



Division of the Budget

Budget Fellow

Transportation, Technology and Workforce Unit

Information Technology Team

Reference #21-13

The incumbent will be part of the Transportation, Technology and Workforce Unit (TWU) and responsible for budgeting the Office of Information Technology Services (ITS). ITS is responsible for providing centralized technology services to customer agencies, setting the State's technology standards, and coordinating and governing information technology projects.

Responsibilities of the Budget Fellow on the Information Technology Team would include, but are not limited to:

- Review and evaluate proposals to identify budgetary and programmatic impacts on ITS and/or its customer agencies, and ensure consistency with gubernatorial objectives;
- Develop policy and fiscal recommendations for the Executive Budget;
- Prepare legislative and other informational reports on information technology projects;
- Conduct in-depth studies, participating in projects, and representing DOB on workgroups related to the delivery of enterprise services by ITS; and,
- Project and monitoring agency spending against the State Financial Plan.

Assignment requires that individuals:

- Develop strong working relationships with agency staff and other DOB examiners; and,
- Represent DOB in agency discussions and legislative negotiations.

This position provides broad-based experience in all aspects of IT financing, as well as the opportunity to work with many state agencies on the financing of IT projects. The assignment offers a wide spectrum of budget responsibilities including State Operations and Capital financing.

Qualification/Skills:

The successful candidate must have strong analytical, and writing skills, demonstrate an attention to detail, possess good interpersonal skills, and have the ability to work well both independently and as part of a team.

How to Apply:

To be considered for this or future positions with the Budget Division, please complete the [Online Employment Application](#) and select "Information Technology" in the Professional Interests section. Applications are held in the Division's resume database for six months, after which candidates may reapply to be considered for future opportunities.

If you require assistance in applying for employment with the New York State Division of the Budget, or if you have any questions about working for the Division, please contact personnel@budget.ny.gov.

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