



Division of the Budget

2019 Internship

Budgeting for Mental Health/Substance Abuse Agencies Intern Mental Hygiene and Labor Relations Unit

The Mental Hygiene and Labor Relations Unit budgets for the following agencies: Office of Mental Health (OMH), Office for People with Developmental Disabilities (OPWDD), the Justice Center for the Protection of People with Special Needs, the Office of Alcoholism and Substance Abuse Services (OASAS) and the Developmental Disabilities Planning Council (DDPC). The unit is also responsible for budgeting general state charges, employee fringe benefits and other collective bargaining issues.

Responsibilities of the Student Intern include, but are not limited to:

This internship is an opportunity to work on OMH and OASAS state operations budgets. The intern will be responsible for analysis, oversight and development of budget/policy recommendations in assigned program areas, including workforce analysis and forecasting / monitoring gross revenues.

Qualification/Skills:

Applicants should possess strong analytical and writing skills, demonstrate an attention to detail, possess good interpersonal skills, and have the ability to work well both independently and as part of a team. An interest in mental hygiene issues is required.

How to Apply:

The Division of the budget offers paid hourly internship positions (hourly rate dependent on education level). To apply for internship positions, please complete the [Online Employment Application](#) and select "Student Internship".

If you have a disability and require assistance in applying for employment with the New York State Division of the Budget, please contact personnel@budget.ny.gov.

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