Office of Mental Health – Aid to Localities Budget and Policy Analyst

Mental Hygiene Unit

Reference #22-54

The successful candidate will be part of a three-person team responsible for the Office of Mental Health (OMH) Aid to Localities Budget, which totals $2.1 billion. OMH provides grants to a not-for-profit network that provides a full spectrum of community-based services to individuals with serious mental illness, including residential programs, outpatient treatment and crisis services.

Responsibilities of the Office of Mental Health – Aid to Localities Budget and Policy Analyst would include, but are not limited to:

- Participate in the development, negotiation and execution of the OMH Aid to Localities Budget;
- Analyze spending patterns against annual cash targets;
- Evaluate Medicaid rate changes and amendments to the Medicaid State Plan;
- Track supported housing development across the State;
- Make recommendations for various transactions related to grants made to not-for-profits; and
- Monitor agency progress toward Executive initiatives, including the new 9-8-8 crisis hotline and expanded crisis services.

Qualification/Skills:
Applicants must have strong management, quantitative, analytical, writing, research, and interpersonal skills; perform well independently and as part of a team; communicate clearly and concisely; and have significant experience with Microsoft Office applications.

How to Apply:
To be considered for this or future positions with the Budget Division, please complete the Online Employment Application and select “Mental Health” in the Professional Interests section. Applications are held in the Division’s resume database for six months, after which candidates may reapply to be considered for future opportunities.

If you require assistance in applying for employment with the New York State Division of the Budget, or if you have any questions about working for the Division, please contact personnel@budget.ny.gov.

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