



Energy and Climate Budget and Policy Analyst Economic Development, Environment and Energy Unit

Salary: \$53,404 - \$63,266

Reference #23-89

The successful candidate will be a member of a three-person team responsible for energy related agencies and authorities. Specifically, the incumbent will be responsible for the Department of Public Service, the New York Power Authority, the New York State Canal Corporation, and the Long Island Power Authority.

Responsibilities of the Energy and Climate Budget and Policy Analyst include, but are not limited to:

- Developing and reviewing budget and programmatic recommendations.
- Facilitating and monitoring budget execution activities.
- Collaborating with other team members on issues that cross over assignments.
- Representing the Division of the Budget in meetings with agency and authority fiscal and program staff.
- Drafting legislation and bill memorandums.
- Tracking revenues, monthly allocations, disbursements and staffing against fiscal and personnel plans, providing periodic reports to management and other functions, as assigned.

Qualification/Skills:

Candidates should have strong analytical, written, and verbal communication skills; the ability to think creatively and strategically; and the ability to work independently and as a member of a team. Candidates are also expected to be proficient in the use of office technology and Microsoft applications.

How to Apply:

To be considered for this or future positions with DOB, please complete the [Online Employment Application](#) and select "Budget Fellow" as the Title Applying For and select "Energy" in the Professional Interests section. Applications are held in DOB's resume database for three months, after which candidates may reapply to be considered for future opportunities.

If you require assistance in applying for employment with the DOB, or if you have any questions about working for DOB, please contact personnel@budget.ny.gov.

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