employers requesting the creation of new negotiating units or the transfer of members between units. It will also review requests to remove positions from negotiating units and may designate them management or

PUBLIC AND PRIVATE EMPLOYMENT RELATIONS

confidential. In 2001-02, PERB received 171 petitions raising questions about representation and conducted 11 elections for representation. SERB handled 28 representation matters in the prior fiscal year.

EMPLOYMENT PRACTICES

The Board will conduct hearings and render decisions on improper practice charges. PERB received petitions on 799 charges of improper employment and negotiating practices in the previous year. In 2001-02, PERB wrote over 158 decisions and closed, either by decision or settlement, over 795 improper practice cases. Each case must be addressed in a pre-hearing conference attended by the affected parties. If a case cannot be resolved, a Board administrative law judge must rule on the charge after conducting a formal hearing. SERB disposed of 19 unfair labor practice cases in the prior fiscal year.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	5,715,000	4,836,000	(879,000)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	<u>5,715,000</u>	<u>4,836,000</u>	<u>(879,000)</u>	<u>0</u>

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Administration			
General Fund	38	44	6
Special Revenue Funds - Other	2	2	0
Total	<u>40</u>	<u>46</u>	<u>6</u>

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	5,497,000	4,579,000	(918,000)
Special Revenue Funds - Other	218,000	257,000	39,000
Total	<u>5,715,000</u>	<u>4,836,000</u>	<u>(879,000)</u>

Adjustments:	
Transfer(s) From	
Labor, Department of	
General Fund	(1,720,000)
Appropriated 2002-03	<u>3,995,000</u>

PUBLIC AND PRIVATE EMPLOYMENT RELATIONS

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Administration			
General Fund	5,497,000	4,579,000	(918,000)
Special Revenue Funds - Other	218,000	257,000	39,000
Total	<u>5,715,000</u>	<u>4,836,000</u>	<u>(879,000)</u>

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	3,634,000	(903,000)	3,303,000	(903,000)
Total	<u>3,634,000</u>	<u>(903,000)</u>	<u>3,303,000</u>	<u>(903,000)</u>

Program	Temporary Service (Nonannual Salaried)	
	Amount	Change
Administration	331,000	0
Total	<u>331,000</u>	<u>0</u>

STATE OPERATIONS - GENERAL FUND SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Administration	945,000	(15,000)	72,000	(7,000)
Total	<u>945,000</u>	<u>(15,000)</u>	<u>72,000</u>	<u>(7,000)</u>

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Administration	70,000	(427,000)	794,000	412,000
Total	<u>70,000</u>	<u>(427,000)</u>	<u>794,000</u>	<u>412,000</u>

Program	Equipment	
	Amount	Change
Administration	9,000	7,000
Total	<u>9,000</u>	<u>7,000</u>

STATE OPERATIONS - OTHER THAN GENERAL FUND SUMMARY OF APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Administration	257,000	39,000	57,000	2,000
Total	<u>257,000</u>	<u>39,000</u>	<u>57,000</u>	<u>2,000</u>

Program	Nonpersonal Service	
	Amount	Change
Administration	200,000	37,000
Total	<u>200,000</u>	<u>37,000</u>

OFFICE OF PUBLIC SECURITY

MISSION

The Office of Public Security is responsible for the development and implementation of a comprehensive statewide counter-terrorism strategy designed to detect, protect against and respond to terrorist threats and events. The Office of Public Security directs and coordinates public security matters on behalf of the Governor among relevant State and local agencies, federal security-related agencies including the new Department of Homeland Security and other State homeland security offices.

ORGANIZATION AND STAFFING

The Office of Public Security is headquartered in New York City with a satellite office in Albany. The Office is headed by a Director who is appointed by the Governor and counsels the Governor on counter-terrorism affairs. The Office will have a workforce of 95 during the 2003-04 fiscal year.

PROGRAM HIGHLIGHTS

Since its creation in October 2001, the Office of Public Security has implemented a comprehensive, coordinated strategy for domestic counter-terrorism preparedness in the State of New York, bringing together agencies, organizations and associations representing all disciplines in order to better prevent and recover from possible future terrorist events.

The Office of Public Security has already implemented a new Counter-Terrorism Network in each of New York State's 62 counties. The first of its kind in the nation, the network is used to notify local law enforcement and other government agencies of terrorism and security-related alerts. The Office has also spearheaded a security assessment of infrastructure in New York State, including the power grid, banking, transportation, fuel, electric, water and port industries. Internal assessments of State agency security measures and protocols have been conducted as well, including first responder preparedness levels. State and local public health systems preparedness protocols have been evaluated and recommendations advanced to enhance early warning systems designed to detect potential threats, and ensure that adequate public health resources would be available in the case of a future domestic terrorism incident.

OFFICE OF CYBER SECURITY AND CRITICAL INFRASTRUCTURE COORDINATION

In September 2002, Governor Pataki determined a single entity was needed to focus upon the security and disaster-readiness of the State's data and communications systems, and he created the Cyber Security and Critical Infrastructure Coordination (CSCIC) Office to address this need. Reporting to the State's Director of Disaster Preparedness and Response, CSCIC is responsible for leading and coordinating New York State's efforts regarding cyber readiness and resilience, coordinating the process by which State critical infrastructure data is collected and maintained, monitoring the State's networks for malicious cyber activities and leading and coordinating geographic information technologies.

CSCIC is also charged with reducing redundancy between the private sector and State/Federal government initiatives, coordinating with critical industry sectors to examine potential vulnerabilities to catastrophic cyber attack, developing New York State teams to respond to cyber incidents and improving geographic information analysis capabilities for emergency response.

PUBLIC SECURITY

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	0	11,916,000	11,916,000	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	0	11,916,000	11,916,000	0

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Administration			
General Fund	20	20	0
Cyber Security and Critical Infrastructure Coordination Program			
General Fund	0	38	38
Special Revenue Funds - Other	0	37	37
Total	20	95	75

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	0	7,258,000	7,258,000
Special Revenue Funds - Other	0	4,658,000	4,658,000
Total	0	11,916,000	11,916,000

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Administration			
General Fund	0	3,918,000	3,918,000
Cyber Security and Critical Infrastructure Coordination Program			
General Fund	0	3,340,000	3,340,000
Special Revenue Funds - Other	0	4,658,000	4,658,000
Total	0	11,916,000	11,916,000

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	1,529,000	1,529,000	1,529,000	1,529,000
Cyber Security and Critical Infrastructure Coordination Program	1,365,000	1,365,000	1,365,000	1,365,000
Total	2,894,000	2,894,000	2,894,000	2,894,000

PUBLIC SECURITY

**STATE OPERATIONS - GENERAL FUND
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Administration	2,389,000	2,389,000	1,278,000	1,278,000
Cyber Security and Critical Infrastructure Coordination Program	1,975,000	1,975,000	0	0
Total	<u>4,364,000</u>	<u>4,364,000</u>	<u>1,278,000</u>	<u>1,278,000</u>

Program	Equipment	
	Amount	Change
Administration	1,111,000	1,111,000
Cyber Security and Critical Infrastructure Coordination Program	1,975,000	1,975,000
Total	<u>3,086,000</u>	<u>3,086,000</u>

**STATE OPERATIONS - OTHER THAN GENERAL FUND
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Cyber Security and Critical Infrastructure Coordination Program	4,658,000	4,658,000	2,474,000	2,474,000
Total	<u>4,658,000</u>	<u>4,658,000</u>	<u>2,474,000</u>	<u>2,474,000</u>

Program	Nonpersonal Service	
	Amount	Change
Cyber Security and Critical Infrastructure Coordination Program	2,184,000	2,184,000
Total	<u>2,184,000</u>	<u>2,184,000</u>

GOVERNOR'S OFFICE OF REGULATORY REFORM

MISSION

The Governor's Office of Regulatory Reform was created in 1995 and charged with the promotion of private sector job growth in New York through the review and reform of State regulations. The Office creates a positive climate for job growth by reviewing and streamlining regulations, expediting permit approvals for new and expanding businesses, and encouraging better understanding between regulators and affected parties. Since 1995, the Office has substantively reviewed and/or eliminated more than 2,200 rules which, together with other regulatory, statutory and permitting reforms, has saved State businesses and localities more than \$3 billion in operating and other expenses.

ORGANIZATION AND STAFFING

Led by a Director appointed by the Governor, the Office is located in Albany. Agency objectives are achieved through its Business Permits Assistance and Regulatory Review programs. The Office will have a workforce of 36 positions for 2003-04.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Office's operations are supported by State tax dollars from the General Fund. The Executive Budget recommends \$3.1 million in support for the Office. Recommended funding also supports the continued development of the Online Permit and Licensing System (OPAL) that allows businesses to apply for permits and licenses in one consolidated transaction and improve New York's business climate.

PROGRAM HIGHLIGHTS

REGULATORY REVIEW

The Office reviews the need for proposed new and revised regulations and their economic impact. Staff will continue efforts begun in 1995 to review all existing State agency regulations to identify those hampering the growth of business and jobs in New York State. The Office requires regulating agencies to analyze the costs and benefits of any proposed new or amended rule and to consider its effect on job creation and retention, public health, safety and welfare. Recommendations are also made to agencies to help them simplify their regulatory processes. The Office has also played a key role in the innovative SEMI-NY and BUILDNOW-NY programs to facilitate economic development.

BUSINESS PERMITS ASSISTANCE

The Business Permits Assistance program provides comprehensive information about permits required to operate businesses in New York State, and consults with local governments to better coordinate local permit applications. Program staff also assist agencies in streamlining and simplifying permit procedures required for business and local government undertakings. Since 1995, this program has provided assistance to almost 400,000 individuals or firms interested in starting or growing a business in New York. This effort was facilitated by the development of a master application form for complex business ventures, a comprehensive permit reform program and development of a web site, www.nys-permits.org, which provides businesses with permit information.

REGULATORY REFORM

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	3,702,000	3,115,000	(587,000)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	3,702,000	3,115,000	(587,000)	0

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Administration			
General Fund	37	36	(1)
Total	37	36	(1)

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	3,702,000	3,115,000	(587,000)
Total	3,702,000	3,115,000	(587,000)

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Administration			
General Fund	3,702,000	3,115,000	(587,000)
Total	3,702,000	3,115,000	(587,000)

STATE OPERATIONS - GENERAL FUND SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	2,353,000	(337,000)	2,348,000	(337,000)
Total	2,353,000	(337,000)	2,348,000	(337,000)

Program	Holiday/Overtime Pay (Annual Salaried)	
	Amount	Change
Administration	5,000	0
Total	5,000	0

REGULATORY REFORM

STATE OPERATIONS - GENERAL FUND
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Administration	762,000	(250,000)	53,000	0
Total	762,000	(250,000)	53,000	0

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Administration	52,000	0	470,000	(250,000)
Total	52,000	0	470,000	(250,000)

Program	Equipment	
	Amount	Change
Administration	187,000	0
Total	187,000	0

DEPARTMENT OF STATE

MISSION

Established in 1788, the Department of State (DOS) is the State's oldest agency. Historically serving as the State's general recording officer and custodian of the State's "Great Seal", the Department's mission has grown to include a broad range of activities that coordinate programs with, and provide services to, local governments and businesses. The Department protects public safety by managing arson investigation, fire prevention, building and energy code programs; administers programs for community development and local government service activities; and supports businesses through various licensing and registration activities.

ORGANIZATION AND STAFFING

The Department is headed by the Secretary of State, who is appointed by the Governor and confirmed by the Senate. The Department's central office is located in Albany. It also has 18 regional offices across the State and operates the Academy of Fire Science in Montour Falls, Schuyler County. The Department of State will have a workforce of 1,108 positions for 2003-04.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

Approximately 42 percent of the Department's operations and local aid programs are funded from fees and other income, 48 percent from Federal grants, and 10 percent from State tax dollars from the General Fund. The Executive Budget recommends funding of \$157.4 million for the Department of State: \$141.8 million in Federal funding and fee revenues, and \$15.6 million in General Fund support. The Department has achieved savings for SFY 2003-04 through personnel controls and implementation of various management efficiencies.

The Department will continue recent technology improvements to provide enhanced internet access and online applications to better serve the State's business customers and ease the filing of documents. Grant funding is also continued for downtown revitalization projects as part of the Governor's Quality Communities Program.

PROGRAM HIGHLIGHTS

- The responsibilities of the Department of State are carried out through three programs:
- The Local Government and Community Services Program consists of several functions, including the Office of Fire Prevention and Control (OFPC), which works with both paid and volunteer firefighters by providing training, technical support and assistance with arson investigations, and conducts fire safety inspections of colleges and state-owned buildings. OFPC trains and equips an urban search and rescue team based in the Capital Region, which joined with the Fire Department of New York in rescue efforts at the World Trade Center disaster site. OFPC also provides low interest loans to fire and ambulance companies through the Emergency Services Revolving Loan Program. The Division of Code Enforcement and Administration manages New York's building and energy code. In addition to these activities, Local Government and Community Services program staff provide ombudsman services to citizens; offer planning and management services to local governments through the Division of Local Government; support land use planning activities in the New York City/Catskill watershed; coordinate New York's coastal resources and waterfront revitalization activities; and administer the Department's Federal grant programs, including the Appalachian Regional Commission and the State Rural Development

STATE

Council. The federally funded Division of Community Services provides a means for achieving economic self-sufficiency through programs designed to improve opportunities for its low-income participants.

- The Business and Licensing Services Program provides information on credit and debt for individuals, businesses and corporations; tracks all certificates of incorporation; administers qualifying examinations and licensing of 26 occupations; and prepares the State Register and other publications. Beginning in SFY 2003-04, the Business and Licensing Program will be expanded to include the Office of Professions, which is currently part of the State Education Department. As a result, the Business and Licensing Program will now be responsible for the licensing and certification of 39 professions, in addition to the 26 occupations the program currently regulates. This unit also oversees the operation of almost 1,900 cemeteries.
- The Administration Program provides the basic executive direction, fiscal, personnel and electronic data processing activities that support the Department's operations.

Additionally, the Department's appropriations contain funds for the Lake George Park Commission, the State Ethics Commission, the State Athletic Commission, the Committee on Open Government, and the Tug Hill Commission.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	62,040,000	78,048,000	16,008,000	15,559,000
Aid To Localities	133,030,135	79,370,000	(53,660,135)	144,635,000
Capital Projects	0	0	0	0
Total	195,070,135	157,418,000	(37,652,135)	160,194,000

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Administration			
General Fund	48	47	(1)
Lake George Park Commission			
Special Revenue Funds - Other	9	9	0
Licensing Services			
Special Revenue Funds - Other	399	699	300
Local Government and Community Services			
General Fund	70	78	8
Special Revenue Funds - Federal	66	58	(8)
Special Revenue Funds - Other	176	181	5
Capital Projects Funds - Other	10	0	(10)
State Ethics Commission			
General Fund	21	19	(2)
Tug Hill Commission			
General Fund	17	17	0
Total	816	1,108	292

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	14,094,000	14,307,000	213,000
Special Revenue Funds - Federal	10,945,000	10,980,000	35,000
Special Revenue Funds - Other	36,801,000	52,561,000	15,760,000
Fiduciary Funds	200,000	200,000	0
Total	<u>62,040,000</u>	<u>78,048,000</u>	<u>16,008,000</u>

Adjustments:

Transfer(s) To

General State Charges

General Fund

2,000,000

Appropriated 2002-03

64,040,000

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Administration			
General Fund	5,507,000	5,448,000	(59,000)
Lake George Park Commission			
Special Revenue Funds - Other	1,470,000	1,397,000	(73,000)
Licensing Services			
Special Revenue Funds - Other	33,781,000	49,599,000	15,818,000
Local Government and Community Services			
General Fund	5,690,000	6,318,000	628,000
Special Revenue Funds - Federal	10,945,000	10,980,000	35,000
Special Revenue Funds - Other	1,517,000	1,512,000	(5,000)
Fiduciary Funds	200,000	200,000	0
State Ethics Commission			
General Fund	1,939,000	1,591,000	(348,000)
Tug Hill Commission			
General Fund	958,000	950,000	(8,000)
Special Revenue Funds - Other	33,000	53,000	20,000
Total	<u>62,040,000</u>	<u>78,048,000</u>	<u>16,008,000</u>

**STATE OPERATIONS - GENERAL AND OFFSET FUNDS
SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	3,773,000	(46,000)	3,715,000	(52,000)
Local Government and Community Services	4,739,000	615,000	4,637,000	545,000
State Ethics Commission	1,137,000	(178,000)	1,137,000	(178,000)
Tug Hill Commission	849,000	(8,000)	841,000	(8,000)
Total	<u>10,498,000</u>	<u>383,000</u>	<u>10,330,000</u>	<u>307,000</u>

Program	Temporary Service (Nonannual Salaried)		Holiday/Overtime Pay (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	45,000	0	13,000	6,000
Local Government and Community Services	102,000	70,000	0	0
State Ethics Commission	0	0	0	0
Tug Hill Commission	8,000	0	0	0
Total	<u>155,000</u>	<u>70,000</u>	<u>13,000</u>	<u>6,000</u>

STATE

**STATE OPERATIONS - GENERAL AND OFFSET FUNDS
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Administration	1,675,000	(13,000)	170,000	0
Local Government and Community Services	1,579,000	13,000	72,000	27,000
State Ethics Commission	454,000	(170,000)	40,000	20,000
Tug Hill Commission	101,000	0	12,000	0
Total	3,809,000	(170,000)	294,000	47,000

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Administration	60,000	0	1,341,000	(13,000)
Local Government and Community Services	70,000	0	285,000	(21,000)
State Ethics Commission	20,000	0	243,000	(205,000)
Tug Hill Commission	7,000	0	80,000	0
Total	157,000	0	1,949,000	(239,000)

Program	Equipment		Maintenance Undistributed	
	Amount	Change	Amount	Change
Administration	104,000	0	0	0
Local Government and Community Services	1,152,000	793,000	0	(786,000)
State Ethics Commission	151,000	15,000	0	0
Tug Hill Commission	2,000	0	0	0
Total	1,409,000	808,000	0	(786,000)

**STATE OPERATIONS - OTHER THAN GENERAL FUND AND OFFSET FUNDS
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Lake George Park Commission	1,397,000	(73,000)	578,000	(36,000)
Licensing Services	49,599,000	15,818,000	16,512,000	(2,239,000)
Local Government and Community Services	12,692,000	30,000	4,597,000	22,000
Tug Hill Commission	53,000	20,000	0	0
Total	63,741,000	15,795,000	21,687,000	(2,253,000)

Program	Nonpersonal Service		Maintenance Undistributed	
	Amount	Change	Amount	Change
Lake George Park Commission	819,000	(37,000)	0	0
Licensing Services	14,787,000	(243,000)	18,300,000	18,300,000
Local Government and Community Services	7,145,000	8,000	950,000	0
Tug Hill Commission	53,000	20,000	0	0
Total	22,804,000	(252,000)	19,250,000	18,300,000

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	26,630,135	1,270,000	(25,360,135)
Special Revenue Funds - Federal	82,000,000	63,700,000	(18,300,000)
Special Revenue Funds - Other	20,300,000	10,300,000	(10,000,000)
Fiduciary Funds	4,100,000	4,100,000	0
Total	<u>133,030,135</u>	<u>79,370,000</u>	<u>(53,660,135)</u>

Adjustments:

Prior Year Deficiency			
State, Department of			
Special Revenue Funds - Federal	4,500,000		
Appropriated 2002-03	<u>137,530,135</u>		

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Licensing Services			
Special Revenue Funds - Other	300,000	300,000	0
Local Government and Community Services			
General Fund	0	1,270,000	1,270,000
Special Revenue Funds - Federal	82,000,000	63,700,000	(18,300,000)
Special Revenue Funds - Other	20,000,000	10,000,000	(10,000,000)
Fiduciary Funds	4,100,000	4,100,000	0
Community Projects			
General Fund	26,630,135	0	(26,630,135)
Total	<u>133,030,135</u>	<u>79,370,000</u>	<u>(53,660,135)</u>

DIVISION OF STATE POLICE

MISSION

The Division of State Police promotes highway safety and protects our citizens from crime. It is responsible for patrolling roads and highways outside major urban centers, and providing specialty and investigative police services throughout the State. The work of the State Police ranges from the traditional patrol duties to that of specially trained investigators who conduct sophisticated operations against drug traffickers and other criminals.

ORGANIZATION AND STAFFING

The Division, headed by a Superintendent who is appointed by the Governor, is organized into a Division Headquarters located in Albany and 11 Troops. Each Troop encompasses a geographic area of the State, with the exception of Troop "T" which is dedicated to providing police services on the New York State Thruway. Troop "NYC" provides specialized investigative and support services in the five boroughs of New York City. The remaining nine Troops provide patrol coverage and criminal investigation services appropriate to local conditions. Factors which affect services include population, highway mileage and availability of county and local law enforcement agencies.

Approximately 88 percent of the Division's total staffing of 5,453 for 2003-04 are paid for with State tax dollars, with the remaining 12 percent supported by various other revenue sources, including Federal funds.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

Approximately \$331 million in State tax dollars support the Division's operations budget. The balance is financed by Federal funds and various State revenue sources, including seized assets, a portion of the State's monthly surcharge on cellular telephone bills, fees for accident reports and reimbursement from the New York State Thruway Authority for services rendered on the State Thruway. The cost of Division security for the new Niagara Falls casino which opened December 31, 2002 will be reimbursed by the Seneca Nation, as are costs for the Mohawk and Oneida casinos at Akwesasne and Turning Stone respectively. Additional revenue raised from increasing the annual fees on insurance policies of all registered motor vehicles will support \$42.7 million of vital State Police public safety operations.

New Capital appropriations totaling \$2.8 million will enable the State Police to maintain Troop facilities and advance various projects related to health and safety. The recommendations also include reappropriations for Federal grants that support school safety, electronic ticketing and anti-money laundering initiatives. A new \$6.9 million Federal grant has been awarded to the Division of State Police to hire 55 additional troopers to serve as School Resource Officers in approximately 58 school districts across the State. An additional \$26.6 million has been included in the 2003-04 Budget to support the recurring costs of the new binding arbitration award issued in December 2002 for the Troopers and Supervisors.

PROGRAM HIGHLIGHTS

The Division is divided into two principal branches, the Uniform Force and the Bureau of Criminal Investigation. Each of these branches fulfills specific law enforcement assignments and cooperates with local and county law enforcement agencies. In the coming year, the Division will continue to play a significant role in Homeland Security initiatives.

STATE POLICE

UNIFORM FORCE

The Uniform Force has two primary responsibilities: protecting life and property and promoting highway safety. In many areas of the State, Uniform Troopers are the primary law enforcement agency, and respond to all types of calls including burglaries, missing children, assaults, robberies and homicides. State Troopers also provide essential support to local police departments.

BUREAU OF CRIMINAL INVESTIGATION

The Bureau of Criminal Investigation (BCI) is the plain clothes investigative branch of the Division. BCI Investigators concentrate on cases related to narcotics, child abuse, auto theft, consumer product tampering, organized crime, violent crimes and terrorism. In addition to conducting their own investigations, investigators regularly assist local and county law enforcement agencies that lack the resources or expertise needed for major crime investigations.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	450,280,000	490,084,000	39,804,000	21,896,000
Aid To Localities	0	0	0	0
Capital Projects	4,600,000	2,800,000	(1,800,000)	8,014,000
Total	454,880,000	492,884,000	38,004,000	29,910,000

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Administration			
General Fund	148	148	0
Criminal Investigation Activities			
General Fund	1,093	1,093	0
Special Revenue Funds - Federal	84	84	0
Special Revenue Funds - Other	40	40	0
Patrol Activities			
General Fund	2,808	2,815	7
Special Revenue Funds - Federal	108	156	48
Special Revenue Funds - Other	36	36	0
Patrol Activities			
Special Revenue Funds - Other	4	4	0
Policing the Thruway			
Special Revenue Funds - Other	340	340	0
Technical Police Services			
General Fund	725	725	0
Special Revenue Funds - Federal	6	6	0
Special Revenue Funds - Other	6	6	0
Total	5,398	5,453	55

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	336,927,000	331,142,000	(5,785,000)
Special Revenue Funds - Federal	21,338,000	18,726,000	(2,612,000)
Special Revenue Funds - Other	92,007,000	140,208,000	48,201,000
Fiduciary Funds	8,000	8,000	0
Total	<u>450,280,000</u>	<u>490,084,000</u>	<u>39,804,000</u>

Adjustments:

Prior Year Deficiency	
State Police, Division of	
Special Revenue Funds - Other	478,000
Appropriated 2002-03	<u>450,758,000</u>

**STATE OPERATIONS
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Administration			
General Fund	10,944,000	11,474,000	530,000
Special Revenue Funds - Other	200,000	200,000	0
Fiduciary Funds	8,000	8,000	0
Criminal Investigation Activities			
General Fund	91,431,000	96,251,000	4,820,000
Special Revenue Funds - Federal	6,539,000	7,368,000	829,000
Special Revenue Funds - Other	7,366,000	13,283,000	5,917,000
Patrol Activities			
General Fund	173,815,000	158,100,000	(15,715,000)
Special Revenue Funds - Federal	14,799,000	11,358,000	(3,441,000)
Special Revenue Funds - Other	13,055,000	56,114,000	43,059,000
Policing the Thruway			
Special Revenue Funds - Other	30,787,000	34,800,000	4,013,000
Technical Police Services			
General Fund	60,737,000	65,317,000	4,580,000
Special Revenue Funds - Other	37,899,000	35,811,000	(2,088,000)
State Wide Gaming			
Special Revenue Funds - Other	2,700,000	0	(2,700,000)
Total	<u>450,280,000</u>	<u>490,084,000</u>	<u>39,804,000</u>

**STATE OPERATIONS - GENERAL AND OFFSET FUNDS
SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	10,900,000	511,000	10,900,000	511,000
Criminal Investigation Activities	91,000,000	3,485,000	91,000,000	3,485,000
Patrol Activities	196,800,000	25,685,000	196,800,000	25,685,000
Technical Police Services	38,400,000	1,237,000	38,400,000	1,237,000
Total	<u>337,100,000</u>	<u>30,918,000</u>	<u>337,100,000</u>	<u>30,918,000</u>

STATE POLICE

**STATE OPERATIONS - GENERAL AND OFFSET FUNDS
SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED
APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Supplies and Materials	
	Amount	Change	Amount	Change
Administration	574,000	19,000	90,000	3,000
Criminal Investigation Activities	5,251,000	1,335,000	86,000	3,000
Patrol Activities	4,000,000	1,300,000	0	0
Technical Police Services	36,017,000	3,343,000	2,680,000	86,000
Total	45,842,000	5,997,000	2,856,000	92,000

Program	Travel		Contractual Services	
	Amount	Change	Amount	Change
Administration	80,000	3,000	396,000	13,000
Criminal Investigation Activities	70,000	3,000	491,000	16,000
Patrol Activities	1,320,000	42,000	626,000	20,000
Technical Police Services	3,761,000	120,000	19,442,000	2,814,000
Total	5,231,000	168,000	20,955,000	2,863,000

Program	Equipment		Maintenance Undistributed	
	Amount	Change	Amount	Change
Administration	8,000	0	0	0
Criminal Investigation Activities	4,231,000	1,313,000	373,000	0
Patrol Activities	1,684,000	1,238,000	370,000	0
Technical Police Services	10,134,000	323,000	0	0
Total	16,057,000	2,874,000	743,000	0

**STATE OPERATIONS - OTHER THAN GENERAL FUND AND OFFSET FUNDS
SUMMARY OF APPROPRIATIONS AND CHANGES
2003-04 RECOMMENDED
(dollars)**

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Administration	208,000	0	0	0
Criminal Investigation Activities	20,651,000	6,746,000	11,395,000	2,896,000
Patrol Activities	67,472,000	39,618,000	52,424,000	43,494,000
Policing the Thruway	34,800,000	4,013,000	24,700,000	2,370,000
Technical Police Services	35,811,000	(2,088,000)	0	0
State Wide Gaming	0	(2,700,000)	0	0
Total	158,942,000	45,589,000	88,519,000	48,760,000

Program	Nonpersonal Service		Maintenance Undistributed	
	Amount	Change	Amount	Change
Administration	208,000	0	0	0
Criminal Investigation Activities	9,256,000	4,450,000	0	(600,000)
Patrol Activities	15,048,000	(3,876,000)	0	0
Policing the Thruway	10,100,000	1,643,000	0	0
Technical Police Services	33,511,000	(188,000)	2,300,000	(1,900,000)
State Wide Gaming	0	0	0	(2,700,000)
Total	68,123,000	2,029,000	2,300,000	(5,200,000)

**CAPITAL PROJECTS
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Comprehensive Construction Program	Available 2002-03	Recommended 2003-04	Change	Reappropriations 2003-04
Maintenance and Improvement of Existing Facilities				
Capital Projects Fund	4,600,000	2,800,000	(1,800,000)	7,681,000
New Facilities				
Capital Projects Fund	0	0	0	333,000
Total	4,600,000	2,800,000	(1,800,000)	8,014,000

DIVISION OF VETERANS' AFFAIRS

MISSION

The Division of Veterans' Affairs assists veterans, members of the armed forces and their families and dependents in securing benefits earned through military service. The Division coordinates veterans' programs and services offered by other State agencies, works closely with the Federal Department of Veterans' Affairs and advocates State and Federal actions to meet veterans' needs. The Division serves more than 1.3 million New Yorkers who are veterans, as well as their dependents and those on active duty.

ORGANIZATION AND STAFFING

The Division is headed by a Director who is appointed by the Governor. The Division's central office is in Albany, with regional offices in New York City, Malta in Saratoga County, and Buffalo. The Division is also supported by a network of approximately 70 community field offices in nearly all of the State's counties and New York City.

Approximately 84 percent of the Division's workforce is paid for by State tax dollars from the General Fund and 16 percent are supported by Federal Medicaid and Veterans' Education funds. The Division will have 113 employees in 2003-04.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Executive Budget recommends \$13.1 million for the Division of Veterans' Affairs to fund administration and veterans' counseling services. For 2003-04, under the host agency concept, the Office of General Services will provide administrative support (human resources, payroll, procurement) to the Division. This will permit the Division to focus on its main mission, serving the State's veterans and their families. The Blind Veteran Annuity Assistance Program will be maintained at the \$5 million level. In addition, State aid is continued for local county and city veterans' service agencies, which defrays the operating costs of these organizations, and Federal appropriations are maintained to match actual Federal support for the Veterans' Education Program.

PROGRAM HIGHLIGHTS

During 2003-04, the Division of Veterans' Affairs will operate three principal programs. The largest provides veterans' counseling and claims services through a statewide network of State veterans' counselors — who are all veterans — and support staff. The counselors help veterans complete applications for benefits and services, and file for Federal, State, local and private veterans' benefits. They also access the services provided by Veterans' Affairs Medical Centers, senior centers, State Veterans' Homes and local nursing homes, and public assistance offices.

The Division of Veterans' Affairs continues to maintain its community outreach activities through senior citizens' seminars and similar forums for women veterans. It is also the driving force behind the Interagency Veterans' Council, a consortium of Federal, State and local agencies and non-profit organizations that meets periodically to address and resolve problems and concerns within the veteran community. The Division is also collaborating with various state agencies to better identify veterans and their dependents on public assistance, to assist them in securing Federal veterans' benefits to which they are entitled, and to advise senior citizens of veterans' benefits and services that could improve the quality of their lives.

The Division of Veterans' Affairs is responsible for securing a substantial portion of the nearly \$1 billion in recurring Federal VA payments made directly to New York State veterans and their dependents. During the 2001-02 operating period, State veterans' counselors filed 7,500 VA benefit claims, averaging 150 claims per year per counselor. Claims filed by State veterans counselors produce approximately \$60 million in new and recurring Federal VA

VETERANS' AFFAIRS

benefits annually. On average, each State veterans' counselor generates \$1.2 million a year in new awards for veterans and their dependents. They also assist constituents in obtaining additional veterans benefits, including VA medical care, various other Federal, State and local economic assistance, tax exemptions and a variety of other benefits offered in recognition of military service.

The Blind Veteran Annuity Assistance Program, which serves more than 3,800 visually impaired veterans and unremarried surviving spouses, was enhanced in 2000 when the value of the annuity was doubled from \$500 to \$1,000.

Staff of the Veterans' Education Program investigate and certify post-secondary educational and vocational institutions for eligibility for student veterans' education benefits.

The Division intends to pursue a new partnership with the Federal Department of Veteran's Affairs Health Administration to obtain reimbursement for counseling and outreach services by State veterans' counselors at VA medical centers and clinics.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	7,929,000	7,549,000	(380,000)	2,744,000
Aid To Localities	7,808,910	5,575,000	(2,233,910)	0
Capital Projects	0	0	0	0
Total	15,737,910	13,124,000	(2,613,910)	2,744,000

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Full-Time Equivalent Positions (FTE)

Program	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Administration			
General Fund	12	10	(2)
Higher Education			
Special Revenue Funds - Federal	12	12	0
Veteran Counseling Services Program			
General Fund	96	91	(5)
Total	120	113	(7)

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	5,647,000	5,267,000	(380,000)
Special Revenue Funds - Federal	2,282,000	2,282,000	0
Total	7,929,000	7,549,000	(380,000)

VETERANS' AFFAIRS

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Administration			
General Fund	816,000	723,000	(93,000)
Higher Education			
Special Revenue Funds - Federal	1,518,000	1,518,000	0
Veteran Counseling Services Program			
General Fund	4,831,000	4,544,000	(287,000)
Special Revenue Funds - Federal	764,000	764,000	0
Total	<u>7,929,000</u>	<u>7,549,000</u>	<u>(380,000)</u>

STATE OPERATIONS - GENERAL AND OFFSET FUNDS SUMMARY OF PERSONAL SERVICE APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service Regular (Annual Salaried)	
	Amount	Change	Amount	Change
Administration	618,000	(93,000)	618,000	(93,000)
Veteran Counseling Services Program	4,387,000	(287,000)	4,387,000	(287,000)
Total	<u>5,005,000</u>	<u>(380,000)</u>	<u>5,005,000</u>	<u>(380,000)</u>

STATE OPERATIONS - GENERAL AND OFFSET FUNDS SUMMARY OF NONPERSONAL SERVICE AND MAINTENANCE UNDISTRIBUTED APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Contractual Services	
	Amount	Change	Amount	Change
Administration	105,000	0	105,000	0
Veteran Counseling Services Program	421,000	0	371,000	0
Total	<u>526,000</u>	<u>0</u>	<u>476,000</u>	<u>0</u>

Program	Maintenance Undistributed	
	Amount	Change
Administration	0	0
Veteran Counseling Services Program	50,000	0
Total	<u>50,000</u>	<u>0</u>

STATE OPERATIONS - OTHER THAN GENERAL FUND AND OFFSET FUNDS SUMMARY OF APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Higher Education	1,518,000	0	940,000	0
Veteran Counseling Services Program	764,000	0	0	0
Total	<u>2,282,000</u>	<u>0</u>	<u>940,000</u>	<u>0</u>

Program	Nonpersonal Service		Maintenance Undistributed	
	Amount	Change	Amount	Change
Higher Education	578,000	0	0	0
Veteran Counseling Services Program	500,000	0	264,000	0
Total	<u>1,078,000</u>	<u>0</u>	<u>264,000</u>	<u>0</u>

VETERANS' AFFAIRS

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE
APPROPRIATIONS
(dollars)**

Fund Type	Available 2002-03	Recommended 2003-04	Change
General Fund	7,808,910	5,575,000	(2,233,910)
Total	7,808,910	5,575,000	(2,233,910)
Adjustments:			
Prior Year Deficiency			
Veterans Affairs, Division of			
General Fund	350,000		
Appropriated 2002-03	8,158,910		

**AID TO LOCALITIES
ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM
APPROPRIATIONS
(dollars)**

Program	Available 2002-03	Recommended 2003-04	Change
Blind Veteran Annuity Assistance			
General Fund	5,000,000	5,000,000	0
Veteran Counseling Services Program			
General Fund	1,475,000	575,000	(900,000)
Community Projects			
General Fund	1,333,910	0	(1,333,910)
Total	7,808,910	5,575,000	(2,233,910)

WORKERS' COMPENSATION BOARD

MISSION

To protect the well-being of New York's labor force, most private and public sector employers in New York are required to carry workers' compensation and disability benefits insurance for their employees or demonstrate their ability to self-insure. The Workers' Compensation Board reviews claims for workers' compensation payments and assists in resolving disputed claims. In performing these responsibilities, the Board administers provisions of the following laws: the Workers' Compensation Law; the Disability Benefits Law; the Civil Defense Volunteers' Law; the Volunteer Firefighters' Benefit Law; and the Volunteer Ambulance Workers' Benefit Law.

Because of its broad mission, the Board is responsible for implementing many of the reforms included in the Governor's New York Employment, Safety and Security Act that made historic reforms in the workers' compensation system. The Act improved workplace safety and reduced average workers' compensation rates by nearly 40 percent since enactment of the reforms.

ORGANIZATION AND STAFFING

The Board is headed by a Chairperson selected by the Governor and includes 12 additional full-time members nominated by the Governor and confirmed by the Senate for seven year terms. District offices are located in Albany, Brooklyn, Binghamton, Buffalo, Hauppauge, Hempstead, Manhattan, Peekskill, Queens, Rochester, and Syracuse, with administrative offices in Albany. To make the hearing process as convenient as possible, the Board has 30 additional customer service centers located throughout the State. The Board will have a workforce of 1,577 positions for 2003-04.

FISCAL BACKGROUND AND BUDGET HIGHLIGHTS

The Board is funded through assessments on the Workers' Compensation and Disability Benefits insurance industry and with revenues produced by various services provided by the Board. The assessments paid by insurers are allocated to three major programs: Disability Benefits; Systems Modernization; and Workers' Compensation.

The 2003-04 Executive Budget recommends approximately \$163.7 million in support for the Board, with savings achieved primarily through workforce reductions generated by attrition. The recommended funding will enable the Board to fulfill the Governor's commitment to improve service to businesses and injured workers.

PROGRAM HIGHLIGHTS

The Board continues to improve services by resolving claims in the most efficient and equitable manner possible. For instance, the agency continues to refine its formal and informal adjudication tools and resolve more outstanding claims issues for new and reactivated cases.

At the Governor's direction, the Board also created a new Workers' Compensation Inspector General with staff located across the State. In 2001, the Inspector General's office received 5,206 alleged fraud case referrals, an increase of 34 percent over 2000. The Office investigated and closed 4,316 cases, up from 2,481 in 2000, and submitted 2,515 cases to various authorities for criminal prosecution or other appropriate action.

WORKERS' COMPENSATION

DISABILITY BENEFITS PROGRAM

Disability benefits provide cash payments in lieu of lost wages to temporarily disabled employees. Coverage is required for employers of one or more employees with such selected exceptions as agricultural enterprises and public employers.

SYSTEMS MODERNIZATION PROGRAM

The Office for Systems Modernization manages a multi-year effort to overhaul the Board's capacity to manage and use information. This program also maintains computerized systems vital to various Board operations and collects and analyzes data that measure performance and identify potential problems. Now that the Board has automated and improved the claims processing operation, its focus continues to be directed to other functional areas in need of automation and re-engineering, including Administration, Research and Compliance and Regulatory Services. When the modernization program is complete, the Board will have a new Workers' Compensation Board Information System that will automate and streamline all business activities. This has already increased productivity by enhancing the Board's capacity to process the millions of pieces of information it receives each year.

WORKERS' COMPENSATION PROGRAM

The Workers' Compensation Board reviews workers' claims for benefits, reports of injury filed by employers and medical reports from physicians and other health care providers. The Board adjudicates all issues and law judges make awards and findings to ensure that an entitled claimant promptly receives benefits and medical treatment. The decisions by the law judges may subsequently be appealed to Board panels and eventually to the courts. The Board, through its Bureau of Compliance, also monitors employers to ensure that they properly provide coverage for their employees and imposes penalties on those employers who fail to do so. In addition, the Board's Regulatory Services Bureau authorizes physicians to treat compensation cases, awards licenses to medical providers and arbitrates disputed medical bills.

ALL FUNDS APPROPRIATIONS (dollars)

Category	Available 2002-03	Appropriations Recommended 2003-04	Change	Reappropriations Recommended 2003-04
State Operations	167,640,000	163,707,000	(3,933,000)	0
Aid To Localities	0	0	0	0
Capital Projects	0	0	0	0
Total	167,640,000	163,707,000	(3,933,000)	0

ALL FUND TYPES PROJECTED LEVELS OF EMPLOYMENT BY PROGRAM FILLED ANNUAL SALARIED POSITIONS

Program	Full-Time Equivalent Positions (FTE)		
	2002-03 Estimated FTEs 03/31/03	2003-04 Estimated FTEs 03/31/04	FTE Change
Disability Benefits			
Special Revenue Funds - Other	52	51	(1)
Systems Modernization			
Special Revenue Funds - Other	82	81	(1)
Workers Compensation			
Special Revenue Funds - Other	1,483	1,445	(38)
Total	1,617	1,577	(40)

WORKERS' COMPENSATION

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY FUND TYPE APPROPRIATIONS (dollars)

Fund Type	Available 2002-03	Recommended 2003-04	Change
Special Revenue Funds - Other	167,640,000	163,707,000	(3,933,000)
Total	<u>167,640,000</u>	<u>163,707,000</u>	<u>(3,933,000)</u>

STATE OPERATIONS ALL FUNDS FINANCIAL REQUIREMENTS BY PROGRAM APPROPRIATIONS (dollars)

Program	Available 2002-03	Recommended 2003-04	Change
Disability Benefits			
Special Revenue Funds - Other	6,933,000	6,727,000	(206,000)
Systems Modernization			
Special Revenue Funds - Other	35,458,000	35,616,000	158,000
Workers Compensation			
Special Revenue Funds - Other	125,249,000	121,364,000	(3,885,000)
Total	<u>167,640,000</u>	<u>163,707,000</u>	<u>(3,933,000)</u>

STATE OPERATIONS - OTHER THAN GENERAL FUND SUMMARY OF APPROPRIATIONS AND CHANGES 2003-04 RECOMMENDED (dollars)

Program	Total		Personal Service	
	Amount	Change	Amount	Change
Disability Benefits	6,727,000	(206,000)	3,547,000	(209,000)
Systems Modernization	35,616,000	158,000	4,275,000	(269,000)
Workers Compensation	121,364,000	(3,885,000)	66,970,000	(2,581,000)
Total	<u>163,707,000</u>	<u>(3,933,000)</u>	<u>74,792,000</u>	<u>(3,059,000)</u>

Program	Nonpersonal Service		Maintenance Undistributed	
	Amount	Change	Amount	Change
Disability Benefits	3,180,000	3,000	0	0
Systems Modernization	31,341,000	427,000	0	0
Workers Compensation	53,778,000	(1,304,000)	616,000	0
Total	<u>88,299,000</u>	<u>(874,000)</u>	<u>616,000</u>	<u>0</u>