



# Division of the Budget

## Internship Opportunities

The New York State Division of the Budget (DOB) serves as the primary fiscal advisor to the Governor; developing, negotiating, and implementing one of the largest government budgets in the country. DOB is synonymous with challenge, collaboration, and high-impact public service.

At DOB, interns work side by side with career professionals to provide meaningful contributions to efforts that, depending on the specific assignment, may include:

- Analyzing State agency operations;
- Developing budgetary and policy recommendations;
- Evaluating proposed legislation;
- Negotiating with legislative staff;
- Projecting and reviewing revenues and expenditures;
- Developing and implementing the governor's initiatives; and
- Monitoring and managing program and project performance.

Working in the heart of the policy arena, DOB interns have a unique vantage point from which they can learn about the innerworkings of government. Interns are included in a full spectrum of DOB professional development opportunities.

Experience gained at DOB provides a solid foundation on which interns can build a career. Many former interns have pursued career paths within DOB, throughout State government, in leadership roles in the non-profit arena and government management, as well as in the private sector.

Internship opportunities will be available in a wide variety of policy and functional areas. Start and End dates for internships are flexible, but these internships are generally expected to continue through the summer and potentially into the school year, with the possibility of remote work options.

### **Qualification/Skills:**

Qualified candidates have strong analytical, written and verbal communication skills, demonstrate an attention to detail, and work well both independently and as part of a team.

### **How to Apply:**

To apply for internship positions, please complete the [Online Employment Application](#), select Internship, and indicate up to six *Areas of Interest*.

The Division of the Budget offers paid hourly internship positions (current hourly rates: \$20.87 for Graduate Assistants; \$16.81 for Undergraduate Assistants).

If you require assistance in applying for employment with the New York State Division of the Budget, please contact [personnel@budget.ny.gov](mailto:personnel@budget.ny.gov).

**AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**