



Division of the Budget

Budget Fellow

Economic Development, Environment and Energy Unit

Energy and Climate Team

Reference #21-71

The incumbent will be a member of a three-person team responsible for energy related agencies and authorities. Specifically, the incumbent will be responsible for the Department of Public Service, the New York Power Authority, the New York State Canal Corporation, and the Long Island Power Authority.

Responsibilities of the Budget Fellow on the Energy and Climate Team would include, but are not limited to:

- Developing and reviewing budget and programmatic recommendations;
- Facilitating and monitoring budget execution activities;
- Collaborating with other team members on issues that cross over assignments;
- Representing the Division in meetings with agency and authority fiscal and program staff;
- Drafting legislation and bill memorandums;
- Tracking revenues, monthly allocations, disbursements and staffing against fiscal and personnel plans, providing periodic reports to management and other functions, as assigned.

Qualification/Skills:

Candidates should have strong analytical, written, and verbal communication skills; the ability to think creatively and strategically; and the ability to work independently and as a member of a team. Candidates are also expected to be proficient in the use of office technology and Microsoft applications.

How to Apply:

To be considered for this or future positions with the Budget Division, please complete the [Online Employment Application](#) and select "Energy" in the Professional Interests section. Applications are held in the Division's resume database for six months, after which candidates may reapply to be considered for future opportunities.

If you require assistance in applying for employment with the New York State Division of the Budget, or if you have any questions about working for the Division, please contact personnel@budget.ny.gov.

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