



Division of the Budget

Budget Fellow Economics and Revenue Unit Revenue Reporting Team Reference #21-46

The incumbent will operate within a team that provides centralized receipts tracking and budget production products for the entire Economics and Revenue Unit (ERU), and analysis of matters related to certain taxes and fees, including miscellaneous receipts.

Responsibilities of the Budget Fellow on the Revenue Reporting Team would include, but are not limited to:

- Updating, editing, and compiling periodic production assignments including, but not limited to: the Economic and Revenue Outlook; Economic, Revenue and Spending Methodologies; AIS and updates; Quarterly FP Updates; and Article VII and 10-Day bill review and memorandum;
- Providing centralized receipts tracking for the entire ERU, including within BMS;
- Monitoring cash receipts, providing revenue forecasts through a variety of quantitative methods, and analysis of active and potential legislation;
- Compilation and reporting to various outside entities including, but not limited to: NASBO, and The Rockefeller Institute; and
- Collaborating with the Expenditure Debt Unit and other Budget units on Financial Plan issues.

Qualification/Skills:

Proficiency in quantitative analysis is preferred. Must have strong written and verbal communication skills, be able to handle competing priorities, and be well-versed in Microsoft products.

How to Apply:

To be considered for this or future positions with the Budget Division, please complete the [Online Employment Application](#) and select "Revenue/Tax" in the Professional Interests section. Applications are held in the Division's resume database for six months, after which candidates may reapply to be considered for future opportunities.

If you require assistance in applying for employment with the New York State Division of the Budget, or if you have any questions about working for the Division, please contact personnel@budget.ny.gov.

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