



INTERNSHIP OPPORTUNITIES

Health Unit

Reference # **HEU Intern**

The New York State Division of the Budget (DOB) develops, negotiates, and implements one of the largest government budgets in the country, which provides the fiscal roadmap for State programs, policies, and services.

DOB interns work alongside career professionals to provide meaningful contributions to New York State. Experience gained at DOB provides a solid foundation on which interns can build a career. Many former interns have pursued career paths within DOB, throughout State government, in leadership roles in the non - profit arena and government management, as well as in the private sector.

DOB interns will rely on and develop their skills for creative problem solving, attention to detail, and comprehensive communication to respond to emerging challenges, identify and develop solutions, and ensure the fiscal health of the State.

The Health Unit (HEU) is responsible for the fiscal and policy oversight of an \$116 billion portfolio, comprised of the Department of Health (including Medicaid), the State Office of the Aging, and the Office of the Medicaid Inspector General budgets. The work of HEU in the health care environment provides the opportunity to collaborate both internally and externally to bring constructive solutions to existing or emerging public health challenges and the Medicaid program. The position will offer the selected candidate a unique opportunity to evaluate and conduct research and develop recommendations related to the State's health policy and financing.

Responsibilities

Responsibilities of the HEU intern include, but are not limited to:

- Tracking and analyzing potential changes in Federal Health funding mechanisms and policies, and evaluating the impact on New York State, including Medicaid.
- Reviewing and identifying fiscal and policy impacts associated with numerous health related programs and initiatives, including Medicaid, general Public Health work, Early Intervention, ending the AIDS epidemic, and responding to the opioid crisis.
- Researching, creating, and analyzing forecasting models using data loads from various sources to project spending and utilization within various key health areas.
- Developing briefing materials and recommendations to inform policymakers on key aspects of programs, proposed legislation, and how various initiatives may impact the State, localities, and constituents.
- Assisting in developing and implementing the Executive Budget.



Qualifications

- Ability to work both independently and collaboratively with diverse stakeholders.
- Strong analytical, written, visual, and verbal communication skills.
- Interest in health care finance.
- Demonstrate initiative in formulating constructive recommendations on issues.

The ideal candidate will have analytic ability and a willingness to learn. Key skills for this role include objectivity, flexibility, and adaptability.

Candidates with graduate-level coursework in health care finance or policy are preferred. Post-junior level undergraduates with strong writing and analytical skills may be considered.

Start and End dates for internships are flexible, but these internships are generally expected to continue through the summer and potentially into the school year, with the possibility of remote work options.

Benefits of Working at DOB

Learn about DOB's benefits: including wellness perks; work-life balance programs; and learning and development opportunities at <https://www.budget.ny.gov/employment/benefits.html>.

Experience of Working at DOB

For more on what it's like to work at DOB, check out DOB's Employment [video series](#).

How to Apply

To be considered for this or future positions with DOB, please complete the [Online Employment Application](#) and select "Internship" as the Title Applying For. Select up to six Areas of Interest in the Professional Interests section.

DOB offers **paid hourly** internship positions (current hourly rates: \$24.00 for Graduate Assistants; \$20.00 for Undergraduate Assistants).

If you require assistance in applying for employment with the DOB, or if you have any questions about working for DOB, please contact CareerOpportunities@budget.ny.gov.

AN EQUAL OPPORTUNITY EMPLOYER

The Division of the Budget is proud to be an equal opportunity employer. We celebrate diversity and encourage women, people of color, LGBTQ individuals, people with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply. We do not discriminate based on race, religion, color, national origin, sex, sexual orientation, gender identity and/or expression, age, veteran status, disability status, arrest record or criminal conviction history, or any other category protected by law.

We are happy to provide religious accommodations during the hiring process for those in need. If you have a disability or special need that requires a reasonable accommodation, please send a request to Accessibility@budget.ny.gov.